

LIMA TOWNSHIP
 BOARD OF TRUSTEES
 Regular Meeting Minutes
 Via Video Conference
 February 8, 2021 7:00 PM

CALL TO ORDER:

Clerk Elaine Bater called the Regular Board of Trustees meeting to order at 7:08 PM and turned the zoom meeting over to Supervisor Duane Luick. Nanette Havens, Greg McKenzie, and Dale Luick completed the board and were signed into the meeting. All members were located in Lima Township.

AGENDA APPROVAL:

McKenzie moved/seconded by Dale Luick: Motion to approve the agenda as presented. Roll-call vote, all ayes - motion passed.

MINUTES APPROVAL:

McKenzie moved/seconded by Dale Luick: Motion to approve the regular meeting minutes of January 11, 2021 as presented. Roll-call vote, all ayes - motion passed.

PUBLIC COMMENT:

Sue Dickenson from Midwestern Consulting introduced herself.

TREASURER’S REPORT: January, 2021 Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	January 31, 2021
Beginning Balance CSB	\$ 542,209.68
Deposits	178,138.93
Payroll - January	(8,829.79)
Accts. Payable/Bank Svc. Chg. - January	(209,730.41)
CSB Checking Balance (.05% int.)	501,788.41
Non-Maturing CD's	170,089.24
Total CSB Checking & CD's	671,877.65
CSB Money Market	736,926.24
Monthly Interest (.15%)	93.88
Total CSB Money Market	737,020.12
Flagstar/Thornton Farms	193,212.33
Thornton Farms - Monthly Interest (.05%)	8.20
Total Flagstar Checking	193,220.53
Funds Available	1,408,897.77
Total Funds	\$ 1,602,118.30

OLD BUSINESS:

None

NEW BUSINESS:

Board Appointment of Fence Viewers – Moved by Bater, seconded by DuLuick to appoint Greg McKenzie and Dale Luick as Fence Viewers as required in MCL 43.54 for a two-year term expiring 12/31/2022. Roll-call vote, all ayes - motion passed.

Enhanced Access to Public Records Policy (2016) – Approval of Payroll Record Fee \$6.50. Moved by McKenzie, seconded by DaLuick to approve a fee of \$6.50 for F.O.I.A. payroll records requests covered under the Lima Township Enhanced Access to Public Records Policy. Roll-call vote, all ayes - motion passed.

CONSENT AGENDA:

Moved by McKenzie/seconded by DaLuick to approve the 2/8/2021 consent agenda. Roll-call vote, all ayes – motion passed Six additional invoices were paid on 2/9/2021; Accounts Payable totaling \$19,027.55 and Payroll for \$8,322.34.

ACCOUNTS PAYABLE - FEBRUARY 8, 2021		Amount
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 1/26/21	25.00
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 1/31/21	25.00
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 2/5/21	25.00
B S & A SOFTWARE	ANNUAL SEV/SUPPORT CONTR. FEB.2021 TO FEB.2022	1,615.00
BETTY ROBBINS	OFFICE CLEANING JAN 2020	100.00
BONNIE MULLINER	INITIAL PYMT FOR HALL TAPESTRY EMBROIDERY SERVICES	325.00
CARLISLE/WORTMAN ASSOC., INC.	COY, JERUSALEM RD. PERIOD ENDING 12/31/20	640.00
CARLISLE/WORTMAN ASSOC., INC.	COBBLESTONE FARMS PERIOD ENDING 12/31/20	80.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING PERIOD ENDING 12/31/20	927.50
CARLISLE/WORTMAN ASSOC., INC.	THORNTON FARMS PH III PERIOD ENDING 12/31/20	240.00
CARLISLE/WORTMAN ASSOC., INC.	VIRTUAL MEETINGS PERIOD ENDING 12/31/20	600.00
CHELSEA AREA CONSTRUCTION AGENCY	JAN 2021 OFFICE LEASE (CPI)	1,089.77
COMCAST BUSINESS	8529 10 221 0105382 INTERNET & CABLE TV	206.80
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL 1/25/21	486.11
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	73.53
DTE ENERGY	9200 080 6217 5 ELEC - LIMA DEPOT	120.19
ELAINE BATER	1099 KIT & TAPESTRY CLEANER	81.13
IVS COMM	JAN 2021 OFFICE PHONES #7344752246	87.50
KCI	ASSESSMENT NOTICES - REAL PROP. EST.	450.00
MERS Web Pmt.0000107324 2/8/2021	INVOICE #115578-2 01/2021 EMPLOY. RETIREMENT	1,221.98
MICHIGAN TOWNSHIPS ASSOCIATION	MTA BOARD OF REVIEW TR. VIRTUAL SERIES	239.50
MIDWESTERN CONSULTING LLC	THORNTON FARMS PH III 11/28/2020-12/26/2020	238.50
MIDWESTERN CONSULTING LLC	COY PRIVATE RD 11/28/2020-12/26/2020	1,192.50
MIDWESTERN CONSULTING LLC	KERN AUTO REPAIR 11/28/2020-12/26/2020	159.00
RENIUS & RENIUS	ASSESSOR SERVICES JAN, 2021	2,454.79
UNITED ST. TREASURY Web Pymt 2/08/2021	1ST QTR JAN 2021 941 EMP WITHHOLD DEP.REQUIREMT	1,142.90
VERIZON	642097789-01 TWP.HALL BROADBAND 1/29/21-2/28/21	40.88
VICTOR L. LILLICH, J. D.	LEGAL SERVICES 10/01/2020 - 02/08/2021	430.00
TOTAL		\$ 14,317.58

