

LIMA TOWNSHIP  
 BOARD OF TRUSTEES  
 11452 Jackson Rd., Dexter  
 Regular Meeting Minutes  
 JULY 12, 2021 7:00 PM

**CALL TO ORDER:**

Supervisor Luick opened the meeting at 7:00 PM with the Pledge of Allegiance. Board members present were Duane Luick, Elaine Bater, Nanette Havens, Greg McKenzie, and Dale Luick.

**AGENDA APPROVAL:**

McKenzie moved, supported by DaLuick; motion to approve the agenda as amended to include the addition of authorizations to apply and accept the American Rescue Plan Funds. All ayes - motion passed.

**MINUTES APPROVAL:**

Moved by McKenzie, supported by DaLuick; motion to approve the regular meeting minutes of June 14, 2021 as presented. All ayes - motion passed.

**PUBLIC COMMENT:** None

**TREASURER'S REPORT:**

June, 2021 Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	JUNE 30, 2021
Beginning Balance CSB	\$ 678,557.77
Deposits	16,814.08
Payroll - June	(10,485.01)
Accts. Payable/Bank Svc. Chg. - June	(36,459.04)
<b>CSB Checking Balance (.05% int.)</b>	<b>648,427.80</b>
Non-Maturing CD's - Flagstar	171,270.46
<b>Total CSB Checking &amp; CD's</b>	<b>819,698.26</b>
CSB Money Market	737,383.66
Monthly Interest (.15%)	90.91
<b>Total CSB Money Market</b>	<b>737,474.57</b>
Flagstar/Thornton Farms	232,523.64
Thornton Farms - Monthly Interest (.05%)	9.55
<b>Total Flagstar Checking</b>	<b>232,533.19</b>
<b>Funds Available</b>	<b>1,557,172.83</b>
<b>Total Funds</b>	<b>\$ 1,789,706.02</b>

**OLD BUSINESS:** None

**NEW BUSINESS:**

Resolution #2021-10 Poverty Guidelines for Lima Township - Due to new State standards for property tax payment exemptions an up-dated resolution for 2021 must be adopted.

**Resolution #2021-10 (see attachment A) was offered by Board Member McKenzie and supported by Board Member Bater, and so doing rescinding resolution 2021-01 Tax Exemption Guidelines adopted January 11, 2021.**

**Upon roll call vote, the following voted "Aye:" DaLuick, Havens, DuLuick, Bater, McKenzie**

**"Nay:" None Absent: None Supervisor declared the resolution adopted.**

Resolution #2021-11 To Support Affordable Countywide Broadband Access - Resolution #2021-11 (see attachment B) was offered by Board Member Bater and supported by Board Member Dale Luick to encourage Washtenaw County Commissioners to spend ARP funds for affordable high-speed broadband in Lima Township.

**Upon roll call vote, the following voted "Aye:" DaLuick, Havens, DuLuick, Bater, McKenzie**

**"Nay:" None Absent: None Supervisor declared the resolution adopted.**

N. Lima Center Road Property - Master Plan Proposal - Moved by McKenzie, supported by Bater to have Wayde Hoppe Design prepare a master plan cost proposal for the N. Lima Center Road property.  
All ayes - motion passed.

American Rescue Plan Funds – Moved by McKenzie, supported by DaLuick for the Supervisor and Clerk to make application through the State to request/accept American Rescue Plan Funds on behalf of Lima Township by the deadline date. - \$414, 278. All ayes - motion passed.

**CONSENT AGENDA:**

**McKenzie moved, supported by DaLuick to approve the 7/12/2021 consent agenda - Accounts Payable totaling \$70,299.87 and Payroll for \$9,273.34. All ayes - motion passed**

