

LIMA TOWNSHIP BOARD OF TRUSTEES
Zoom Video Conference
Work Session 6:00 PM
Regular Meeting 7:00 PM
Minutes
December 14, 2020

CALL TO ORDER: Work Session

Supervisor Luick opened the video conference work session at 6:07 PM. A kick-off presentation was given by architect, Wayne Hoppe and civil engineer, Kathy Keinath to begin determining the needs of the township for a new or expanded hall. Kick-off meeting ended at 6:59 PM.

CALL TO ORDER: Regular Meeting 7:00 PM. All board members were present in Lima Township.

AGENDA APPROVAL:

McKenzie moved/seconded by Havens: Motion to approve the Agenda as amended. Roll-call vote: All Aye motion passed

MINUTES APPROVAL:

Havens moved/seconded by Dale Luick: Motion to approve the Regular Meeting minutes of December 14, 2020 as amended with one date correction in the AP table for U.S. Treasury. The date should be 11/9/20 not 10/12/20. Roll-call vote: All Aye - motion passed

PUBLIC COMMENT: Cheryl Niehaus, Bob Spink, Ken Kloviski, Mariette Purslow, and David Raney called in with objections regarding the possible new township hall.

TREASURER’S REPORT: November, 2020 Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	November 30, 2020
Beginning Balance CSB	\$ 497,943.42
Deposits	74,108.15
Payroll - November	(17,753.29)
Accts. Payable/Bank Svc. Chg. - November	(12,083.05)
CSB Checking Balance (.05% int.)	542,215.23
Non-Maturing CD's	170,089.24
Total CSB Checking & CD's	712,304.47
CSB Money Market	736,742.05
Monthly Interest (.15%)	90.58
Total CSB Money Market	736,832.63
Flagstar/Thornton Farms	193,196.23
Thornton Farms - Monthly Interest (.05%)	7.92
Total Flagstar Checking	193,204.15
Funds Available	1,449,137.10
Total Funds	\$ 1,642,341.25

OLD BUSINESS:

None

NEW BUSINESS:

Moved by Greg McKenzie/seconded by Dale Luick to use Victor Lillich as the interim township attorney, with his new rates, until more research and possibly interviews are done. Roll-call vote: Aye: McKenzie, Luick, Luick, Bater; Nay: Havens Motion passed

Moved by Bater/seconded by Dale Luick to approve the Shumaker Technology Group maintenance/support plan, which includes the \$240.00 website annual hosting fee for a total of \$600.00; to help with up-dates and problems that may occur with the township website. Roll-call vote: All Aye Motion passed

Zoning Board of Appeals 12/31

Nanette Havens (Ex-Officio) T 11/2024
Neil Adams T 2023

CAPT/DART 12/31

Ed Greenleaf T 2022
Greg McKenzie (Alt) T 2022

Tax Board of Review 12/31

Mary Tobin T 2022
Marlene Consiglio T 2022
Ron Howdyshehl T 2022
Archie Bradbury (Alt) T 2022

Planning Commission 12/31

Nanette Havens (Ex-Officio) T 11/2024
Howard Sias T 2023
Kenneth Prielipp, Sr. T 2023

Huron River Watershed Council 12/31

Dale Luick T 2023
Nanette Havens (Alt) T 2023

Washt. Area Value Express (WAVE) 12/31

Arlene Bareis T 2022
Greg McKenzie (Alt) T 2022

Broad Band Task Force 12/31

Duane Luick T 2022
Dale Luick (Alt) T 2022

Township Cemetery Sexton 12/31

Ed Greenleaf T 2022
Duane Luick (Alt) T 2022

T = Term expires

Moved by McKenzie/seconded by Dale Luick to approve the above appointments for the terms indicated. Roll-call vote: All Aye Motion passed

CAFA Budget Review – Discussion only.

