

LIMA TOWNSHIP BOARD OF TRUSTEES
2022/2023 BUDGET HEARING
MINUTES
March 14, 2022

CALL TO ORDER:

Supervisor Luick opened the 2022/2023 Budget Hearing Special Meeting at 6:00 PM with the Pledge of Allegiance. Board members present were Duane Luick, Elaine Bater, Nanette Havens, Greg McKenzie, and Dale Luick.

AGENDA APPROVAL:

Trustee McKenzie moved; seconded by Trustee Luick to approve the agenda as presented. All Ayes - motion passed.

PUBLIC COMMENT:

None

2022-2023 SUGGESTED BUDGET LINE TRANSFERS:

Moved by McKenzie, seconded by DaLuick to postpone any budget line transfers until final 2021/2022 fiscal year invoices are paid. All Ayes - motion passed.

BOARD WAGE ADJUSTMENT RESOLUTIONS:

Resolution offered by DaLuick, seconded by Bater

#2022-03 TOWNSHIP SUPERVISOR 4.5% SALARY INCREASE RESOLUTION

WHEREAS, pursuant to MCLA 41.95 and 42.6, which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and
WHEREAS, the Board of Lima Township deems it appropriate to adjust the salary of the Township Supervisor with a 4.5% increase to ensure that compensation for this position remains equitable and corresponding with the duties of said elective office, now
THEREFORE BE IT RESOLVED that as of April 1, 2022, the annual salary for Township Supervisor, exclusive of assessing duties, will be \$33,891.44.

Upon roll call vote, the following voted aye:

DaLuick, Havens, DuLuick, Bater, McKenzie

The following voted nay: None

Absent: None

Supervisor declared the resolutions adopted

Resolution offered by DaLuick, seconded by McKenzie

#2022-04 RESOLUTION TO ADJUST THE SALARY OF TOWNSHIP CLERK

WHEREAS, pursuant to MCLA 41.95 and 42.6, which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and
WHEREAS, the Board of Lima Township deems it appropriate to adjust the salary of the Township Clerk with a 4.5% increase to ensure that compensation for this position remains equitable and corresponding with the duties of said elective office, now
THEREFORE BE IT RESOLVED that as of April 1, 2022, the annual salary for Township Clerk will be \$33,891.44.

Upon roll call vote, the following voted aye:

DaLuick, Havens, DuLuick, Bater, McKenzie

The following voted nay: None

Absent: None

Supervisor declared the resolutions adopted

Resolution offered by DaLuick, seconded by Bater

#2022-05 RESOLUTION TO ADJUST THE SALARY OF TOWNSHIP TREASURER

WHEREAS, pursuant to MCLA 41.95 and 42.6, which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and
WHEREAS, the Board of Lima Township deems it appropriate to adjust the salary of the Township Treasurer with a 4.5% increase to ensure that compensation for this position remains equitable and corresponding with the duties of said elective office, now
THEREFORE BE IT RESOLVED that as of April 1, 2022, the annual salary for Township Treasurer will be \$33,891.44.

Upon roll call vote, the following voted aye:

DaLuick, Havens, DuLuick, Bater, McKenzie

The following voted nay: None

Absent: None

Supervisor declared the resolutions adopted

Resolution offered by DaLuick, seconded by Bater

#2022-06 RESOLUTION TO ADJUST THE SALARY OF TOWNSHIP TRUSTEE

WHEREAS, pursuant to MCLA 41.95 and 42.6, which provides that in a township that does not hold an annual meeting, the salary for officers composing the township board shall be determined by the township board, and WHEREAS, the Board of Lima Township deems it appropriate to adjust the salary of the Township Trustee with a 4.5% increase to ensure that compensation for this position remains equitable and corresponding with the duties of said elective office, now THEREFORE BE IT RESOLVED that as of April 1, 2022, the annual salary for each of the two Township Trustees will be \$3,895.30

**Upon roll call vote, the following voted aye:
DaLuick, Havens, DuLuick, Bater, McKenzie
The following voted nay: None
Absent: None
Supervisor declared the resolutions adopted**

HOURLY AND APPOINTED STAFF WAGE ADJUSTMENT RESOLUTION:

Resolution offered by DaLuick, seconded by Bater

#2022-07 RESOLUTION TO ADJUST THE WAGES OF ALL HOURLY AND APPOINTED STAFF OF LIMA TOWNSHIP

WHEREAS, the board of Lima Township deems it appropriate to adjust the salary of all township hourly and appointed wage earners with a 4.5% increase, based on current pay, to ensure that compensation for these positions remain equitable and corresponding with the duties of each, now THEREFORE BE IT RESOLVED that as of April 1, 2022, all hourly and appointed staff of Lima Township will have a 4.5% wage increase based on current pay and each respective position.

