

LIMA TOWNSHIP
 BOARD OF TRUSTEES
 11452 Jackson Rd., Dexter
 Regular Meeting Minutes
 AUGUST 9, 2021 7:00 PM

CALL TO ORDER:

Supervisor Luick opened the meeting at 7:00 PM with the Pledge of Allegiance. Board members present were Duane Luick, Elaine Bater, Nanette Havens, Greg McKenzie, and Dale Luick. Also attending were David Hensel, Arlene Bareis, and Robert Spink.

AGENDA APPROVAL:

McKenzie moved, supported by DaLuick; motion to approve the agenda as presented. All ayes - motion passed.

MINUTES APPROVAL:

Moved by McKenzie, supported by DaLuick; motion to approve the regular meeting minutes of July 12, 2021 as amended to reflect the addition of two payments made, but not shown on the payables table for a new total of \$70,451.50. All ayes - motion passed.

| | | |
|----------------|---|--------|
| NANETTE HAVENS | TAX BILL & OFFICE/ELECTION POSTAGE | 110.75 |
| VERIZON | 642097789-01 TWP.HALL BROADBAND 06/29/21-07/28/21 | 40.88 |

PUBLIC COMMENT:

Bob Spink spoke regarding the current township hall.

TREASURER'S REPORT:

July, 2021 Report submitted by Treasurer, Nanette Havens

| TREASURER'S REPORT | JULY 31, 2021 |
|--|------------------------|
| Beginning Balance - Chelsea State Bank | \$ 648,427.80 |
| Deposits | 96,518.33 |
| Payroll - July | (9,273.34) |
| Transfer to Money Market Acct. | (300,000.00) |
| Accts. Payable/Bank Svc. Chg. - July | (70,451.50) |
| CSB Checking Balance (.05% int.) | 365,221.29 |
| Non-Maturing CD's - Flagstar | 271,387.65 |
| Total CSB Checking & CD's | 636,608.94 |
| CSB Money Market | 737,474.57 |
| Monthly Interest (.15%) | 124.36 |
| Transfer from G.F. Checking | 300,000.00 |
| Move to CD #12 | (100,000.00) |
| Total CSB Money Market | 937,598.93 |
| Flagstar/Thornton Farms | 232,533.19 |
| Thornton Farms - Monthly Interest (.05%) | 9.87 |
| Total Flagstar Checking | 232,543.06 |
| Funds Available | 1,574,207.87 |
| Total Funds | \$ 1,806,750.93 |

OLD BUSINESS:

N. Lima Center Road Property - Master Plan Proposal - Moved by McKenzie, supported by Bater to accept the Hoppe Design proposal, dated August 2, 2021 for \$9,500 to develop a Master Plan as outlined for the 16.35 acres property located on N. Lima Center Road, and to appoint Dale Luick, Ed GreenLeaf and Greg McKenzie as the Master Plan Focal Coordinating Committee to work with Hoppe Design.

Roll call vote: Ayes – McKenzie, Bater, Havens, DaLuick Nay – DuLuick motion passed

NEW BUSINESS:

Thornton Farms’ Escrow Funds Request for Well Field Fencing – Moved by McKenzie, supported by DaLuick, that based on past disbursements of money for other municipal services, and the requirement to protect the community’s Water Treatment Facility the Board of Trustees shall authorize the disbursement of \$56,000.00 from the Thornton Farms’ escrow account after completion and acceptance of the fencing project by Thornton Farms. All ayes - motion passed

CONSENT AGENDA:

