

LIMA TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
January 9, 2023

CALL TO ORDER:

Supervisor Luick opened the meeting at 7:00 PM with the Pledge of Allegiance. Board members present were Duane Luick, Nanette Havens, Kacie Szpara, Greg McKenzie, and Dale Luick.

AGENDA APPROVAL:

McKenzie moved, seconded by DaLuick; a motion to approve January 9, 2023, Regular Meeting Agenda. 4 ayes, no nays – motion passed.

APPROVAL OF CONSENT AGENDA:

DaLuick moved, seconded by DuLuick; motion to approve the consent agenda with the exception of the Special Meeting Minutes from November Clerk Candidates. All ayes – motion passed.

MEETING MINUTES – November 14, 2022

ACCOUNTS PAYABLE - \$72,739.76

PAYROLL – \$10,369.37

ACCOUNTS PAYABLE 1/9/2023		
Vendor Name	Description	Amount
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSLT PERIOD ENDING 11/30/22	350.00
CARLISLE/WORTMAN ASSOC., INC.	WOLF CONSLT PERIOD ENDING 11/30/22	250.00
CHELSEA AREA CONSTRUCTION AGENCY	JAN 2023 OFFICE LEASE PYMT	1,098.49
COMCAST BUSINESS	8529 10 221 0105382 OFFICE INTERNET	146.85
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	73.01
IVS COMM	DEC 2022 OFFICE PHONES #7344752246	90.00
KACIE SZPARA	REIM POST TRAIN	133.32
MERS WebPmt.0000127258 12/12/22	INVOICE#137282-2 11/2022 EMPLOY. RETIREMENT	1,466.47
MICHIGAN TOWNSHIPS ASSOCIATION	TWP MEETING BOOK	12.50
NANETTE HAVENS	PC STAMPS	88.00
RAPID SHRED	SHRED SERV ON 12/12/22	50.00
RENIUS & RENIUS	ASSESSOR SERVICES DEC 2022	2,916.67
STATE OF MICHIGAN PD ON LINE 1/10/23	SUW EMP.WITHHOLDING 4TH Qtr, 2022	1,017.00
TANYA STRONG	DEC 2022 JANITORIAL FOR OFFICE & HALL	170.00
THE SUN TIMES NEWS	BOT DEC SYN. MIN	109.00
UNITED ST. TREASURY Web Pymt 1/9/23	4TH QTR DEC 2022 941 EMP WITHHOLDING DEP.REQUIREMENT	1,623.04
VC3, INC	ANNUAL EMAIL PLAN OUTLOOK	576.00
VERIZON	642097789-01 TWP.HALL BROADBAND 11/29/22 - 12/28/22	40.76
VICTOR L. LILLICH, J. D.	LEGAL SERVICES 12/01/22 - 12/31/22	1,481.25
	TOTAL	11,692.36

PAYROLL 12/12/2022	Check #	Gross	Federal	Soc Sec.	Medicare	State	MERS	NET PAY
Elaine L. Bater	2022	2,824.29	560.00	-	40.95	114.00	141.21	1,968.13
William V. Coltre	2023	557.75	-	34.58	8.09	6.00	-	509.08
Marlene Consiglio	2024	270.90	-	16.80	3.93	-	-	250.17
Edwin Greenleaf	2025	200.10	-	12.41	2.90	-	-	184.79
Nanette L. Havens	2026	3,024.39	36.00	-	43.85	16.00	151.22	2,777.32
Else M. Heller	2027	931.20	-	-	13.50	-	46.56	871.14
Carol J. Howdysshell	2028	3.24	-	-	-	-	-	3.24
Ronald A. Howdysshell	2029	200.10	-	12.41	2.90	9.00	-	175.79
Kelley E. Jordan-Jones	2030	19.99	-	-	-	-	-	19.99
Dale L. Luick	2031	324.61	-	-	4.71	-	16.23	303.67
Duane D. Luick	2032	2,824.29	261.00	-	40.95	96.00	141.21	2,285.13
Gary D. Maynard	2033	19.99	-	-	-	-	-	19.99
Mary D. Maynard	2034	19.99	-	-	-	-	-	19.99
Gregory A. McKenzie	2035	324.61	-	20.13	4.71	-	-	299.77
Bonnie J. Mulliner	2036	16.20	-	-	-	-	-	16.20
Tobin M. Noland	2037	16.20	-	-	-	-	-	16.20
Kenneth W. Prielipp	2038	100.05	-	6.20	1.45	-	-	92.40
Mariano G. Sastre	2039	780.00	-	48.36	11.31	33.00	-	687.33
Carol L Schaper	2040	16.20	-	-	-	-	-	16.20
Elizabeth Sensoli	2041	200.10	-	12.41	2.90	9.00	-	175.79
Howard Sias	2042	200.10	-	12.41	2.90	-	-	184.79
Deborah A. Sinclair	2043	19.45	-	-	-	-	-	19.45
Kacie L. Szpara	2044	291.00	-	18.04	4.22	12.00	-	256.74
Shelby Williams	2045	18.36	-	-	-	-	-	18.36
TOTAL		13,203.11	857.00	193.75	189.27	295.00	496.43	11,171.66

PUBLIC COMMENT:

George Panagoulis spoke to the Board regarding a marijuana dispensary.

