

**LIMA TOWNSHIP BOARD OF TRUSTEES**  
**Held Via Video Zoom Conference**  
**Regular Meeting Minutes**  
**September 21, 2020**  
**(2<sup>nd</sup> B.O.T. Meeting Due to Lack of Proper Meeting Notification Posting)**

**CALL TO ORDER:**

Supervisor Maier called the meeting to order at 7:00 PM as all five board members were signed on with audio and video capabilities. Maier explained the need for a second meeting was due to a lack of posting the proper meeting notification for the September 14, 2020 meeting.

**AGENDA APPROVAL:**

Hensel moved/seconded by Luick: Motion to approve the Agenda as amended.

Roll call vote: Hensel, Luick, Havens, Bater, Maier. Motion passed

**MINUTES APPROVAL:**

Hensel moved/seconded by Luick: Motion to approve the Regular Meeting minutes of August 10, 2020 as presented. Roll call vote: Hensel, Luick, Havens, Bater, Maier. Motion passed

**PUBLIC COMMENT:** Host, Megan Masson-Minock took over the meeting to administrate the public comments coming in from: Bob Spink, Jason Eyster, Greg Mckenzie, Paul Frisinger, Judy Ligi all having to do with the new township hall. Kim and Rita Michener commented on internet within the township.

**TREASURER’S REPORT: August 2020 Report submitted by Treasurer, Nanette Havens**

TREASURER'S REPORT	August 31, 2020
Beginning Balance CSB	\$ 480,657.68
Deposits	28,020.98
Payroll - August	(15,603.60)
Accounts Payable - August	(9,933.26)
Check #1418 - Voided	28.08
<b>CSB Checking Balance (5% int.)</b>	<b>483,169.88</b>
Non-Maturing CD's	170,089.24
<b>Total CSB Checking &amp; CD's</b>	<b>653,259.12</b>
CSB Money Market	736,464.33
Monthly Interest (15%)	93.57
<b>Total CSB Money Market</b>	<b>736,557.90</b>
Flagstar/Thornton Farms	193,171.95
Thornton Farms - Monthly Interest (5%)	8.18
<b>Total Flagstar Checking</b>	<b>193,180.13</b>
<b>Funds Available</b>	<b>1,389,817.02</b>
<b>Total Funds</b>	<b>\$ 1,582,997.15</b>

**OLD BUSINESS:**

Building Committee – Recommendations for Architect and Engineer for New Township Hall - Hoppe for Architect and Macon for Engineer.

**Moved by Hensel, seconded by Bater to authorize the scope of work for Macon Engineering and Hoppe Design, as stated in their RFP for phase 1 only of the project as follows:**

**Macon, Not to exceed \$9,450.00**

**Due Diligence. Obtain Background Information. Site investigation. Coordinate with Architect. Concept Plans, Preliminary Grading. Develop Opinions and probable costs. Coordinate Washtenaw County Water Resources. Coordinate Washtenaw. County Environmental Health. Coordinate Utility Companies, Attend Assist Three Public Meetings.**

**Hoppe, Not to exceed \$8,000.00**

**Project Initiation and program development: Kick- off meeting. Program submission and review. Initial budget submission and review. SCHEMATIC DESIGN: Design. Building committee review. Public presentation. Revisions. Client Review.**

**PHASE 1 – TOTAL NOT TO EXCEED: \$17,450.00**

**Roll call vote: Ayes - Hensel, Bater, Maier      Nays – Luick, Havens      Motion Passed**

**NEW BUSINESS:**

Chelsea Area Fire Authority – Rescinding Pre-Articles of Incorporation. **Moved by Luick, seconded by Hensel to rescind the Chelsea Area Fire Authority Pre-Articles of Incorporation. Roll call vote: Hensel, Luick, Havens, Bater, Maier. Motion passed**

Washtenaw County Road Commission Trinkle Road Hill Cut Project – Review of Project Costs

**Resolution 2020-11 WCRC Trinkle Road Hill Cut Project**

**Whereas** a dangerous situation exists on the west end of Trinkle Road with a hill causing a view obstruction to on-coming traffic,

**Whereas** to correct the hazard the WCRC engineers designed the remedy and bids for the project were requested on behalf of Lima Township,

**Whereas** the qualified low bidder for the project is C & D Hughes, Inc. in the amount of \$156,024.80, and

**Whereas** based on the project cost well within the Township’s fiscal budget and the critical need for the unsafe condition to be made safe,

**Now therefore be it resolved** that after review the Lima Township Board approves C & D Huges, Inc. as the qualified low bid in the amount of \$156,024.80 for the Trinkle Road Hill-Cut Project for the health, welfare and safety of the township residents.

