

LIMA TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
November 14, 2022

CALL TO ORDER:

Supervisor Luick opened the meeting at 7:00 PM with the Pledge of Allegiance. Board members present were Duane Luick, Nanette Havens, Greg McKenzie and Dale Luick. Elaine Bater joined the meeting at 7:14 PM.

AGENDA APPROVAL:

DaLuick moved, seconded by McKenzie; motion to amend the November 14, 2022 agenda to include the special meeting minutes of November 10, 2022. 4 ayes, no nays – motion passed.

APPROVAL OF CONSENT AGENDA:

McKenzie moved, seconded by Havens; motion to approve the consent agenda as presented. All ayes – motion passed.

MEETING MINUTES – October 10, 2022

ACCOUNTS PAYABLE - \$29,241.73

PAYROLL – \$15,100.00 **CORRECTED PAYROLL AMOUNT: \$14,896.59**

ACCOUNTS PAYABLE 11/14/2022		Amount
B S & A SOFTWARE	AP & GL ANNUAL SERV/SUPP CONT.11/01/22 - 11/01/24	971.00
CARLISLE/WORTMAN ASSOC., INC.	MASTER PLAN UPDATE PERIOD ENDING 9/30/22	1,137.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING PERIOD ENDING 9/30/22	1,395.00
CARLISLE/WORTMAN ASSOC., INC.	WOLF PERIOD ENDING 9/30/22	250.00
CARLISLE/WORTMAN ASSOC., INC.	TIMBER CREEK CONSLT PERIOD ENDING 10/31/22	532.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSLT PERIOD ENDING 10/31/22	600.00
CARLISLE/WORTMAN ASSOC., INC.	WOLF PERIOD ENDING 10/31/22	300.00
CHARLES CHAMBERLAIN	OCT/NOV. MOWINGS HALL & CEMETERIES	900.00
CHELSEA AREA CONSTRUCTION AGENCY	NOV 2022 OFFICE LEASE PYMT	1,098.49
COMCAST BUSINESS	8529 10 221 0105382 OFFICE INTERNET	141.85
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL 11/02/22	464.88
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	67.78
ELAINE BATER	ELEC. STAMPS AND SUPPLIES	148.60
HART INTERCIVIC,INC	VERITY KEY, AND VERITY THUMB DRIVE	205.00
IVS COMM	OCT 2022 OFFICE PHONES #7344752246	90.00
MERS WebPmt.0000127045 11/14/22	INVOICE#136126 10/2022 EMPLOY. RETIREMENT	1,431.18
LUICK SERVICES, LLC	ASPHALT MILLINGS FOR HALL PARKING LOT	650.00
MIDWESTERN CONSULTING LLC	PROFESSIONAL SERVICES.6/18/22 - 7/16/22	1,381.25
MIDWESTERN CONSULTING LLC	PROFESSIONAL SERVICES. 7/16/22 - 8/13/22	609.00
MIDWESTERN CONSULTING LLC	PROFESSIONAL SERVICES. 8/13/22 - 9/24/22	491.00
MIDWESTERN CONSULTING LLC	PROFESSIONAL SERVICES. 9/24/22 - 11/7/22	713.75
NANETTE HAVENS	TAX STATEMENT STAMPS & SUPPLIES	1,388.00
RAPID SHRED	SHRED SERV ON 10/13/22	50.00
RENIUS & RENIUS	ASSESSOR SERVICES OCT 2022	2,916.67
SPECTRUM PRINTERS, INC	BALLOT TEST DECKS 11/8/2022 ELEC	210.10
TANYA STRONG	OCT 2022 JANITORIAL FOR OFFICE & HALL	130.00
THE SUN TIMES NEWS	PUBLIC HEARING PUB10/5/22	93.25
THE SUN TIMES NEWS	PUBLIC ACCURACY TEST-PUB 10/12/22	72.25
THE SUN TIMES NEWS	NOTICE OF ELECTION-PUB 11/2/2022	193.00
TOSHIBA AMERICA BUS SOLUTIONS	COPIER QRTLTY MAINT AGREEMENT	126.48
UNITED ST. TREASURY Web Pymt 11/14/22	4TH QTR OCT 2022 941 EMP WITHHOLDING DEP.REQUIREMENT	1,448.14
VERIZON	642097789-01 TWP.HALL BROADBAND 10/29/22 - 11/28/22	40.76
VICTOR L. LILLICH, J. D.	LEGAL SERVICES 10/03/22 - 10/20/22	956.25
WASHTENAW COUNTY TREASURER	CUST.#5013 09/22 P.R.E INVOICE LEDGER	38.05
WESTERN WASHTENAW RECYLING AUTH.	OPERATING FEES - NEW HOMES 6/28/21-10/18/22	4,160.00
WESTERN WASHTENAW RECYLING AUTH.	BOND FEES - NEW HOMES 6/28/21-10/18/22	3,840.00
TOTAL		\$ 29,241.73