Tapestry Quilt Restoration. Moved by Dale Luick /seconded by Bater to have Bonnie Mulliner restore the township hall tapestry at a cost not to exceed \$650.00. Roll-call vote: All Aye Motion passed

Moved by McKenzie/seconded by Dale Luick to authorize the Supervisor to purchase chairs for he and the Accessor to replace older chairs; to purchase additional file cabinets as necessary to alleviate space concerns for various departments; to budget for a transaction counter for the Secretary; not to exceed \$2,000.00, and to be taken out of the budget lines for Office Rental. Roll-call vote: All Aye Motion passed

Dale Luick moved/seconded by Duane Luick to stop spending any further funds towards a new hall. Roll-call vote: Aye: Dale Luick, Duane Luick Nay: McKenzie, Bater, Havens Motion failed

CONSENT AGENDA:

Moved by McKenzie/seconded by Dale Luick to approve the consent agenda; Accounts Payable for \$18,372.12 and Payroll for \$8,102.24. Roll-call vote: Aye: Dale Luick, McKenzie, Bater, Duane Luick Nay: Havens Motion passed

ACCOUNTS PAYABLE - DECEMBER 14, 2020		Amount
ACCIDENT FUND	WORKERS COMP FINAL PREMIUM	605.00
BETTY ROBBINS	OFFICE CLEANING NOV .2020	37.50
CARLISLE/WORTMAN ASSOC., INC.	COBBLESTONE FARM PERIOD ENDING 10/31/20	687.50
CARLISLE/WORTMAN ASSOC., INC.	GEN CONSULTING PERIOD ENDING 10/31/20	797.50
CARLISLE/WORTMAN ASSOC., INC.	VIRTUAL MTG. PC PERIOD ENDING 10/31/20	150.00
CARLISLE/WORTMAN ASSOC., INC.	12005 JERUSALEM PERIOD ENDING 10/31/20	120.00
CARLISLE/WORTMAN ASSOC., INC.	THORNTON FARM PH III PERIOD ENDING 11/30/20	467.50
CARLISLE/WORTMAN ASSOC., INC.	VIRTUAL MTG. BOT PERIOD ENDING 11/30/20	225.00
CARLISLE/WORTMAN ASSOC., INC.	12005 JERUSALEM PERIOD ENDING 11/30/20	240.00
CARLISLE/WORTMAN ASSOC., INC.	COBBLESTONE FARM PERIOD ENDING 11/30/20	80.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING PERIOD ENDING 11/30/20	200.00
CHELSEA AREA CONSTRUCTION AGENCY	DEC OFFICE LEASE (CPI)	1,089.77
COMCAST BUSINESS	8529 10 221 0105382 INTERNET & CABLE TV	187.24
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL 12/11/2020	358.43
DIRECT OFFICE BUYS	STORAGE BOXES/KEY RINGS	96.72
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	69.24
DTE ENERGY	9200 080 6217 5 ELEC - CHG.SHT. BLDG.	82.16
ELAINE BATER	PAYROLL MATE/COPY PAPER/STORGE BOXES	492.07
HART INTERCIVIC,INC	VERITY BALLOT SCANNER & VDRIVE	5,545.00
IVS COMM	NOV 2020 OFFICE PHONES #7344752246	87.50
MENARDS - ANN ARBOR	ACCT#33220257 OFFICE MAINT. SUPPLIES	28.35
MENARDS - ANN ARBOR	ACCT#33220257 OFFICE TABLE/ELECTION BOXES	47.94
MERS WebPmt.0000105736 12/14/20	INVOICE#113812-2 11/2020 EMPLOY. RETIREMENT	1,138.53
MICHAEL J. KEHOE, P.C.	THORNTON FARMS	431.25
NANETTE HAVENS	LG.ENV.TAX MAILING POSTAGE	24.80
RAPID SHRED	SHRED SERV. 12/4/2020	45.00
RENIUS & RENIUS	ASSESSOR SERVICES NOV 2020	2,454.79
UNITED ST. TREASURY Web Pymt 12/14/2020	4TH QTR NOV. 2020 941 EMP WITHHOLDING DEP.REQUIREMENT	1,845.90
SPECTRUM PRINTERS, INC	BALLOT TEST DECKS 11/3/2020 ELEC	205.55
THE SUN TIMES	PUB.NOTE ELEC.ACC.TEST/8/10 REG. MTG/9/21/REG MTG/NOTE OF ELEC.	413.50
THE SUN TIMES	PUB.NOTE REG MTG MIN 10/12/20	77.50
VERIZON	642097789-01 TWP.HALL BROADBAND 11/29/20-12/28/20	40.88
TOTAL		\$18,372.12