**The foregoing resolution was offered by Trustee Hensel and supported by Clerk Bater**

**Upon roll call vote, the following voted “Aye”: Hensel, Luick, Havens, Bater, Maier**

**The following voted “Nay”: None**

**Absent: None**

**The supervisor declared the resolution adopted**

Appointment of Interim Planning Commission Member for William Coltre (term ending 12/31/2021)

**Appoint Ron Howdyshell moved by Maier, seconded by Bater Roll call vote: Ayes: Hensel, Luick, Havens, Bater, Maier Nays: None Motion Passed**

Appointment of Interim Zoning Board of Appeals Member (ex-officio) for Donald Laier (term ending 11/20/2020)

**Appoint David Hensel moved by Bater, seconded by Havens Roll call vote: Ayes: Hensel, Havens, Bater, Maier Nays: Luick Motion Passed**

Appointment of Interim Zoning Board of Appeals Member for William Coltre (term ending 12/31/2021)

**Appoint Ed Greenleaf moved by Hensel, seconded by Bater Roll call vote: Ayes: Hensel, Havens, Bater, Maier Nays: Luick Motion Passed**

Township Hall Bat Removal Bid - Aaron’s Nuisance Animal Control \$2,800.00 **Moved by Bater, seconded by Luick to accept the proposal from Aaron’s Nuisance Animal Control for \$2,800.00, dated 8/17/2020 to remove bats from the Township Hall and seal building. Roll call vote: Ayes: Hensel, Luick, Havens, Bater, Maier Nays: None Motion Passed**

Large dirt-pile hill in parking area at Township Hall discussion. **Moved by Bater, seconded by Hensel to allow Duane Luick to remove the large dirt-pile hill at Township Hall and level area for additional parking. Roll call vote: Ayes: Hensel, Luick, Havens, Bater, Maier Nays: None Motion Passed**

**CONSENT AGENDA:** ACCOUNTS PAYABLE: \$17,411.01 PAYROLL: \$11,130.05

Moved by Hensel, seconded by Luick to approve the Consent Agenda as presented. **Roll call vote: Ayes: Hensel, Luick, Havens, Bater, Maier Nays: None Motion Passed**

ACCOUNTS PAYABLE SEPTEMBER 14, 2020		Amount
AARON'S NUISANCE ANIMAL CONTROL	INSPECTION FEE BAT EVICTION TWP. HALL	185.00
ARCHIE BRADBURY Pd. 8/29/20	B.O.R. REPLACMT. FOR CK1418 FY 19/20	28.08
BETTY ROBBINS	OFFICE/ HALL CLEANING AUG2020	93.75
BULLSEYE PEST DEFENSE	TWP HALL-1ST 2020 TREATMENT BUG CONTROL	116.67
BULLSEYE PEST DEFENSE	TWP HALL-3RD 2020 TREATMENT BUG CONTROL	116.67
CARLISLE/WORTMAN ASSOC., INC.	12005 JERUSALEM RD. AUG, 2020	40.00
CARLISLE/WORTMAN ASSOC., INC.	COBBLESTONE FARMS AUG, 2020	400.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING AUG, 2020	1,025.00
CARLISLE/WORTMAN ASSOC., INC.	VIRTUAL MTGS. AUG, 2020	252.50
CHARLES CHAMBERLAIN	MOWINGS HALL (3) LIMA CEMETERY (3)	750.00
CHELSEA AREA CONSTRUCTION AGENCY	SEPT OFFICE LEASE (CPI)	1,089.77
COMCAST BUSINESS Pd. 9/9/20	8529 10 221 0105382 INTERNET & CABLE TV	187.25
DAVID SNYDER	JULY (3) MOWINGS - PORTER CEMETERY	200.00
DEVIN MORGAN	ELECTION PROTECTIVE FACE MASKS	200.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	44.30
ELAINE BATER	ELEC/OFFICE SUPPLIES REIMB.	294.26
FAST SIGNS	SNEEZE GUARDS FOR ELECTION	555.00
IVS COMM	AUG 2020 OFFICE PHONES #7344752246	87.50
MENARDS - ANN ARBOR	ACCT#33220257 TWP HALL MAINT SUPPLIES	20.14
MERS WebPmt0000103179	INVOICE#109843-2 08/2020 EMPLOY. RETIREMENT	1,279.69
MICHAEL J. KEHOE, P.C.	FOIA ELECTIONS - AUG,.2020	100.00
MICHAEL J. KEHOE, P.C.	N. FLETCHER RD. REFERENDUM - AUG,.2020	175.00
MICH. ELECTION RESOURCES Pd. 8/20/20	AVCB ELECT. SUPPLY KITS (2) FY 19/20	86.55
PRINTING SYSTEMS, INC.	ABSENTEE ENVELOPES OUTER/RETURN IMPRINTED	878.22
RENIUS & RENIUS	ASSESSOR SERVICES JULY 2020	2,454.79
SPECTRUM PRINTERS, INC	BALLOT TEST DECKS 8/4/20 ELEC	195.50
TANNER EXCAVATING	ESCROW BAL.REFUND -375 S. FREER PROJECT	3,906.99
THE COMPUTER SOURCE	G-MAIL SERVICE FOR TWP.	1,155.00
TOM CAPLIS	2ND QTR 2020, MILEAGE	42.44
U.S. POSTAL SERVICE 9/9/20	P.O. BOX #59 - ANNUAL FEE 2020	148.00
UNITED ST. TREASURY Web Pymt 9/11/2020	3RD QTR Aug, 2020 941 EMP WITHHOLDING DEP.REQUIREMENT	1,262.06
VERIZON	642097789-01 TWP.HALL BROADBAND 6/29/20-7/28/20	40.88
<b>Total</b>		<b>17,411.01</b>

