

LIMA TOWNSHIP BOARD OF TRUSTEES
11452 Jackson Rd., Dexter
Zoom Video Conference
Regular Meeting Minutes
November 9, 2020

CALL TO ORDER:

Supervisor Maier called the video conference meeting to order at 7:06 PM. A quorum was present with Supervisor Maier, Treasurer Havens, and Trustee Hensel. Clerk Bater joined the meeting at 7:15. All were present in Lima Township. Trustee Luick was absent. Melissa Kalnesy hosted the meeting.

AGENDA APPROVAL:

Hensel moved/seconded by Havens: Motion to approve the Agenda as presented. Ayes: Hensel, Havens, Maier. Nays: None Absent: Luick Motion passed

MINUTES APPROVAL:

Hensel moved/seconded by Havens: Motion to approve the Regular Meeting minutes of October 12, 2020 as amended in Reports; Thornton Farms. Ayes: Hensel, Havens, Maier. Nays: None Absent: Luick Motion passed

PUBLIC COMMENT: None

TREASURER’S REPORT: October 12, 2020 Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	October 31, 2020
Beginning Balance CSB	\$ 529,984.26
Deposits	8,380.61
Payroll - October	(11,425.42)
Accts. Payable/Bank Svc. Chg. - October	(28,996.03)
CSB Checking Balance (5% int.)	497,943.42
Non-Maturing CD's	170,089.24
Total CSB Checking & CD's	668,032.66
CSB Money Market	736,648.46
Monthly Interest (15%)	93.59
Total CSB Money Market	736,742.05
Flagstar/Thornton Farms	193,188.05
Thornton Farms - Monthly Interest (5%)	8.18
Total Flagstar Checking	193,196.23
Funds Available	1,404,774.71
Total Funds	\$ 1,597,970.94

OLD BUSINESS:

None

NEW BUSINESS:

Approval of 2021 Board of Trustee Meeting Dates and Office Holidays. **Moved by Hensel, seconded by Havens to approve the 2021 Board of Trustee Meeting Dates and Office Holidays as presented. Ayes: Hensel, Havens, Bater, Maier. Nays: None Absent: Luick Motion Passed**

MERS Defined Benefit Plan Adoption Agreement Addendum. **Moved by Bater, seconded by Hensel to authorize the Clerk to sign the MERS Defined Benefit Plan Adoption Agreement Addendum effective January, 2021 on behalf of Lima Township and the Board of Trustees. Ayes: Hensel, Havens, Bater, Maier. Nays: None Absent: Luick Motion Passed**

CAFA – Restated Articles of Incorporation dated 9/23/2020. **Offered by Hensel, supported by Bater Resolution #2020-12 CAFA Restated Articles of Incorporation Second Amendment, Dated 9/23/2020.**

Ayes: Hensel, Havens, Bater, Maier Nays: None Absent: Luick

Supervisor declared resolution adopted

CONSENT AGENDA:

Moved by Hensel/seconded by Havens to approve as discussed the Accounts Payable and Payroll Report via email on the following business day. Ayes: Hensel, Havens, Bater, Maier. Nays: None Absent: Luick Motion Passed