EXECUTIVE SESSION:

The Board adjourned into executive session to discuss the Wolf Development Project and 425 Agreement with the City of Chelsea at 7:15pm, and returned at 7:53 pm.

REPORTS:

Treasurer's November report – Nanette Havens

TREASURER'S REPORT	NOVEMBER 30, 2022
Beginning Balance - Chelsea State Bank	\$ 730,942.31
Deposits	6,372.02
November Payroll	(14,896.59)
Accts. Payable/Bank Svc. Chg.	(29,241.73)
CSB Checking Balance (.05% int.)	693,176.01
Non-Maturing CD's (4) - Flagstar	672,469.51
Total CSB Checking & CD's	1,365,645.52
CSB Money Market	539,339.03
Monthly Interest (.25%)	709.27
Total CSB Money Market	540,048.30
CSB Money Market - ARPA	416,205.46
Monthly Interest (.10%)	234.33
Total CSB Money Market ARPA	416,439.79
Flagstar/Thornton Farms	215,904.07
Thornton Farms - Monthly Interest (.65%)	113.57
Total Flagstar Checking	216,017.64
Funds Available	1,905,693.82
Total Funds	\$ 2,538,151.25

REPORTS - continued

Zoning Administrator – Mariano Sastre
Capital Improvements — Ed GreenLeaf (absent)
CAPT/DART – Ed GreenLeaf (absent)
Cemetery - Ed GreenLeaf (absent)
SEMCOG - Duane Luick
Chelsea District Library — Patricia Garcia (absent)
Lima Township Planning Commission - Nanette Havens
Western Washtenaw Recycling Authority - Nanette Havens
WAVE—Greg McKenzie
Clerk’s Report - Elaine Bater
Chelsea Area Fire Authority (CAFA) – Craig Maier (report given by Greg McKenzie)
Supervisor’s Report – Duane Luick

OLD BUSINESS:

AmeriScan

Moved by McKenzie, seconded by DaLuick to approve Imaging Services to Digitalize Township Documents for a cost not to exceed \$7000 for a contract dated October 20, 2022, All ayes - motion passed.

Lima Township Marijuana Ordinance Discussion

Moved by DaLuick, seconded by McKenzie, to not move forward on having the planning commission proceed with the investigation of a township marijuana ordinance and continue with the status quo.

All ayes - motion passed.

Wolf Project Development, 425 Agreement with the City of Chelsea Discussion

Moved by McKenzie, seconded by DaLuick, to postpone further discussion of pending township timeframe validity and clarification input until the January meeting.

All ayes - motion passed.

Unpaid Compensation of Randy Raiford, Zoning Administer

Moved by DuLuick, seconded by DaLuick, rescind the motion requiring Randy Raiford to submit a timesheet for payment of unpaid weeks.

Ayes – DaLuick, DuLuick, Nay – McKenzie, Havens, Szpara – motion failed

Moved by McKenzie, seconded by Haven, for the township to pay hours worked in August and half of October based on a submitted statement of hours by Randy Raiford per terms of the original agreement.

All ayes - motion passed.

NEW BUSINESS:

2023 Board/Committee/Commission Appoint & Re-Appointments for the Year 2022

Moved by DuLuick, seconded by McKenzie, to approve all below appointments for the terms indicated.

All ayes - motion passed.

CAPT/DART 12/31

Ed Greenleaf T 2022
Dale Luick (Alt) T 2024

Township Cemetery Sexton

Dale Luick T 2024
Greg McKenzie (Alt) T 2024

T = Term expires

Township Credit Card

McKenzie moved, seconded by DaLuick, to get a township credit card for use by the Clerk and Treasure through Chelsea State Bank for township purchases with a limit of \$500.

All ayes - motion passed.

Township Amazon Account

DaLuick moved, seconded by McKenzie, to get a township amazon non-profit business account for clerk as the authorized user for township purchases.

Four ayes, nay – Havens - motion passed.

Township Website Maintenance Pay

McKenzie moved, seconded by DaLuick, table access website staff usage at the March 2023 meeting.

All ayes - motion passed.

Deputy Clerk Pay

McKenzie moved, seconded by DaLuick, for an increase in pay to \$30 an hour for the Deputy Clerk position as a training position while held by the past Clerk until the end of the fiscal year.

All ayes - motion passed.

Township Property Maintenance and Tree Limb Removal

Agenda item was unintentionally missed during the meeting

FINAL PUBLIC COMMENT:

Charlie Koenn and David Wolf asked about the status of the Wolf Project 425 Agreement with the City of Chelsea. Two residents spoke on the traffic concerns with the Wolf Project

ADJOURNMENT:

Havens moved, seconded by DaLuick, to adjourn the Lima Township Board of Trustees meeting for December 12, 2022 at 9:10 PM.

All ayes - motion passed.

RESPECTFULLY SUBMITTED



Kacie Szpara, Township Clerk