

LIMA TOWNSHIP
BOARD OF TRUSTEES
Regular Meeting Minutes
November 8, 2021

CALL TO ORDER:

Supervisor Luick opened the meeting at 7:00 PM with the Pledge of Allegiance. Board members present were Duane Luick, Elaine Bater, Nanette Havens, Greg McKenzie, and Dale Luick.

AGENDA APPROVAL:

Havens moved, supported by DaLuick; motion to approve the agenda as amended. All ayes - motion passed.

MINUTES APPROVAL:

Moved by McKenzie, supported by Havens; motion to approve the regular meeting minutes of October 11, 2021 as presented. All ayes - motion passed.

PUBLIC COMMENT:

Matt MacDonell, Director of Engineering for the Washtenaw County Road Commission presented an overview of bridge conditions in Lima Township. The presentation highlighted the State of Michigan's closed-bridge bundling program that would allow removal of the Liberty Road bridge at no cost to the Township.

TREASURER'S REPORT:

November, 2021 Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	OCTOBER 31, 2021
Beginning Balance - Chelsea State Bank	\$ 339,873.59
Deposits	278,929.40
Payroll - October	(8,624.82)
Voided Check #4783	37.08
Accts. Payable/Bank Svc. Chg. - October	(18,736.96)
CSB Checking Balance (.05% int.)	591,478.29
Non-Maturing CD's - Flagstar	271,387.65
Total CSB Checking & CD's	862,865.94
CSB Money Market	937,833.99
Monthly Interest (.15%)	119.48
Total CSB Money Market	937,953.47
Flagstar/Thornton Farms	232,562.51
Thornton Farms - Monthly Interest (.05%)	9.88
Total Flagstar Checking	232,572.39
Funds Available	1,800,819.41
Total Funds	\$ 2,033,391.80

OLD BUSINESS:

None

NEW BUSINESS:

Thornton Farms Phase III – Pulte Marketing Sign Consideration. Michael Engerer, from Printnology, Inc., was present for questions. Mr. Engerer provided detailed sign information to the Board before the meeting. The proposed signs match the Thornton Farms Phases I and II previously allowed. **Moved by DaLuick, supported by Havens to authorize the Zoning Administer to issue a sign permit for Thornton Farms Phase III Home Sales; duplicating the exact sign sizes and locations as was allowed for Phases I and II. All ayes - motion passed**

Resolution #2021-13 Washtenaw County Road Commission – Liberty Road Bridge Removal. **Moved by McKenzie, supported by DaLuick to postpone this decision until the December meeting to fully explore all options other than removal. Ayes – DaLuick, Havens, DuLuick, McKenzie Nays – Bater Motion passed**

2022 Board of Trustees’ Meeting Dates and Office Holidays. (Attachment A) **Moved by McKenzie, supported by DaLuick to approve the 2022 Board of Trustees’ Meeting Dates and Office Holidays as presented. All ayes - motion passed**

Resolution #2021-14 Chelsea Area Construction Agency – Approval of Matthew Forster for Building Official. (Attachment B) Matthew Forster has accepted the position of Building Official vacated by Bruce Connell’s retirement. Mr. Forster will enforce and administer building codes, Part 91 of the NRPA and other codes as adopted, and he is the Soil Erosion Control Officer.

Roll call vote: Ayes – DaLuick, Havens, DuLuick, Bater, McKenzie Resolution Adopted

CONSENT AGENDA:

McKenzie moved, supported by DaLuick to approve the November 8, 2021 consent agenda – Accounts Payable totaling \$54,557.35 and Payroll for \$8,470.25. All ayes - motion passed