ACCOUNTS PAYABLE - NOVEMBER 9, 2020		Amount
AARON'S NUISANCE ANIMAL CONTROL	BAT EVICTION SERVICE-TWP. HALL	2,615.00
ASPEN ONE HOUR #200	COMPLETE CLEAN FURNACE OIL - TWP. HALL	129.00
B S & A SOFTWARE	AP & GL ANNUAL SERV/SUPP CONT.11/1/20 - 11/1/21	927.00
BETTY ROBBINS	OFFICE/ HALL CLEANING OCT.2020	175.00
CHELSEA AREA CONSTRUCTION AGENCY	NOV OFFICE LEASE (CPI)	1,089.77
COMCAST BUSINESS	8529 10 221 0105382 INTERNET & CABLE TV	187.24
CRAIG MAIER	POSTAGE REIMB.ELECTIONS.NOV	42.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	74.47
ELAINE BATER	STAPLE CARTRIDGE FOR TOSHIBA COPIER	48.23
IVS COMM	OCT 2020 OFFICE PHONES #7344752246	87.50
MERS WebPmt0000104758	INVOICE#112065-2 10/2020 EMPLOY. RETIREMENT	1,273.58
MICHAEL J. KEHOE, P.C.	N. FLETCHER RD. - OCT.,2020	37.50
MICHAEL J. KEHOE, P.C.	CLAPPERTON MATTER. - OCT.,2020	37.50
NANETTE HAVENS	TAX MAILING POSTAGE & SUPPLIES	1,215.49
RENIUS & RENIUS	ASSESSOR SERVICES OCT 2020	2,454.79
UNITED ST. TREASURY Web Pymt 11/9/2020	4TH QTR OCT. 2020 941 EMP WITHHOLDING DEP.REQUIREMENT	1,317.12
VERIZON	642097789-01 TWP.HALL BROADBAND 10/29/20-11/28/20	40.88
VICTOR L. LILICH, J. D.	AUDITOR LETTER REQUEST RESPONSE	175.00
WASHTENAW COUNTY TREASURER	07/20 B.O.R. INVOICE - PROPERTY TAX ADJUSTMENT	81.95
WASHTENAW COUNTY TREASURER	09/20 P.R.E.. INVOICE - PROPERTY TAX ADJUSTMENT	74.03
TOTAL		12,083.05

Payroll Nov. 9, 2020	Ck #	Gross	Federal	Soc. Sec.	Medicare	State	MERS	Net Pay
Neil J. Adams	1666	254.10	-	15.75	3.68	-	-	234.67
Samuel Alabre	1667	159.00	-	-	-	-	-	159.00
Samuel D. Augus	1668	245.13	-	-	-	-	-	245.13
Elaine L. Bater	1669	2,649.61	403.00	-	38.42	107.00	132.48	1,968.71
Laura J. Bloomensaat	1670	205.38	-	-	-	-	-	205.38
Janet M. Brown	1671	205.38	-	-	-	-	-	205.38
Thomas E. Caplis	1672	695.52	-	43.12	10.09	-	-	642.31
Susan Fipiak	1673	231.88	-	-	-	-	-	231.88
Pamela Fischer	1674	205.38	-	-	-	-	-	205.38
Margaret Green	1675	212.00	-	-	-	-	-	212.00
Edwin Greenleaf	1676	187.70	-	11.64	2.72	-	-	173.34
Roger M Harms	1677	198.75	-	-	-	-	-	198.75
Nanette L. Havens	1678	2,649.61	5.00	-	38.42	6.00	132.48	2,467.71
Else M. Heller	1679	1,035.95	48.00	-	12.14	34.00	41.86	899.95
David J. Hensel	1680	390.70	-	-	5.67	-	19.54	365.49
Alisa M. Hicken	1681	245.13	-	-	-	-	-	245.13
Allen Hicken	1682	245.13	-	-	-	-	-	245.13
Carol J. Howdysshell	1683	472.00	-	-	-	-	-	472.00
Diane J. Hughes	1684	251.75	-	-	-	-	-	251.75
Sue A Kramer	1685	251.75	-	-	-	-	-	251.75
Jennifer Kwas	1686	245.13	-	-	-	-	-	245.13
Duane D. Luick	1703	203.00	-	-	2.94	-	10.15	189.91
Craig A. Maier	1689	1,766.32	69.00	-	25.61	54.00	88.32	1,529.39
Linda S. Martell	1690	238.50	-	-	-	-	-	238.50
Tracey M. Melody	1692	238.50	-	-	-	-	-	238.50
Cheryl A. Niehaus	1693	198.75	-	-	-	-	-	198.75
Betty J. Robbins	1694	79.50	-	-	-	-	-	79.50
Nicole Rouech	1695	205.38	-	-	-	-	-	205.38
Carol L Schaper	1696	205.38	-	-	-	-	-	205.38
William F. Schaper	1697	238.50	-	-	-	-	-	238.50
Tanya R. Strong	1698	295.75	-	18.34	4.29	-	-	273.12
Karen C. Szymanski	1699	79.50	-	-	-	-	-	79.50
Mary Ann Wesner	1700	2,306.13	95.00	120.39	28.16	-	-	2,062.58
Thomas S. Wesner	1701	2,214.25	173.00	117.57	27.50	-	-	1,896.18
Shelby Williams	1702	192.13	-	-	-	-	-	192.13
TOTAL		19,698.57	793.00	326.81	199.64	201.00	424.83	17,753.29

CORRESPONDENCE:

None

REPORTS:

Zoning Administrator — Tom Caplis:

- October Compliance Permits 5 - Report in packet
 - 1 New Home
 - 1 Home Addition
 - 2 Decks
 - 1 Garage
 - 1 Shed
 - 1 Sheep Barn
 - 1 Swimming Pool

Enforcement (Violation written or Investigated) 1

- Pool installed without zoning permit. Being corrected.

