

LIMA TOWNSHIP BOARD OF TRUSTEES  
 REGULAR MEETING MINUTES  
 VIA VIDEO CONFERENCE, FOLLOWING BUDGET MEETING  
 MARCH 8, 2021

**CALL TO ORDER:**

Due to continuing safety restrictions the Regular Meeting of the Board of Trustees was held via video conference and began directly following the Budget Hearing, as posted, at 6:30 PM. Duane Luick, Elaine Bater, Nanette Havens, Greg McKenzie, and Dale Luick completed the board and were signed into the meeting. All members were located in Lima Township.

**AGENDA APPROVAL:**

**McKenzie moved/seconded by Dale Luick: Motion to approve the agenda as presented. Roll-call vote: all ayes - Havens, DuLuick, Bater, DaLuick, McKenzie - motion passed.**

**MINUTES APPROVAL:**

**McKenzie moved/seconded by Dale Luick: Motion to approve the regular meeting minutes of February 8, 2021 as presented. Roll-call vote: all ayes - Havens, DuLuick, Bater, DaLuick, McKenzie - motion passed.**

**PUBLIC COMMENT:** None

**TREASURER’S REPORT: February, 2021 Report submitted by Treasurer, Nanette Havens**

TREASURER'S REPORT	February 28, 2021
Beginning Balance - Chelsea State Bank (CSB)	\$ 501,788.41
Deposits	108,479.42
Payroll - February	(8,322.34)
Accts. Payable - February	(19,027.55)
<b>CSB Checking Balance (.05% int.)</b>	<b>582,917.94</b>
Non-Maturing CD's	170,565.22
<b>Total CSB Checking &amp; CD's</b>	<b>753,483.16</b>
CSB Money Market	737,020.12
Monthly Interest (.15%)	84.81
<b>Total CSB Money Market</b>	<b>737,104.93</b>
Flagstar Bank/Thornton Farms	193,220.53
Thornton Farms - Monthly Interest (.05%)	7.41
<b>Total Flagstar Checking</b>	<b>193,227.94</b>
<b>Funds Available</b>	<b>1,490,588.09</b>
<b>Total Funds</b>	<b>\$ 1,683,816.03</b>

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Board Appointment of W.A.V.E. Representative -

**Bater, Moved, seconded by Trustee Luick to appoint Greg McKenzie as the Western Washtenaw Area Value Express board representative for Lima Township and Duane Luick as the alternate for a two-year term expiring 12/31/2022. Roll-call vote: all ayes - Havens, DuLuick, Bater, DaLuick, McKenzie - motion passed.**

Greg McKenzie remarked that Arlene Bareis had been the Lima Township WAVE representative for many years and gave thanks for her continuous and informative reporting of WAVE's operations.

**CONSENT AGENDA:**

**Trustee Luick moved/seconded by McKenzie to approve the 3/8/2021 consent agenda - Accounts Payable totaling \$31,023.50 and Payroll for \$9,898.01. Roll-call vote: all ayes - Havens, DuLuick, Bater, DaLuick, McKenzie - motion passed.**

ACCOUNTS PAYABLE - MARCH 8, 2021		Amount
ABRASIVE FINISHING	RECYC. BIN SNO REMOV 2/9/2021	25.00
ABRASIVE FINISHING	RECYC. BIN SNO REMOV 2/15/2021	25.00
ABRASIVE FINISHING	RECYC. BIN SNO REMOV 2/16/2021	25.00
BETTY ROBBINS	OFFICE & HALL CLEANING FEB 2021	100.00
CARLISLE/WORTMAN ASSOC., INC.	COY, JERUSALEM RD. PERIOD ENDING 1/31/2021	800.00
CARLISLE/WORTMAN ASSOC., INC.	COBBLESTONE FARMS, PERIOD ENDING 1/31/2021	360.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING, PERIOD ENDING 1/31/2021	280.00
CARLISLE/WORTMAN ASSOC., INC.	VIRTUAL MTGS, PERIOD ENDING 1/31/2021	337.50
CHELSEA AREA CONSTRUCTION AGENCY	MAR 2021 OFFICE LEASE (CPI)	1,089.77
COMCAST BUSINESS	8529 10 221 0105382 OFFICE INTERNET	89.44
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL 2/23/21	526.82
DECKER AGENCY	PUBLIC ENTITY INSURANCE PACKAGE 04/01/21- 04/01/22	17,459.00
DIRECT OFFICE BUYS	INK CARTRIDGES/BINDER CLIPS	105.68
DIRECT OFFICE BUYS	COPY PAPER	85.40
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	90.07
DTE ENERGY	9200 080 6217 5 ELEC - LIMA DEPOT	144.36
DUANE D LUICK	OFFICE CHAIR/RENT SIGN, DISPOSAL FEES	325.22
IVS COMM	FEB 2021 OFFICE PHONES #7344752246	87.50
KCI	ASSESSMENT NOTICES - REAL PROP. BALANCE	320.31
MERS WebPmt .0000108129 3/8/2021	INVOICE #115944-2 02/2021 EMPLOY. RETIREMENT	1,208.38
MIDWESTERN CONSULTING LLC	THORNTON FARMS PH III 12/26/20-1/30/21	238.50
MIDWESTERN CONSULTING LLC	COY PRIVATE RD. 12/26/20-1/30/21	1,033.50
MIDWESTERN CONSULTING LLC	KERN AUTO REP.& SALES. 12/28/20-1/30/21	318.00
NANETTE HAVENS	TAX BILL POSTAGE	309.60
RENIUS & RENIUS	ASSESSOR SERVICES FEB, 2021	2,454.79
TAYLOR ELECTRIC	SMOKE & CARBON ALARMS INSTALLED-LIMA DEPOT	680.00
THE SUN TIMES	PUB. NOTICE FEE 12/14/20	25.00
THE SUN TIMES	FEB, 21 VARIOUS PUB. NOTICES & FEES	490.40
THE SUN TIMES	FEB 17 BUDGET HEARING PUB. NOTICE	135.25
TOM CAPLIS	JAN & FEB. MILEAGE, PRINTER INK REIMB.	72.24
UNITED ST. TREASURY Web Pymt 3/08/2021	1 <sup>ST</sup> QTR Feb 2021 941 EMP WITHHOLDING DEP. REQUIREMENT	1,197.14
VERIZON	642097789-01 TWP. HALL BROADBAND 3/1/21-3/28/21	40.88
VICTOR L. LILLICH, J. D.	LEGAL SERVICES 02/09/21-02/28/21	543.75
<b>Total</b>		<b>\$ 31,023.50</b>