Payroll 9/14/2020	CK#	Gross	Federal	S.S.	Medicare	State	MERS	NET PAY
Elaine L. Bater	1642	2,649.61	153.00	-	38.42	107.00	132.48	2,218.71
Thomas E. Caplis	1643	629.28	-	39.02	9.12	-	-	581.14
Marlene Consiglio	1644	127.05	-	7.88	1.84	-	-	117.33
Edwin Greenleaf	1645	93.85	-	5.82	1.36	-	-	86.67
Nanette L. Havens	1646	2,743.46	14.00	-	39.78	10.00	137.17	2,542.51
Else M. Heller	1647	1,055.60	69.00	-	15.31	43.00	52.78	875.51
David J. Hensel	1648	304.55	-	-	4.42	-	15.23	284.90
Duane D. Luick	1649	304.55	-	-	4.42	-	15.23	284.90
Craig A. Maier	1650	2,649.61	153.00	-	38.42	90.00	132.48	2,235.71
Kenneth W. Prielipp	1651	93.85	-	5.82	1.36	-	-	86.67
Bryan A Renius	1652	1,000.00	1.00	62.00	14.50	43.00	-	879.50
Elizabeth Sensoli	1653	93.85	-	5.82	1.36	4.00	-	82.67
Howard Sias	1654	93.85	-	5.82	1.36	-	-	86.67
Mary Ann Wesner	1655	464.10	-	28.77	6.73	-	-	428.60
Thomas S. Wesner	1656	373.10	6.00	23.13	5.41	-	-	338.56
		12,676.31	396.00	184.08	183.81	297.00	485.37	11,130.05

**CORRESPONDENCE:** None

**REPORTS:**

**Zoning Administrator — Tom Caplis: Absent**

• **August Compliance Permits 6 - Report in packet**

- 1 New Home
- 2 Pole Barns
- 2 Decks
- 1 Pool

• **Enforcement (Violation written or Investigated) 2**

- Investigate and send letter concerning open burning of trash at 1035 N. Fletcher Rd. Issue resolved.
- Respond to resident complaint of roosters crowing. Roosters re-homed and neighbors resolved issue themselves.

**Chelsea Area Construction Agency (CACA) - Greg McKenzie**

- Last scheduled meeting was canceled. Next meeting is 10/8/2020

**Capital Improvements — Ed Greenleaf**

**CAPT/DART-Ed GreenLeaf - Ed Greenleaf**

- 9/24/20 meeting is via zoom.

**Cemetery—Ed GreenLeaf:**

- All good – no changes.

**SEMCOG-Duane Luick:**

- Was not able to get any funding for the Trinkle Road Hill Cut Project.

**Chelsea District Library — Elizabeth Sensoli - Absent**

**Lima Township Planning Commission-Nanette Havens:**

- Zoom Mgt. 9/28/20 - Cobblestone Farm S.U.P on agenda again.

**Western Washtenaw Recycling Authority (WWRA) - Nanette Havens**

- Pam Burns is the Lyndon Township representative
- Ordered a single-armed truck/one driver - for delivery in 2021

**WAVE—Arlene Bareis/Greg McKenzie – Absent**

- No report

**Thornton Farm – David Hensel**

- Waste Water Treatment project is on schedule. Contractor Haley Mechanical, is on site & screen delivery is expected in Nov.

**Clerk's Report--Elaine Bater**

- 1,550+ ballots for the November 3<sup>rd</sup> election are being prepared for mailing on September 25, 2020.

**Broad Band Trask Force - Craig Maier**

- Back-to-School Wi-Fi Hot Spots are coming out soon for all planned locations (maps will be available).

**Chelsea Area Fire Authority (CAFA) - Craig Maier**

- Next meeting is October 20, 2020

**Supervisor's Report - Craig Maier**

- No Report

**PUBLIC COMMENT:** None

**ADJOURNMENT:**

**Moved by Hensel, seconded by Havens to adjourn the meeting at 8:10 PM. Motion passed**

**RESPECTFULLY SUBMITTED**

*Elaine Bater*

**Elaine Bater, Township Clerk**