Chelsea Area Construction Agency (CACA) - Greg McKenzie

- The meeting for this month is canceled due to on-going Covid issues.
- Devin has been out due to illness. Carol is filling in and will do so for as long as needed.
- Business is continuing on as normal otherwise.

Capital Improvements — Ed Greenleaf

- Nothing to report

CAPT/DART-Ed GreenLeaf

- Zoom meeting with Dexter Twp., Webster, Dexter City, Lyndon, Sylvan, and Chelsea.
- SEMCOG spoke during the meeting without giving a lot of information. Elected officials can contact them at any time for data and materials. Grant money is sometimes available.
- Dexter Twp. had a complete change over in board members except Trustee Jim Drolett.
- Trinkle Road is now open and the improvements do allow more site at the top of the hill especially at night.
- The City of Dexter sold the Senior Center Bldg. and now is looking for a new venue for the seniors.

Cemetery—Ed GreenLeaf

- Due to Covid issues no leaf raking has been done and no other changes to report.

SEMCOG-Duane Luick - Absent

Chelsea District Library — Elizabeth Sensoli - Absent

Lima Township Planning Commission-Nanette Havens:

- Zoom Mgt. 10/26/20 - Approved the extension of the S.U.P. and the corrected site plan for Cobblestone Farm.
- Nothing pending on the agenda for this month; so there is no meeting scheduled for December.

Western Washtenaw Recycling Authority (WWRA) - Nanette Havens

- Staff received a bonus for working through the summer during the Covid pandemic.
- Revenues are down \$15,000 along with expenses of \$85,000. Material is also down 500 tons.
- Most repairs are being done in-house.
- The December 9th meeting is scheduled as a zoom meeting.

WAVE—Arlene Bareis - Absent

Thornton Farm – David Hensel

- The Waste Treatment Plant Project is moving along on schedule.
- Two State inspection reviews recently – The Water plant passed very well and the same is expected for the Waste Plant.

Clerk’s Report--Elaine Bater

- The requirement of residents voting in the Clerk’s office during the past election caused a great deal of problems, stress and inconveniences for everyone involved. A possible solution would be to have the clerk’s office located at the Charging Station Building.

Broad Band Task Force (BBTF)- Craig Maier

- News release with full update is out and can be viewed on the Township website.
- Since Supervisor Maier will no longer be on the board after this month it is suggested that one of the new board members take over on the BBTF as the new Lima Township Representative.
- Next zoom meeting is 12/17/2020 at 8 AM – Lima Township should have a new representative in place.

Chelsea Area Fire Authority (CAFA) - Craig Maier

- Approved the primary budget that goes into effect on 1/1/2021. Townships will see it in December.
- Cares Grant allowed bonus for Fire Fighters, but not Admin. Staff. Fire Dept. approved bonus to Admin. Staff.
- Next meeting is December 15, 2020 – 9 AM. Zoom meet can be joined by going to the website .

Supervisor’s Report - Craig Maier

- Trinkle Road Hill Cut Project is complete and road is open.
- 3” Gas main on N. Lima Center, I-94 to Jackson Road, is complete and ready for resident service hook-up.
- Final meeting for Out-going Supervisor Maier; “I thank you all for your service, and it has been a pleasure working with you.”

PUBLIC COMMENT:

Greg McKenzie thanked all the election workers and Craig Maier. Dave Hensel also thanked Craig Maier for his service.

ADJOURNMENT:

Moved by Hensel, seconded by Havens to adjourn the Lima Township Board of Trustees meeting for November 9, 2020 at 8:15 PM. Ayes: Hensel, Havens, Bater, Maier. Nays: None Absent: Luick Motion Passed

RESPECTFULLY SUBMITTED

Elaine Bater

Elaine Bater, Township Clerk