ACCOUNTS PAYABLE - JULY 12, 2021		Amount
AMAZON CAPITAL SERVICES	PRINTER TONER, COPY PAPER	141.87
AMAZON CAPITAL SERVICES	ELEC. NAME TAGS, LIQU CORRECTION	36.11
AMAZON CAPITAL SERVICES	CR. MEMO CORR TAPE & CAL. RIBBON	(25.62)
APEX SOFTWARE	ACCT.139146 ANNUAL MAINT.8/1/21- 8/1/22	235.00
BETTY ROBBINS	OFFICE & HALL CLEANING JUNE 2021	137.50
CHARLES CHAMBERLAIN	MOWINGS HALL-5,LIMA-CEMET-4,PORTER-5	1,600.00
CHELSEA AREA CONSTRUCTION AGENCY	JULY 2021 OFFICE LEASE PYMT	1,098.49
COMCAST BUSINESS	8529 10 221 0105382 OFFICE INTERNET	138.35
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	104.83
IVS COMM	JUNE 2021 OFFICE PHONES #7344752246	87.50
MENARDS - ANN ARBOR	ACCT#33220257 TOILET LIMA DEPOT	169.00
MENARDS - ANN ARBOR	ACCT#33220257 TOILET PRTS LIMA DEPOT	13.87
MERS WebPmt.0000111568 PD 7/12/21	INVOICE#120545-2 06/2021 EMPLOY. RETIREMENT	1,511.56
NANETTE HAVENS*	TAX BILL & OFFICE/ELECTION POSTAGE	110.75
RENIUS & RENIUS	ASSESSOR SERVICES JUNE, 2021	2,454.79
STATE OF MICH PD ON LINE 7/12/21	SUW EMP.WITHHOLDING 2ND QTR 2021	833.00
THE SUN TIMES NEWS	PUB.NOTICE SETUP BOT MIN. JUNE	25.00
THE SUN TIMES NEWS	PUB.NOTICE BOT MIN. JUNE	89.25
TOM CAPLIS	MAY 2021 MILEAGE	25.48
UNITED ST. TREASURY Web Pymt 7/12/21	2ND QTR JUN, 2021 941 EMP WITHHDDING DEP.REQUIREMENT	1,380.74
VERIZON*	642097789-01 TWP.HALL BROADBAND 06/29/21-07/28/21	40.88
VICTOR L. LILLICH, J. D.	LEGAL SERVICES 06/01/21-06/30/21	318.75
WASHTENAW CTY ROAD COMMISSION	2021 FIRST BILLING - DUST CONTR/ROAD WORK	59,924.40
<b>TOTAL</b>	<b>* Correction from 8/9/21 Mtg. Minutes</b>	<b>70,451.50</b>

Payroll July 12, 2021	Check #	Gross	MERS	NET PAY
Elaine L. Bater	1792	2,702.67	135.13	2,064.35

Thomas E. Caplis	1793	619.30	-	571.92
William V. Coltre	1794	584.64	-	532.91
Nanette L. Havens	1795	2,702.67	135.13	2,514.35
Else M. Heller	1796	992.96	49.65	827.91
Dale L. Luick	1797	310.67	15.53	290.64
Duane D. Luick	1798	2,702.67	135.13	2,184.35
Gregory A. McKenzie	1799	310.67	-	286.91
		10,926.25	470.57	\$ 9,273.34

**CORRESPONDENCE:**

Township Taxing Opportunity – invitation-to- meet letter from Phil Conlin.

**REPORTS:**

**Zoning Administrator — Tom Caplis** (absent, report in packet)

- June, 2021 Compliance Permits 6
  - 10394 Dexter Chelsea Rd.      New Home
  - 10700 Jerusalem Rd.           Pole Barn
  - 9976 Liberty Rd.               Pole Barn
  - 10150 Scio Church Rd.        In-ground Pool
  - 1131 Beacon Hill                In-ground Pool
  - 2348 Loeffler Rd.               Pole Barn

Enforcement (Violation written or Investigated) 2

- On-going issue with Texas Truck on Dexter Chelsea Rd. Site inspection. Special use permit required..
- KD Equipment site inspection. Special use permit required..

**Chelsea Area Construction Agency (CACAA) - Greg McKenzie**

- Continuing to advertise for new Building Official. Anyone qualified is encouraged to apply.
- Bruce Connell, interim Building Official, will stay on through September.

**Capital Improvements — Ed GreenLeaf**

**CAPT/DART - Ed GreenLeaf**

- No meeting

**Cemetery - Ed GreenLeaf**

- Working on a proposal to permanently close the Dexter Chelsea Cemetery

**SEMCOG - Duane Luick**

- SEMCOG provides a lot of information that anyone can access from their website.

**Chelsea District Library — Elizabeth Sensoli** (absent)

**Lima Township Planning Commission - Nanette Havens**

- Approval was given to Kern Auto Sales & Service for final site plan and special land use permit.
- Approval was given to Chelsea Free Methodist Church for special land use permit.

**Western Washtenaw Recycling Authority (WWRA) - Nanette Havens**

- Income was up \$194,000 and costs were up \$100,000.
- September 1<sup>st</sup>-6<sup>th</sup> is the planned robot installation. Most operations will not be effected during that time.
- In-person meetings will resume with the August meeting.

**WAVE—Greg McKenzie**

- Next meeting is scheduled for the end of the month
- Second “Visioning Session” for long-term planning is coming up.