ACCOUNTS PAYABLE - NOVEMBER 8, 2021		Amount
B S & A SOFTWARE	AP & GL ANNUAL SERV/SUPP CONT.11/1/21- 11/1/22	940.00
BETTY ROBBINS	OFFICE & HALL CLEANING OCT, 2021	200.00
CHARLES CHAMBERLAIN	OCT MOWINGS HALL & CEMETERIES	450.00
CHELSEA AREA CONSTRUCTION AGENCY	NOV. 2021 OFFICE LEASE PYMT	1,098.49
CHELSEA SENIOR CENTER	2021/2022 SERVICES RENDERED TO LIMA TOWNSHIP RESIDENTS	3,000.00
COMCAST BUSINESS	8529 10 221 0105382 OFFICE INTERNET	138.35
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	103.67
DUANE D LUICK	DOOR SWEEPS - HALL	37.08
HOPPE DESIGN, LLC	LIMA PROP. MASTER PLAN DESIGN 50% COMPLETE	4,288.78
IVS COMM	OCT 2021 OFFICE PHONES #7344752246	87.50
JAMES HOWELL	CONSULTANT ESCROW BAL. REFUND LAND REZONING	41.50
LOMBARDO COMPANIES	CONSULT. ESCROW BAL. REFUND TH.FARMS PHIII	8,155.26
LUCAS LAW PC	JUDGMENT. FILING FEE - DANGER.BLDG 1505 S.FLETCHER	30.00
MEDALLION HOMES	CONSULTANT ESCROW BAL.REFUND PHIII TH. FARMS	6,000.00
MERS WebPmt.0000115793 PD 11/08/21	INVOICE#124290-2 10/2021 EMPLOY. RETIREMENT	1,484.03
NANETTE HAVENS	POSTAGE/SUPPLIES - TAX BILLING	1,295.63
RENIUS & RENIUS	ASSESSOR SERVICES OCT, 2021	2,454.79
THE SUN TIMES NEWS	B.O.T.MIN. OCT.	88.00
UNITED ST. TREASURY Web Pymt 11/08/21	4TH QTR OCT, 2021 941 EMP WITHHDDING DEP.REQUIREMENT	1,073.54
VERIZON	642097789-01 TWP.HALL BROADBAND 10/29/21-11/28/21	38.71
VICTOR L. LILICH, J. D.	LEGAL SERVICES 10/01/21-10/28/21	1,013.11
WASHTENAW COUNTY TREASURER	09/21 P.R.E.. INVOICE - PROPERTY TAX ADJUSTMENT	124.00
WASHTENAW CTY ROAD COMMISSION	TRINKLE RD HILL CUT & WIDENING	19,414.91
WEST. WASHTENAW AREA VALUE EXPRESS	2021 SERVICES RENDERED TO LIMA RESIDENTS	3,000.00
		\$ 54,557.35

PAYROLL 11-8-2021	CK #	Gross	MERS	NET PAY
Elaine L. Bater	1830	2,702.67	135.13	1,864.35
Thomas E. Caplis	1831	517.96	-	478.34
Nanette L. Havens	1832	2,702.67	135.13	2,514.35
Else M. Heller	1833	835.20	41.76	701.33
Dale L. Luick	1834	310.67	15.53	290.64
Duane D. Luick	1835	2,702.67	135.13	2,184.35
Gregory A. McKenzie	1836	310.67	-	286.91
Tanya R. Strong	1837	162.40	-	149.98
		10,244.91	462.68	\$8,470.25

*Not all deductions are shown

CORRESPONDENCE:

None

REPORTS:

Zoning Administrator — Tom Caplis (absent, report in packet)

- October, 2021 Compliance Permits **3**
 - 2071 Walnut Way Pole Barn
 - 1871 Hickory Hollow New Home
 - 12460 Scio Church Rd. Roof-Mounted Solar Array
- Enforcement (Violations written or Investigated)
 - Responded to numerous inquiries regarding ordinance provisions concerning accessory buildings, i.e. placement, use, and reasons accessory buildings are allowed only after residence.

Chelsea Area Construction Agency (CACA) - Greg McKenzie

- Building Official position accepted by Matthew Forster and approval resolution needed from each member organization.
- Budget/finance outlook is positive.
- New Lima Township representative needed starting in 2022. Greg McKenzie stepping down in December.

N. Lima Ctr. Rd. Property – Greg McKenzie

- Wayne Hoppe will present site plans for the Lima Ctr. property at the December meeting.