<b>PAYROLL - MARCH 8, 2021</b>	<b>Ck#</b>	<b>Gross</b>	<b>MERS</b>	<b>NET PAY</b>
Elaine L. Bater	1734	2,649.61	132.48	1,875.71
Thomas E. Caplis	1735	828.00	-	764.65
Marlene Consiglio	1736	254.10	-	234.67
Edwin Greenleaf	1737	187.70	-	173.34
Nanette L. Havens	1738	2,837.31	141.87	2,622.30
Eise M. Heller	1739	873.60	43.68	732.25
Ronald A. Howdysshell	1740	187.70	-	173.34
Dale L. Luick	1741	304.58	15.23	284.93
Duane D. Luick	1742	2,649.58	132.48	2,142.68
Gregory A. McKenzie	1743	304.58	-	281.28
Kenneth W. Prielipp	1744	187.70	-	173.34
Elizabeth Sensoli	1745	187.70	-	165.34
Howard Sias	1746	187.70	-	173.34
Mary Ann Wesner	1747	54.60	-	50.42
Thomas S. Wesner	1748	54.60	-	50.42
		<b>11,749.06</b>	<b>465.74</b>	<b>\$ 9,898.01</b>

**CORRESPONDENCE:**

- a) Decker Insurance Agency: Notice of Restriction of Coverage – Communicable Disease Exclusion Endorsement.
  - b) Lima Depot: Insurance Appraisal value of \$375,000
- Correspondence was discussed. Both issues will be topics to review on March 17<sup>th</sup> during the annual meeting with Decker Insurance Agency.

**REPORTS:**

**Zoning Administrator — Tom Caplis:**

- February, 2021 Compliance Permits 4 - Report in packet
  - 12111 Dexter-Chelsea Rd. Home addition & deck
  - 1829 N. Lima Center Rd. Addition & re-locate home
  - 8074 Beechwood Deck
  - 555 S. Dancer Rd. Addition to shed (lean-to)
- Enforcement (Violation written or Investigated) 1
  - Inspect site at 2055 Parker. Citation issued for blight. As of 1/28/21 corrective activity noted.

**Chelsea Area Construction Agency (CACA) - Greg McKenzie**

- Adopted new fiscal year budget at March meeting
- Budget was adopted reducing anticipated revenues and equally having to reduce expenses.
- Next meeting may be canceled due to lack of items for agenda.

**Capital Improvements — Ed GreenLeaf (absent)**

**CAPT/DART - Ed GreenLeaf (absent)**

**Cemetery - Ed GreenLeaf (absent)**

**SEMCOG - Duane Luick – No report**

**Chelsea District Library — Elizabeth Sensoli (absent)**

**Lima Township Planning Commission - Nanette Havens**

- Meeting held on February 22, 2021. Cobblestone Farm site plan review for S.U.P. was postponed awaiting more information.
- Article #5, Section 5.7 text amendment for Application 2021-001 Kern Auto Sales & Service was approved and recommended to the Board to adopt.

**Western Washtenaw Recycling Authority (WWRA) - Nanette Havens**

- Marc Williams had an excellent article written about him by Shawn Personke in the March 5th Chelsea-Dexter Guardian.
- Material prices are trending up
- Sylvan Township may transition to an associate member of WWRA rather than a full member.

**WAVE—Arlene Bareis (absent)**

- No report

**Thornton Farms – David Hensel**

- Recently had two EGLE inspections; one for the waste water treatment plant and the other for a sanitary inspection for drinking water at the water treatment plant.

**Clerk's Report - Elaine Bater**

- Planned office chair purchases must be done and chairs received by 3/31/2021 to make ensure that they are charged to this fiscal year budget.
- All chairs in office need replacing.

**Broad Band Task Force (BBTF) - Duane Luick**

- Lima Township missed out on some grant funds

**Chelsea Area Fire Authority (CAFA) - Craig Maier**

- Effective March 1<sup>st</sup> all residence are at an ISO rating of 6 for insurance purposes for those insurance companies that recognize it. Residents should contact their insurance companies to check for rate reductions.
- Chief is applying for more grant funds, but will not know more until July.

**Supervisor's Report – Duane Luick**

- Lima Depot is rental ready and many people have shown interest in leasing it, but no renters yet. Rent is currently set at \$1,550.00 a month.

**PUBLIC COMMENT:** None

**ADJOURNMENT:**

Havens moved, seconded by Dale Luick to adjourn the Lima Township Board of Trustees meeting for March 8, 2021 at 7:24 PM. Roll-call vote: all ayes - Havens, DuLuick, Bater, DaLuick, McKenzie - motion passed.

**RESPECTFULLY SUBMITTED**

*Elaine Bater*

Elaine Bater, Township Clerk