**Thornton Farms – David Hensel**

- The community approved area diagrams and style of fencing for enclosing the Water Plant Well Field were presented to Board.
- Bids proposals for fencing are due end of July. Will request funds from Township’s Thornton Farms Escrow when costs are known.

- An upgraded, two-meter utility system (water & irrigation) with remote reading is being proposed to Pulte Homes for Phase III.

**Clerk's Report - Elaine Bater**

- There may not be a November election for Lima Township.
- Submitted the quarterly report for IRS, the State Withholding tax, and the State Qualifying Report.
- Annual financial audit is still in process.

**Broad Band Task Force (BBTF) - Duane Luick**

- Washtenaw Fiber Properties, LLC is planning to install fiber cable on Liberty Road. Nothing official has come through the township.

**Chelsea Area Fire Authority (CAFA) - Craig Maier (absent, DuLuick gave a verbal report)**

- Fire Station #1 Search Committee has identified three potential station sites.
- Next meeting is Tuesday, July 20th - 9:00 AM via zoom – see CAFA website for more information.

**Supervisor's Report – Duane Luick**

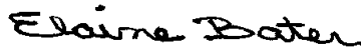
- 1035 N. Fletcher Road litigation is delayed due to the absence of the property owner.
- 1505 S. Fletcher Road is moving slowly toward being demolished. The Township Attorney is in the process of contacting the property owner in Florida.

**FINAL PUBLIC COMMENT:** None

**ADJOURNMENT:**

Havens moved, supported by DuLuick to adjourn the Lima Township Board of Trustees meeting for July 12, 2021 at 8:03 PM. All ayes - motion passed.

**RESPECTFULLY SUBMITTED**



**Elaine Bater, Township Clerk**

LIMA TOWNSHIP  
POVERTY GUIDELINES 2021

**Resolution #2021-10**

**WHEREAS**, the adoption of guidelines for poverty exemptions is within the purview of the township board; and

**WHEREAS**, the principal residence of persons who, in the judgment of the board of review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390 of 1994 and Public Act 253 of 2020 (MCL 211.7u); and

**WHEREAS**, pursuant to PA 390 of 1994 and PA 253 of 2020, Lima Township, Washtenaw County adopts the following guidelines for the board of review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1) Be an owner of and occupy as a principle residence the property for which an exemption is requested.
- 2) File a claim with the board of review, accompanied **by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year. If an applicant or other person residing in the home is not required by law to file federal and/or state income tax forms, the attached affidavit must be completed and submitted with the application**, (Form #4988).
- 3) Applicant may not have ownership interest in any real estate other than the principal residence.
- 4) Produce a valid drivers' license or other form of identification if requested.
- 5) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is requested if requested.
- 6) As required by PA 390 of 1994 AND PA 253 of 2020, all guidelines for poverty exemptions as established by the governing body of the local assessing unit SHALL also include an asset level test. The applicant's assets may not exceed \$50,000. The following assets shall not be considered when applying an asset test to determine qualification for tax exemption;
  - i. The value of the applicant's primary residence subject to the exemption.
  - ii. The value of all personal property, such as furniture and clothing.
- 7) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget. **See Exhibit A**
- 8) The application for an exemption shall be filed after January 1, 2021 but before the day prior to the last day of board of review.

9) If a person claiming the poverty exemption meets all eligibility requirements, the board of review shall grant the poverty exemption, in whole or in part, as follows (See Exhibit A):

- For applicants at or below the 2021 Federal Poverty Guidelines, 100% relief shall be granted.
- For applicants between 100% and 125% of the 2021 Federal Poverty Guidelines, 50% relief shall be granted.
- For applicants between 125% and 150% of the 2021 Federal Poverty Guidelines, 25% relief shall be granted.
- For applicants above 150% of the 2021 Federal Poverty Guidelines, 0% relief shall be granted.

Applications may be reviewed by the Board of Review without the applicant being present. However, the Board may request that any or all applicants be physically present to respond, under oath, to answer any questions the Board may have.

The following are the federal poverty income standards which the United States Office Management and Budget recommends that federal departments and agencies use. The standards are actually compiled and published by the Bureau of the Census which refers to them as "poverty thresholds."

**EXHIBIT A**

**FEDERAL POVERTY INCOME STANDARDS FOR 2021 ASSESSMENTS** The following are the federal poverty income standards as of December 31, 2020 for use in setting poverty exemption guidelines for 2021 assessments.