PAYROLL 11/14/2022	Check #	Gross	Federal	Soc. Sec.	Medicare	State	MERS	NET PAY
Elaine L. Bater	1998	2,824.29	560.00	-	40.95	114.00	141.21	1968.13
Roger M Harms	1999	222.39	-	-	-	-	-	222.39
Nanette L. Havens	1973	2,824.29	17.00	-	40.95	8.00	141.21	2617.13
Else M. Heller	1974	1,172.99	4.00	-	17.01	47.00	58.65	1046.33
Carol J. Howdysshell	2018	42.36	-	2.63	0.61	-	-	39.12
Ronald A. Howdysshell	2000	261.22	-	16.20	3.79	11.00	-	230.23
Kelley E. Jordan-Jones	2003	261.22	-	16.20	3.79	-	-	241.23
Dale L. Luick	2001	324.61	-	-	4.71	-	16.23	303.67
Duane D. Luick	2002	2,824.29	261.00	-	40.95	96.00	141.21	2285.13
Gary D. Maynard	2004	261.22	-	16.20	3.79	-	-	241.23
Mary D. Maynard	2005	261.22	-	16.20	3.79	-	-	241.23
Gregory A. McKenzie	2006	324.61	-	20.13	4.71	-	-	299.77
Bonnie J. Mulliner	2007	211.80	-	13.13	3.07	-	-	195.6
Cheryl A. Niehaus	2008	264.75	-	-	-	-	-	264.75
Tobin M. Noland	2009	211.80	-	13.13	3.07	-	-	195.6
Betty J. Robbins	2010	225.92	-	-	-	-	-	225.92
Mariano G. Sastre	2011	315.00	-	19.53	4.57	13.00	-	277.9
Carol L Schaper	2012	211.80	-	13.13	3.07	-	-	195.6
William F. Schaper	2013	454.16	-	-	-	-	-	454.16
Deborah A. Sinclair	2014	254.16	-	15.76	3.69	-	-	234.71
Tanya R. Strong	2015	324.95	-	20.15	4.71	-	-	300.09
Kacie L. Szpara	2017	254.16	-	15.76	3.69	-	-	234.71
Mary V. Tobin	2016	211.80	-	13.13	3.07	-	-	195.6
Mary Ann Wesner	2019	1,257.77	-	77.98	18.24	53.00	-	1108.55
Thomas S. Wesner	2020	1,215.09	14.00	75.34	17.62	52.00	-	1056.13
Shelby Williams	2021	240.04	-	14.88	3.48	-	-	221.68
Total		17,257.91	856.00	379.48	233.33	394.00	498.51	14896.59

PUBLIC COMMENT:

Randy Raiford, a past zoning officer, addressed the Board regarding his unpaid compensation. Charlie Koenn asked about the status of the Wolf Project 425 Agreement with the City of Chelsea.

REPORTS:

Treasurer's September report – Nanette Havens

TREASURER'S REPORT	OCTOBER 31, 2022
Beginning Balance - Chelsea State Bank	\$ 664,206.43
Deposits	89,117.61
October, Payroll	(10,240.69)
Accts. Payable/Bank Svc. Chg.	(12,580.79)
Void Payroll Check #1967 (Raiford)	1,339.18
Replacement Check #1970	(899.43)
CSB Checking Balance (.05% int.)	730,942.31
Non-Maturing CD's (4) - Flagstar	672,469.51
Total CSB Checking & CD's	1,403,411.82
CSB Money Market	839,197.83
Withdrawal for CD #14	(300,000.00)
Monthly Interest (.25%)	141.20
Total CSB Money Market	539,339.03
CSB Money Market - ARPA	416,170.11
Monthly Interest (.10%)	35.35
Total CSB Money Market ARPA	416,205.46
Flagstar/Thornton Farms	215,812.42
Thornton Farms - Monthly Interest (.65%)	91.65
Total Flagstar Checking	215,904.07
Funds Available	1,942,750.85
Total Funds	\$ 2,574,860.38

REPORTS - continued

Zoning Administrator – Mariano Sastre
Capital Improvements — Ed GreenLeaf
CAPT/DART – Ed GreenLeaf
Cemetery - Ed GreenLeaf
SEMCOG - Duane Luick
Chelsea District Library — Patricia Garcia (absent)
Lima Township Planning Commission - Nanette Havens
Western Washtenaw Recycling Authority - Nanette Havens
WAVE—Greg McKenzie
Clerk’s Report - Elaine Bater
Chelsea Area Fire Authority (CAFA) – Craig Maier (absent)
Supervisor’s Report – Duane Luick

OLD BUSINESS:

Consider AmeriScan for Imaging Services to Digitalize Township Documents
No action taken until the updated proposal can be reviewed.

NEW BUSINESS:

Clerk Vacancy to Finish Term

McKenzie moved, seconded by DaLuick, to appoint Kacie Szpara as the Lima Township Clerk effective 12/1/2022 until the next general election in November, 2024. Roll call vote ayes: DaLuick, Havens, DuLuick, McKenzie nay: none Abstain: Bater – motion passed.

Lima Township Marijuana Ordinance Discussion

Moved by DaLuick, seconded by McKenzie, to postpone further discussion on direction to give planning commission regarding a possible township marijuana ordinance until December meeting. All ayes - motion passed.

Approval of 2023 Board of Trustee’s Meeting Dates

McKenzie moved, seconded by DaLuick, to adopt the 2023 Board of Trustee’s meeting dates as provided by the Clerk with the addition of Thursdays for the Zoning Administrator. All ayes - motion passed.

Approval of 2023 Holiday Office Closings

McKenzie moved, seconded by DaLuick, to adopt the 2023 list of office closings provided by the clerk with the removal of Columbus Day in October as the official holiday office closing dates. All ayes - motion passed.

FINAL PUBLIC COMMENT:

Chuck Chamberlin commented regarding a potential marijuana facility in the township.

ADJOURNMENT:

Havens moved, seconded by DaLuick, to adjourn the Lima Township Board of Trustees meeting for November 14, 2022 at 8:20 PM. All ayes - motion passed.

RESPECTFULLY SUBMITTED

Elaine Bater

Elaine Bater, Township Clerk