

LIMA TOWNSHIP BOARD OF TRUSTEES
Via Video Conference
Regular Meeting Minutes
January 11, 2021 7:00 PM

CALL TO ORDER:

Supervisor Luick called the meeting to order at 7:00 PM. All board members were signed on to the video conference meeting and present in Lima Township as listed. No board members were absent. Paul M. from Carlisle/Wortman monitored the meeting for the night. Duane Luick, Elaine Bater, Nanette Havens, Greg McKenzie, Dale Luick.

AGENDA APPROVAL:

McKenzie moved/seconded by Dale Luick: Motion to approve the agenda as presented. All aye - motion passed

MINUTES APPROVAL:

McKenzie moved/seconded by Dale Luick: Motion to approve the regular meeting minutes of December 14, 2020 as presented. All aye - motion passed

PUBLIC COMMENT: None

TREASURER’S REPORT: December, 2020 Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	December 31, 2020
Beginning Balance CSB	\$ 542,215.23
Deposits	26,468.81
Payroll - December	(8,102.24)
Accts. Payable/Bank Svc. Chg. - December	(18,372.12)
CSB Checking Balance (.05%)	542,209.68
Non-Maturing CD's	170,089.24
Total CSB Checking & CD's	712,298.92
CSB Money Market	736,832.63
Monthly Interest (.15%)	93.61
Total CSB Money Market	736,926.24
Flagstar/Thornton Farms	193,204.15
Thornton Farms - Monthly Interest (.05%)	8.18
Total Flagstar Checking	193,212.33
Funds Available	1,449,225.16
Total Funds	\$ 1,642,437.49

OLD BUSINESS:

None

NEW BUSINESS:

Offered by McKenzie/seconded by Bater Resolution #2021-01 Guidelines for Poverty Taxation Exemptions including exhibit A. Roll-call vote: Aye: Bater, DuLuick, Havens, DaLuick, McKenzie Nay: none Resolution adopted

Storage of Township Records, Files – Digitize: Discussion only on storage of township files. Supervisor will look further into digitizing the records. No action taken

Jackson Road Train Station – Discussion: Moved by McKenzie/seconded by DaLuick to authorize the supervisor to seek commercial or residential renters for the Lima Depot at a proposed current market rate plus annual property taxes, and not including utilities. All aye – motion passed

Agreement on “Un-Official” Name of 11506 Jackson Road Bldg.: Moved by DaLuick/seconded by Bater to consistently identify the building at 11506 Jackson Road as the Lima Depot. All aye – motion passed

Removal of Old Cabinets/Desk from Town Hall: Moved by McKenzie/seconded by Havens to authorize the supervisor to dispose of and recycle any un-useable equipment from the Hall basement or Lima Depot and pay any disposal fee as needed. All aye – motion passed

Annual Audit of 2019/20 and Budget Reports FY 2020-21: It was decided to delay inviting the auditor to present until the board received and reviewed the hard copy audit. General Ledger Trial Balance and Revenue and Expenditure reports through 11/31/2020 were provided. No action taken

CONSENT AGENDA:

Moved by Dale Luick/seconded by McKenzie to approve the 1/11/2021 consent agenda; Accounts Payable for \$209,730.41 and Payroll for \$8,829.79. All Aye – motion passed

ACCOUNTS PAYABLE JANUARY 11, 2021		Amount
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 1/5/21	25.00
BETTY ROBBINS	OFFICE CLEANING DEC 2020	125.00
CHARLES CHAMBERLAIN	MOWINGS HALL 2 LIMA CEMET 2 PORTER 2	700.00
CHELSEA AREA CONSTRUCTION AGENCY	JAN 2021 OFFICE LEASE (CPI)	1,089.77
CHELSEA SENIOR CENTER	2020/2021 SERVICES RENDERED TO LIMA TOWNSHIP RESIDENTS	3,000.00
CITY OF CHELSEA	LANDFILL MAINT. REMEDIATION MAY,2020-OCT.2020	1,060.24
COMCAST BUSINESS	8529 10 221 0105382 INTERNET & CABLE TV	206.80
D & E LOCK	TWP. HALL LOCKS CHANGED & 8 KEYS	54.00
DTE ENERGY PD 1/13/2021	9100 105 6532 3 ELEC - TWP HALL	84.05
DTE ENERGY PD 1/13/2021	9200 080 6217 5 ELEC - DEPOT BLDG.	128.81
ELAINE BATER	OFFICE SUPPLIES/FLAG	69.84
ELSE HELLER	POSTAGE REIMB. DEC/2021	16.10
HOPPE DESIGN, LLC	ARCHITECTURAL SERV. 11/19/20-1/6/2021	2,000.00
IVS COMM	DEC 2020 OFFICE PHONES #7344752246	87.50
MENARDS - ANN ARBOR	ACCT #33220257 MAINT. SUPPLIES-TWP. HALL	42.59
MERS WebPmt.0000106302 12/31/2020	INVOICE #114140-2 12/2020 EMPLOY. RETIREMENT	960.91
MIDWESTERN CONSULTING LLC	THORNTON FARMS PH III 11/30/19 - 11/28/2020	636.00
PETTY CASH	REPLENISHMENT OF PETTY CASH	37.40
RENIUS & RENIUS	ASSESSOR SERVICES DEC. 2020	2,454.79
SHUMAKER TECHNOLOGY GROUP	ANNUAL WEBSITE HOSTING 2020/21	240.00
SHUMAKER TECHNOLOGY GROUP	WEBSITE HOSTING & MAINT. 2021/22	600.00
STATE OF MICHIGAN PD ON LINE 1/11/21	SUW EMP. WITHHOLDING 4TH QTR 2020	628.00
TOM CAPLIS	3RD QTR 2020, MILEAGE	18.29
UNITED ST. TREASURY Web Pymt 1/11/2021	4TH QTR DEC. 2020 941 EMP WITHHOLDING DEP.REQUIREMENT	1,078.18
VERIZON	642097789-01 TWP.HALL BROADBAND 12/29/20-01/28/21	40.88
WASHTENAW CTY ROAD COMMISSION	2020 THIRD BILL, DUST CONTR & TRINKLE RD.	194,346.26
Total		\$209,730.41