McKenzie moved, supported by DaLuick to approve the 8/9/2021 consent agenda – Accounts Payable totaling \$21,004.78 and Payroll for \$8,666.00. All ayes - motion passed

| ACCOUNTS PAYABLE - AUGUST 9, 2021 | | Amount |
|--|---|---------------------|
| AMAZON CAPITAL SERVICES | STICKER NAME TAGS | 10.79 |
| AMAZON CAPITAL SERVICES | CALCULATOR INK RIBBONS & CORRECTION TAPES | 22.78 |
| B S & A SOFTWARE | TAX SYS. ANNUAL SERV/SUPPORT CONTRACT 8/1/21 - 8/1/22 | 754.00 |
| BETTY ROBBINS | OFFICE CLEANING JULY, 2021 | 75.00 |
| BULLSEYE PEST DEFENSE | TWP HALL-2ND 2021 TREATMENT BUG CONTROL | 116.67 |
| CARLISLE/WORTMAN ASSOC., INC. | CHELSEA FREE METH. PERIOD ENDING 6/30/21 | 532.50 |
| CARLISLE/WORTMAN ASSOC., INC. | GENERAL CONSULTING PERIOD ENDING 6/30/21 | 270.00 |
| CARLISLE/WORTMAN ASSOC., INC. | GENERAL CONSULTING PERIOD ENDING 6/30/21 | 662.50 |
| CHARLES CHAMBERLAIN | MOWINGS HALL-4,LIMA-CEMET-4,PORTER-4 | 1,400.00 |
| CHELSEA AREA CONSTRUCTION AGENCY | AUG 2021 OFFICE LEASE PYMT | 1,098.49 |
| COMCAST BUSINESS | 8529 10 221 0105382 OFFICE INTERNET | 138.35 |
| DTE ENERGY | 9100 105 6532 3 ELEC - TWP HALL | 136.36 |
| HART INTERCIVIC,INC | SHIPPING FOR 4 BALLOT STORAGE BAGS | 16.20 |
| HART INTERCIVIC,INC | SER./MAINT. RENEW 6 YRS. VOTE SCANNERS | 7,434.00 |
| IVS COMM | JULY 2021 OFFICE PHONES #7344752246 | 87.50 |
| MERS WebPmt.0000112294 8/9/2021 | INVOICE#121238-2 07/2021 EMPLOY. RETIREMENT | 1,473.85 |
| MIDWESTERN CONSULTING LLC | PROFESSIONAL SERVIC. 5/14/2021-6/26/2021 | 2,198.75 |
| RAPID SHRED | SHRED SERV. 7/12/2021 | 45.00 |
| RENIUS & RENIUS | ASSESSOR SERVICES JULY, 2021 | 2,454.79 |
| TAYLOR ELECTRIC | GFCI RECEPTACLE INSTALLED-LIMA DEPOT | 296.00 |
| THE SUN TIMES NEWS | PUB. NOTICE BOT MIN. JULY | 93.25 |
| UNITED ST. TREASURY Web Pymt. 8/9/2021 | 3rd QTR JULY, 2021 941 EMP WITHHDING DEP. REQUIREMENT | 1,181.68 |
| U.S. POSTAL SERVICE | P.O. BOX #59 - ANNUAL FEE 2021 | 188.00 |
| VERIZON | 642097789-01 TWP.HALL BROADBAND 07/29/21-08/28/21 | 40.88 |
| VICTOR L. LILLICH, J. D. | LEGAL SERVICES 07/01/21 - 07/31/21 | 225.00 |
| WASHTENAW COUNTY TREASURER | 03/21 P.R.E.. INVOICE - PROPERTY TAX ADJUSTMENT | 52.44 |
| TOTAL | | \$ 21,004.78 |

| Employee Name | Ck# | Gross | MERS | NET PAY |
|-----------------------|------|------------------|---------------|-------------------|
| Elaine L. Bater | 1800 | 2,702.67 | 135.13 | 2,064.35 |
| Archie L. Bradbury | 1801 | 31.62 | - | 29.20 |
| Thomas E. Caplis | 1802 | 529.22 | - | 488.74 |
| Nanette L. Havens | 1803 | 2,702.67 | 135.13 | 2,514.35 |
| Else M. Heller | 1804 | 890.88 | 44.54 | 745.42 |
| Ronald A. Howdysshell | 1805 | 31.62 | - | 29.20 |
| Dale L. Luick | 1806 | 310.67 | 15.53 | 290.64 |
| Duane D. Luick | 1807 | 2,702.67 | 135.13 | 2,184.35 |
| Gregory A. McKenzie | 1808 | 310.67 | - | 286.91 |
| Mary V. Tobin | 1809 | 35.57 | - | 32.84 |
| Total | | 10,248.26 | 465.46 | \$8,666.00 |