PAYROLL 12/14/20	Ck#	Gross	MERS	NET PAY
Elaine L. Bater	1704	2,649.61	132.48	1,968.71
Thomas E. Caplis	1705	640.32	-	591.34
William V. Coltre	1706	536.90	-	489.82
Marlene Consiglio	1707	254.10	-	234.67
Edwin Greenleaf	1708	187.70	-	173.34
Nanette L. Havens	1709	2,837.31	141.87	2,617.30
Else M. Heller	1710	800.80	40.04	673.15
Ronald A. Howdyshell	1711	187.70	-	173.34
Duane D. Luick	1712	883.19	44.16	755.22
Kenneth W. Prielipp	1713	93.85	-	86.67
Elizabeth Sensoli	1714	187.70	-	165.34
Howard Sias	1715	187.70	-	173.34
TOTAL		9,446.88	358.55	\$ 8,102.24

CORRESPONDENCE:

None

REPORTS:

Zoning Administrator — Tom Caplis:

- November, 2020 Compliance Permits 3 - Report in packet
 - 1 Pool
 - 1 Home and Barn
 - 1 Solar Array
- Enforcement (Violation written or Investigated) 1
 - Pool installed without zoning permit; corrected.

Chelsea Area Construction Agency (CACA) - Greg McKenzie

- Activity is keeping pace with budget, but it is not as busy as it has been.
- Bonuses were authorized for full-time field and office staff working with the public during the Covid Pandemic as it was felt they deserved it.

Capital Improvements — Ed Greenleaf (absent)

CAPT/DART-Ed Greenleaf (absent)

Cemetery - Ed Greenleaf (absent)

SEMCOG-Duane Luick – No report

Chelsea District Library — Elizabeth Sensoli (absent)

Lima Township Planning Commission - Nanette Havens:

- No meeting was held in November and December is canceled. Next meeting is scheduled for January 25, 2021.

Western Washtenaw Recycling Authority (WWRA) - Nanette Havens

- The first video conference meeting was held in December
- Revenue has increased \$15,085, costs are down \$88,000, material is also down 460 tons.
- Due to recent election results there are only three representatives currently; Dexter and Manchester Townships do not have one.
- According to Marc Williams, Manager WWRA, the reason for the continuous mess at the S. Fletcher Road recycle site is due to the need for an additional collection bin, but that would require another cement pad, which there is no more room for.

WAVE—Arlene Bareis (absent)

Thornton Farms – David Hensel

- Successfully transitioned a new weekly trash removal company; GFL collects trash and recycling, provides one large bulk pick-up per week.
- New Management Company was introduced; RTI Management of Hartland will be finalized by the end of January.
- Waste Treatment Plant Screen project; equipment is on site and connected, but not turned on. When the thermal enclosure is delivered this week and connected, its hopeful that the system will be activated by December end.
- Status of Phase III: Lombardo and Medallion are far apart in price. Medallion has submitted to the Township an application for a private road. There does continue to be active interest in developing the Phase III.

Clerk's Report - Elaine Bater

- The annual financial audit was finished and year-end adjusting journal entries will be completed once we receive them from the auditor.
- The new township auditor will completing the F-65 report as usual along with the State Treasury required annual Retirement Report.
- Begin working on W-2 and 1099 forms to go out next month.
- Employees' December MERS contributions must be paid to MERS prior to 1/1/2021 if they are to be counted in the correct year. This is notice to the Board that the invoice normally paid in January for December's contributions will be paid, on-line just before the year-end.

Broad Band Task Force (BBTF)- Craig Maier

- Townships should soon be receiving notice of the grant allocations going to internet service providers for 15 different townships underserved in Washtenaw County.
- Next meeting is Thursday, December 17, 2020, 8:00 AM.

Chelsea Area Fire Authority (CAFA) - Craig Maier

- All four municipalities have signed and adopted the Restated A.O.I. document.
- Cares Grant funds received by the Chief allowed the squad vehicle to be paid off sooner; saving \$2,000 interest.
- Next board meeting is December 15, 2020 – 9 AM. Zoom meeting can be joined by going to the website .

Supervisor's Report – Duane Luick

- The Township hall building has been neglected and needs cleaning up; without spending money. Gutter spouts repaired and door weather stripping replaced.
- Metal office furniture in basement can go to recycling and a large wooden cabinet can be disposed of.

PUBLIC COMMENT:

None

ADJOURNMENT:

Moved by McKenzie, seconded by Dale Luick to adjourn the Lima Township Board of Trustees meeting for December 14, 2020 at 9:12 PM. Roll-call vote: All Aye : Motion passed

RESPECTFULLY SUBMITTED

Elaine Bater

Elaine Bater, Township Clerk