ACCTS. PAYABLE - ADDITIONAL PAYMENTS FEBRUARY 9, 2021		Amount
JOHNSON'S PLUMBING & WATER, INC.	TWP. HALL REPAIR LEAKING WOMEN'S STOOL	139.50
LIMA TOWNSHIP	G-07-16-400-019 LIMA DEPOT WINTER, 2020 TAXES	1,329.74
MACON ENGINEERING, LLC	HALL PROJ.10% OF DUE DILIGENCE	945.00
PRINT-TECH, INC.	LIMA RETURN ADDRESS ENVEL FOR ASSESSMENT NOTICES	224.58
THE SUN TIMES	PUB.NOTE REG MTG MIN & WK SESS.12/14/20	200.34
WASHTENAW COUNTY TREASURER	CUST#5013 DRAINS SPECIAL ASSESSMENT	1,870.81
TOTAL		\$ 4,709.97

Payroll Feb. 8, 2021	Check #	Gross	MERS	NET PAY
Elaine L. Bater	1727	2,649.61	132.48	1,875.71
Thomas E. Caplis	1728	673.44	-	621.93
Nanette L. Havens	1729	2,649.61	132.48	2,471.71
Else M. Heller	1730	764.40	38.22	644.10
Dale L. Luick	1731	304.58	15.23	284.93
Duane D. Luick	1732	2,649.58	132.48	2,142.68
Gregory A. Mckenzie	1733	304.58	-	281.28
TOTAL		9,995.80	450.89	\$8,322.34

CORRESPONDENCE:

None

REPORTS:

Zoning Administrator — Tom Caplis:

- January, 2021 Compliance Permits 1 - Report in packet
 - 1 New home at 1749 Tara Lane.
- Enforcement (Violation written or Investigated) 4
 - Investigate Munson barn violation of Article #5, section 5.2.3 - Progress made, new site plan for smaller home.
 - Inspect site at 11800 Dexter-Chelsea Rd; former mill site being used for commercial operations with no site plan review. Possible special-use-permit will be required. EGLE and CACA fully involved.
 - Inspect site at 2055 Parker. Citation issued for blight. As of 1/28/21 corrective activity noted.

Chelsea Area Construction Agency (CACA) - Greg McKenzie

- Held zoom meeting on January 14, 2021.
- Next meeting will focus on the budget, was scheduled for 2/11/21, now moved to Thursday, 2/18/21.
- Income is staying in balance with expenses
- Bruce Connell is still interim building official

Capital Improvements — Ed GreenLeaf (absent)

CAPT/DART-Ed GreenLeaf (absent)

Cemetery - Ed GreenLeaf (absent)

SEMCOG-Duane Luick – No report

Chelsea District Library — Elizabeth Sensoli (absent)

Lima Township Planning Commission - Nanette Havens:

- Meeting held on February 1, 2021. Cobblestone Farms site plan review was postponed awaiting a new site plan. Requesting use of open-air barn.
- The Coy Family project is splitting the property and putting in a private road. Approval was given to a preliminary site plan.
- The next meeting is scheduled for 2/22/21. The agenda will include Cobblestone Farms, Coy Family Project and a public hearing for Kerns Auto Sales.

Western Washtenaw Recycling Authority (WWRA) - Nanette Havens

- The January meeting brought a couple of new representatives; by the end of month most all of the member groups should have a representative.
- Robot is being built by Machine-X. Electrical and internet must be updated to accommodate the robot. Installation is planned for May.
- Side-loading truck will be delivered in fall, 2021. \$392,000 matching grant money comes in as matching money is paid out.
- New assessment hearings are coming this summer. Bond payments should be done in 2026, and the \$24.00 special assessment will eventually come off the tax bills.

WAVE—Arlene Bareis (absent)

- WAVE is still operating

Thornton Farms – David Hensel

- Screen Project at the Waste Treatment Plant– Parkson has certified the installation, conducted operational training and put the system on-line.
- System is a huge success!
- Finishing up the final housekeeping and punch list to be competed in the next 30 days.

Clerk's Report - Elaine Bater

- Completed all the IRS and state tax reporting and forms
- Still working on the final items of the audit.
- Spending a great deal of time on the website just doing updates and postings
- No longer want to be the only board/staff person working on the website. Time spent on posting is taking time from required duties of the Clerk.

Broad Band Task Force (BBTF)- Duane Luick

- No report

Chelsea Area Fire Authority (CAFA) - Craig Maier

- I.T. issues with malware and viruses were resolved.
- Had an audit on the computer system by Complete Corporate Solutions
- Held the annual meeting, re-elected all officers to their current positions, no committee assignments.
- Continuing with the same meeting schedule of the 3rd Tuesday of the month; all the way until next January, 2022.
- Effective March 1st, all residence are at an ISO rating of 6 for insurance purposes for those insurance companies that recognize it.
- Chief is researching a part-time fire inspector mainly for businesses. It may improve the business's ISO rating by as much as a point.

Supervisor's Report – Duane Luick

- Repaired trailer lights so hopefully the Lima Depot will soon be suitable for leasing.

PUBLIC COMMENT:

Greg McKenzie reported on the Border-to-Border Trail meeting held on 1/27/21.

ADJOURNMENT:

Moved by Havens, seconded by Bater to adjourn the Lima Township Board of Trustees meeting for February 8, 2021 at 8:15 PM. Roll-call vote, all ayes - motion passed.

RESPECTFULLY SUBMITTED

Elaine Bater

Elaine Bater, Township Clerk