**Upon roll call vote, the following voted aye:
DaLuick, Havens, DuLuick, Bater, McKenzie
The following voted nay: None
Absent: None
Supervisor declared the resolutions adopted**

GENERAL APPROPRIATIONS ACT:

FISCAL YEAR 4/1/2022 – 3/31/2023

General Appropriations Act Resolution #2022-08

Section 1: Tittle

This resolution shall be known as the 2022/2023 Lima Township General Appropriations Act.

Section 2: Budget Public Hearing

For general law townships: Pursuant to MCLA 141.412; MCLA 141.413 notice of a public hearing on the proposed budget was published in a newspaper of general circulation on February 16, 2022, and a public hearing on the proposed budget was held on March 14, 2022.

Section 3: Millage Levees

The Lima Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an allocated millage of 0.7813 mills for township operations, and the Lima Township Board shall set aside the Chelsea Area Fire Authority Special Assessment currently set at 2.3743 mils as long as the millage is in effect.

Section 4: Authorized Salary, Hourly and Per Meeting/Election Rates

Included in the various Budget Appropriations Departments are totaled budget requests comprised of salary, hourly and per meeting/election rates for officers, appointed members and staff of the Township as follows:

SALARY	
SUPERVISOR	\$33,891
CLERK	\$33,891
TREASURER	\$33,891
TRUSTEES (each)	\$3,896
HOURLY	
SECRETARY	\$19.40
DEPUTY CLERK	\$19.40
ASSISTANT CLERK	\$19.40
DEPUTY TREASURER	\$19.40
ZONING ADMIN/ORD. ENFORCEMENT	\$23.53
ELECTION INSPECTORS	\$14.12
ELECTION RECEIVING BOARD	\$14.12
BOARD OF REVIEW	\$16.52
EACH MEETING OR ELECTION	
PLANNING COMM.- CHAIR	\$135.45
PLANNING COMM. MEMBER	\$100.05
VOTING PRECINCT CHAIRPERSON	\$178.30
ZONING BD OF APPEALS - CHAIR	\$135.45
ZONING BD OF APPEALS MEMBER	\$100.05

Section 5: **Estimated Revenues and Expenditures**

Estimated general fund revenues for fiscal year 4/1/2022 – 3/31/2023 shall total \$800,000. 00

Estimated general fund expenditures for the various township activities, are as follows:

DEPARTMENT	BUDGET
TRUSTEES	8,300
SUPERVISOR	36,890
ACCOUNTING	243,930
ELECTIONS	11,900
BUILDINGS & GROUNDS	193,330
PUBLIC WORKS	2,400
ROADS AND BRIDGES	210,000
CHELSEA LANDFILL	8,000
CEMETERIES	10,000
PLANNING COMMISSION	41,200
ZONING & ENFORCEMENT	34,050
TOTAL	\$800,000

Section 6: **Adoption of Budget by Department**

The Board of Trustees of Lima Township adopts the fiscal year 4/1/2022 – 3/31/2023 general fund budget by Department. Township officials responsible for the expenditures authorized in the budget may expend township funds up to, but not to exceed, the total appropriation authorized for each Department.

Section 7: **Payment of Bills**

Pursuant to MCLA 41.75, all claims (bills) against the Township shall be approved by the Lima Township Board prior to being paid. The Township Clerk and Treasurer may pay certain bills prior to approval by the Township Board to avoid late penalties service charges and interest (primary utilities) and payroll in accordance with the approval of salaries and hourly rates adopted in this appropriations act. The township Board shall receive a list of claims (bills) paid prior to approval at the next Board meeting.

Section 8: **Periodic Financial Reports**

The Township Clerk shall provide the Township Board at the Board meeting immediately following the end of each fiscal quarter and at the final Board meeting of the fiscal year, a report of fiscal year-to-date revenues and expenditures compared to the budgeted amounts in the various funds of the Township.

Section 9: **Budget Monitoring**

Whenever it appears that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such funds were based, and when it appears that expenditures will exceed an appropriation, the Township Supervisor or Clerk shall present to the Township Board recommendations to prevent expenditures from exceeding available revenues or appropriations for the fiscal year.

Section 10: **Board Adoption**

Resolution offered by McKenzie, supported by DaLuick to adopt the foregoing resolution.

Upon roll call vote, the following voted aye: DaLuick, Havens, DuLuick, Bater, McKenzie

The following voted nay: None

Absent: None

Supervisor declared the resolution adopted on March 14, 2022

PUBLIC COMMENT:

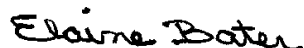
Bob Spink asked a questioned regarding the spending of ARPA Funds.

ADJOURNMENT:

Moved by DaLuick, seconded by Havens to adjourn the annual budget hearing of 2022/2023 at 6:21 PM.

All Ayes - motion passed.

Respectfully Submitted,



Elaine Bater, Clerk