Capital Improvements — Ed GreenLeaf

CAPT/DART – Ed GreenLeaf

- Meetings are being held via video conference, and will start attending when meetings resume in-person.

Cemetery - Ed GreenLeaf

SEMCOG - Duane Luick

- No report

Chelsea District Library — Elizabeth Sensoli (absent)

Lima Township Planning Commission - Nanette Havens

- 10/25/21 meeting – Public Hearing for KD Equipment Sales S.U.P. application. Selling mainly on-line of farm equipment & forklifts. Site plan was lacking, and application decision approval postponed until November meeting.

Western Washtenaw Recycling Authority (WWRA) - Nanette Havens

- Meetings are continuing via video conference.
- Almost 1MM of product sales by September, 2021.
- No County special assessment funds were requested in 2021 – although assessments was raised \$26 to \$31 annually.
- Marc presented on the U of M relationship with WWRA. Product sales of \$144,000 & tipping fee revenues still better than plastic bags & higher contamination costs.

WAVE—Greg McKenzie

- Meetings are continuing via video conference.
- Held the annual meeting to approved master agreements and funding.
- Jim Carson resigned as chairperson, but will stay on for one year as a board member emeritus. The new chair is Kim Moore, Scio Twp.

Thornton Farms – David Hensel

- Well field fence install is delayed until January or February, ~~2023~~. 2022 Amended
- Pulte Building Phase III is moving along with curb, road, and bridge installs. Grand opening for viewing homes is scheduled for March, ~~2023~~ (2022 Amended) and first home occupancies is October, ~~2023~~. (2022 Amended) Home prices start from mid \$300,000.00.

Clerk's Report - Elaine Bater

- Finished all closing entries for the end of the fiscal year from annual audit.
- Financial reports coming soon.
- The State deposited the first half of Am. Rescue Act Fund money - \$207,139.00
- Township may want to look to another IT support provider. Lyndon, City of Chelsea, and Sylvan use IT Right.
- State Treasury's Uniform Chart-of-Accounts process is taking a lot of time.

Broad Band Task Force (BBTF) - Duane Luick

- Residents should verify their inclusion for County-wide broad band by clicking on website bulletin notice.

Chelsea Area Fire Authority (CAFA) - Craig Maier

- Proposed annual budget was provided to the Board for comments - \$2,314,064.

Supervisor's Report – Duane Luick

- Texas Truck LLC has not complied with the zoning ordinance, and all efforts were made by the Township to allow compliance for this business. Next step is to legally, through the courts, shut down the company.


FINAL PUBLIC COMMENT:

None

ADJOURNMENT:

Havens moved, supported by DaLuick to adjourn the Lima Township Board of Trustees meeting for November 8, 2021 at 8:47 PM. All ayes - motion passed.

RESPECTFULLY SUBMITTED



Elaine Bater, Township Clerk

LIMA TOWNSHIP BOARD OF TRUSTEES 2022 MEETING DATES

The Lima Township Board of Trustees will meet on the second Monday of each month at 7:00 PM; which will take place at the Lima Township Hall, 11452 Jackson Road, Dexter, MI.

ATTACHMENT A

The 2022 Meetings Dates are as follows:

January 10, 2022
February 14, 2022
March 14, 2022
(Also Fiscal Budget Meeting)
April 11, 2022

May 9, 2022
June 13, 2022
July 11, 2022
August 8, 2022

September 12, 2022
October 10, 2022
November 14, 2022
December 12, 2022

- Offices are located at 12172 Jackson Road, Dexter, MI (734) 475-2246
- Office hours are 9 AM to 12:00 noon, Monday, Wednesday and Thursday
- Mailing address: Lima Township, PO Box 59, Chelsea, MI 48118
- Clerk's hours may adjust due to election schedules and needs, see www.twp-lima.org
- Treasurer's hours are Tuesdays from 10 AM to 3:00 PM during the months of July, August and through September 14th, and December, January, and through February 14th. Scheduled exceptions and additional days/hours will be posted.
- Zoning Administrator office hours are Monday and Wednesday 9 AM to 12:00 noon
- Assessor office hours are Mondays 9 AM to 12:00 noon
- Planning Commission meets on the fourth Monday of each month at 7:00 PM, unless posted otherwise.