Size of Family Unit Poverty Guidelines

<b>Size of Family or Household</b>	<b>2021 Poverty Guidelines 100% Relief</b>	<b>2021 Poverty Guidelines 50% Relief Greater than 100% but equal to or less than 125% of Federal Guidelines</b>	<b>2021 Poverty Guidelines 25% Relief Greater than 125% but equal to or less than 150% of Federal Guidelines</b>
1	\$12,760	\$15,950	\$19,140
2	\$17,240	\$21,550	\$25,860
3	\$21,720	\$27,150	\$32,580
4	\$26,200	\$32,750	\$39,300
5	\$30,680	\$38,350	\$46,020
6	\$35,160	\$43,950	\$52,720
7	\$39,640	\$49,550	\$59,460
8	\$44,120	\$55,150	\$66,180
<b>For each additional person</b>	\$4,480	\$5,600	\$6,720

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the board of review shall follow the above stated policy and federal guidelines in granting or denying an exemption.

The foregoing resolution offered by Board Member McKenzie and supported by Board Member Bater and so doing rescinding resolution 2021-01 Tax Exemption Guidelines adopted January 11, 2021.

Upon roll call vote, the following voted "Aye:" DaLuick, Havens, DuLuick, Bater, McKenzie

"Nay:" None

Absent: None

The Supervisor declared the resolution adopted.

I, Elaine Bater, the duly elected and acting Clerk of Lima Township, hereby certify that the foregoing resolution was adopted by the township board of said township at the regular meeting of said board held on July 12, 2021 at which meeting a quorum was present by a roll call vote of said members as hereinbefore set forth; that said resolution was ordered to take immediate effect.

*Elaine Bater*

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Elaine Bater

**LIMA TOWNSHIP  
A RESOLUTION TO SUPPORT  
AFFORDABLE COUNTYWIDE BROADBAND ACCESS**

**RESOLUTION #2021-11**

At a regular meeting of the Lima Township Board of Trustees', Washtenaw County, Michigan, held at the 11452 Jackson Road, Dexter, MI , on the 12<sup>th</sup> day of July, 2021, at 7:00 p.m. The following preamble and resolution were offered by Elaine Bater and seconded by Dale Luick.

**WHEREAS**, access to high-speed broadband service is critical to the township's mission of supporting the health, safety, wellbeing, quality of life and productivity for all residents, educational pursuits, not-for-profits, medical services, and businesses throughout the township.

**WHEREAS**, access to high-speed broadband for many residents and businesses in the township is unavailable or prohibitively expensive;

**WHEREAS**, since March of 2020, the Coronavirus pandemic has proven the absolute necessity of digital connectivity;

**WHEREAS**, the Washtenaw County Broadband Task Force has taken measures to achieve countywide high-speed broadband coverage; through grant opportunities nearly 66% of the rural county will be digitally connected to high speed internet through the Rural Digital Opportunity Fund (RDOF) program;

**WHEREAS**, approximately 3,700 homes, countywide, will remain unserved after RDOF, a challenge the Broadband Task Force is addressing through the exploration of additional grant and public/private partnership opportunities;

**WHEREAS**, President Biden's American Rescue Plan stimulus funding specifically identifies the construction of high-speed broadband infrastructure as an encouraged use of the funds; and

**WHEREAS**, allocation of ARP funding to incentivize a public/private partnership could close the digital divide that exists in Washtenaw County and bring high-speed internet access to 100% of county residents, regardless of their address, making Washtenaw the first county in the State of Michigan to do so ***now therefore be it***

**RESOLVED** that the Lima Township Board of Trustees, encourages the Washtenaw County Board of Commissioners to allocate ARP funding to a high-speed broadband public/private partnership that serves to connect every home and business in Washtenaw County , thus achieving true high-speed broadband equity and is conducive to the development and implementation of a robust, affordable and sustainable high speed broadband service for Lima Township ***be it further***

**RESOLVED** that Lima Township continues to support the efforts of the Washtenaw County Broadband Task Force in its mission to bring affordable high-speed broadband to Lima Township.



A vote on the above Resolution was taken and was as follows:

YEAS: DaLuick, Havens, DuLuick, Bater, McKenzie

NAYS: None

Supervisor declared resolution adopted.

STATE OF MICHIGAN    )  
                                  ) ss.  
COUNTY OF WASHTENAW    )

I, the undersigned, the duly qualified and acting Township Clerk of the Township of Lima, Washtenaw, Michigan, CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of said Township at a regular meeting held on the 12th day of July, 2021.

Elaine Bater  
Elaine Bater