CORRESPONDENCE:

Border-to-Border Trail project zoom meeting scheduled for January 27, 2021. Invite email sent out.

REPORTS:

Zoning Administrator — Tom Caplis:

- December, 2020 Compliance Permits 1 - Report in packet
 - 1 Pole Barn at 11221 Connell Dr.
- Enforcement (Violation written or Investigated) 2
 - Investigate Munson barn violation of Article #5, section 5.2.3 - open issue.
 - Investigate home occupation complaint. No issue.

Chelsea Area Construction Agency (CACA) - Greg McKenzie

- Next meeting is Thursday, January 14th
- Still seem to be remarkably busy with a positive cash flow
- Next month; will start to work on the next F.Y. annual budget that ends each year February 28th.

Capital Improvements — Ed Greenleaf

- Nothing to report

CAPT/DART-Ed Greenleaf

- January 7th meeting canceled

Cemetery - Ed Greenleaf

- Compiling mowing and maintenance costs for F.Y. budget – almost complete
- Proposing some type of fencing and signage to identify the non-operating Dexter/Chelsea cemetery that does have burials.

SEMCOG-Duane Luick – No report

Chelsea District Library — Elizabeth Sensoli (absent)

Lima Township Planning Commission - Nanette Havens:

- No meeting was held in December.
- Next meeting is re-scheduled for February 1st which will have Cobblestone Farms on Dancer Road and Coy Family Project on Jerusalem Road

Western Washtenaw Recycling Authority (WWRA) - Nanette Havens

- Next meeting is Wednesday, January 13th via zoom.

WAVE—Arlene Bareis (absent) Greg McKenzie reported

- January meeting was canceled
- WAVE is still operating

Thornton Farms – David Hensel

- Transition to the new property management company is complete; vast improvement in community management.
- In December residents received the new budget: The 2021 budget for the utility plants is \$534,672. The 2021 budget for the community (HOA) is \$491,808. The total annual budget is \$1,026,480. The first time with a budget over \$1 million dollars.
- The new wastewater screen equipment is installed and being certified by Parkson. Then there will be a 2 week training for all of the operational staff. EGLE is very happy with the installation of the screen.

Clerk's Report - Elaine Bater

- Spending a great deal of time on the website just doing updates and postings
- There are over 50,000 visits to the site; making it the high form of contact with our residents.

Broad Band Task Force (BBTF)- Duane Luick

- Next meeting is via zoom

Chelsea Area Fire Authority (CAFA) - Craig Maier

- Mal-Ware downloaded to computers allowed viruses in and three servers had to be replaced. All issues were resolved.
- In response to this event a contracted company is bolstering up the firewall so as not to let it happen again.
- Next board meeting is January 19, 2021 for both the Annual and Regular CAFA meetings – 9 AM. Video conference meeting can be joined by going to the website.

Supervisor's Report – Duane Luick

- Issues discussed earlier

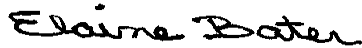
PUBLIC COMMENT:

Ed Greenleaf spoke regarding construction issues on the Trinkle Road Hill Cut Project that was engineered and managed by the Washtenaw County Road Commission.

ADJOURNMENT:

Moved by McKenzie, seconded by Dale Luick to adjourn the Lima Township Board of Trustees meeting for January 11, 2021 at 8:19 PM. All Aye : Motion passed

RESPECTFULLY SUBMITTED



Elaine Bater, Township Clerk