Elaine Bater, Lima Township Clerk

Board Approved 11/8/2021
Posted 11/10/2021




CHELSEA DISTRICT LIBRARY
Provided by
Chelsea District Library
in partnership
with Lima Township

Located at Lima Township Hall
11452 Jackson Road

This notice is posted in compliance with the Open Meetings Act, Public Act 267 of 1976, as amended, MCL 41.72a(2) and (4), and the Americans with Disabilities Act. Contact person is Elaine Bater, Township Clerk, (734) 475-2246, ebater@twp-lima.org, www.twp-lima.org

LIMA TOWNSHIP

ESTABLISHED
1832



WASHTENAW COUNTY
MICHIGAN

ATTACHMENT A

www.twp-lima.org

2022 HOLIDAYS

OFFICIAL LIST OF OFFICE CLOSINGS

Monday, January 17, 2022 – Martin Luther King, Jr. Day

Monday, February 21, 2022 – President's Day (Washington's Birthday)

Monday, May 30, 2022 – Memorial Day

Monday, July 4, 2022 – Independence Day

Monday, September 5, 2022 – Labor Day

Monday, October 10, 2022 – Indigenous Peoples Day (formerly Columbus Day) Board of Trustees will still meet.

Friday, November 11, 2022 – Veterans Day (normal office closed date)

Thursday, November 24, 2022 – Thanksgiving Day (normal office closed date)

Friday, December 23, 2022 – Christmas Eve observed (normal office closed date)

Monday, December 26, 2022 – Christmas Day observed

Friday, December 30, 2022 – New Year's Eve observed (normal office closed date)

Based on State of Michigan/Federal Holidays and Lima Township's scheduled office hours.

Board Approved 11/8/2021

Posted 11/10/2021

LIMA TOWNSHIP
CHELSEA AREA CONSTRUCTION AGENCY
BUILDING OFFICIAL APPROVAL

Resolution #2021-14

To approve the Appointment of the Building Official for the Chelsea Area Construction Agency, to Enforce the Building Codes as established by the State of Michigan and adopted by this municipality, and to enforce the provisions of the Natural Resources and Environmental Protection Act, Act. No. 451 of the Public Acts of 1994, as Amended (Part 91), and other Ordinances of the municipality,

Whereas the Township of Lima established the Chelsea Area Construction Agency in the year of 2000, pursuant to the Urban Cooperative Act of 1967, for the purpose of administering and enforcing construction codes and other ordinances adopted by each of the municipalities, and to hire a Building Official to accomplish those duties,

Whereas each participating Municipality adopted the Building Codes and Part 91 of the NREPA by reference,

Whereas each Municipality has appointed the Building Official as a Code Enforcement Official for that Municipality,

Whereas on October 8th, 2021, Mr. Robert Bruce Connell retired from his position as Building Official, effective immediately, and

Whereas Matthew Forster has accepted the position of Building Official effective October 12th, 2021; now, therefore, be it

Resolved, that the Township of Lima, Board of Trustees approve Matthew Forster as the Building Official and Soil Erosion Control Officer for Lima Township, and

Further authorize him by this Resolution to enforce and administer the Building codes, and (Part 91) of the NREPA and other codes as adopted by Lima Township.


The aforementioned resolution was offered by Greg McKenzie, and supported by Elaine Bater .

Upon Roll call vote, the following voted aye: DaLuick, Havens, DuLuick, Bater, McKenzie

The following voted nay: None

The Supervisor declared the Resolution adopted on November 8, 2021.

I, Elaine Bater, Township Clerk do hereby certify that the foregoing is a true and complete copy of the Resolution adopted by the Lima Township Board of Trustees, Washtenaw County, State of Michigan, at a meeting held on November 9, 2021, and that the public notice of said meeting was given pursuant to Act. No. 267, Public Acts of Michigan, 1976, including the case of Special or Rescheduled meeting, notice of publication of at least eighteen (18) hours prior to the time set for the meeting.



Elaine Bater, Clerk