CORRESPONDENCE:

None

REPORTS:

Zoning Administrator — Tom Caplis (absent, report in packet)

- July, 2021 Compliance Permits 8
 - 10150 Scio Church Rd. Pool & Deck
 - 555 S. Dancer Rd. Planning Approved Clubhouse
 - 12111 Dexter Chelsea Deck
 - 11475 Jackson Rd. Church
 - 11483 Jackson Rd. AG Barn
 - 8343 Crabapple Tr. Deck
 - 12671 Old US Hwy. 12 Used Car Lot
 - 2816 Wylie Rd. Home Addition

Enforcement (Violations written or Investigated)

- On-going issue with Texas Truck, Dexter Chelsea Rd. Site inspection. Special use permit required.
- Inspect signs at 475 N. Fletcher Rd. – Jacob’s Fresh Farm. Owner informed - 3 signs found, 1 allowed.
- Re-inspection of Jacob Fresh Farm – corrected.
- Re-inspect Munson site. Home site grading stalled.
- Inspected Conditional Zoning site at 1035 N. Fletcher Rd. Factory seems secure & grounds neat.

Chelsea Area Construction Agency (CACA) - Greg McKenzie

- Bruce Connell is interim Building Official through September
- Continuing to advertise for new Building Official.

Capital Improvements — Ed GreenLeaf (absent)

CAPT/DART - Ed GreenLeaf (absent)

Cemetery - Ed GreenLeaf (absent)

SEMCOG - Duane Luick

- Highlighting the underinvestment & poor status of U.S. Water Infrastructure & Economic Impacts for all households if action is not taken now.

Chelsea District Library — Elizabeth Sensoli (absent)

Lima Township Planning Commission - Nanette Havens

- Meeting cancelled for July and August.

Western Washtenaw Recycling Authority (WWRA) - Nanette Havens

- No meeting

WAVE—Greg McKenzie

- Annual financial audit was completed.
- WAVE continues to follow MDOT’s Covid-19 protocol.
- Held second “Visioning Session” for long-term planning. Planning for third session – possibly in September.

Thornton Farms – David Hensel

- Pulte is still planning for road paving towards the end of September.
- Thornton & Pulte together, will choose between two proposals for the water meter radio, remote-read systems for Phase III homes.
- Planning next year to upgrade all homes in Thornton Farms with radio, remote-read meters due to current system is 14-15 years-old.

Clerk’s Report - Elaine Bater

- Still waiting for ballot language deadline of August 12th to determine if Lima Township will have a November election.
- Submitted application with documents for the ARP Funds on July 21st.
- State Treasury has now rolled out their final Uniform Chart-of-Accounts. Third wave deadline for BS & A conversion is 9/30/21.

Broad Band Task Force (BBTF) - Duane Luick

- Washtenaw Fiber Properties, LLC is planning to install fiber cable on Liberty Road. Nothing official has come through the township.

Chelsea Area Fire Authority (CAFA) - Craig Maier (absent)

- Fire Station #1 Building Search Committee has a meeting on Tuesday, August, 16, 2021.
- Next meeting for CACA is Tuesday, August 17, 2021 at 9:00 AM via zoom – see CAFA website for more information.

Supervisor’s Report – Duane Luick

- 1035 N. Fletcher Road litigation is delayed due to the absence of the property owner.
- 1505 S. Fletcher Road is moving slowly toward being demolished. The Township Attorney is in the process of contacting the property owner in Florida.

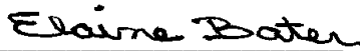
FINAL PUBLIC COMMENT:

Arlene Bareis asked a question regarding the Township’s fund balance.

ADJOURNMENT:

Havens moved, supported by DaLuick to adjourn the Lima Township Board of Trustees meeting for August 9, 2021 at 8:15 PM. All ayes - motion passed.

RESPECTFULLY SUBMITTED



Elaine Bater, Township Clerk