

**LIMA TOWNSHIP BOARD OF TRUSTEES**  
**Lima Township Hall**  
**Regular Meeting Minutes**  
**August 10, 2020**

**CALL TO ORDER:**

Clerk Bater opened the Meeting at 7:00 PM with the Pledge of Allegiance. Board members Bater, Havens, Luick, and Hensel were present. Supervisor Maier attended by cell phone but was under doctor's orders not to travel due to an injury. Three other residents were in attendance.

**AGENDA APPROVAL:**

**Hensel moved/seconded by Luick: Motion to approve the Agenda as presented. Motion passed**

**MINUTES APPROVAL:**

**Hensel moved/seconded by Luick: Motion to approve the Regular Meeting minutes of July 13, 2020 as presented. Motion passed**

**PUBLIC COMMENT:** Bob Spink commented on a recent SEMCOG Survey.

**TREASURER'S REPORT: July 2020 Report submitted by Treasurer, Nanette Havens**

TREASURER'S REPORT	July 31, 2020
Beginning Balance CSB	\$ 373,227.19
Deposits	139,912.17
Payroll - July	(9,246.47)
Accounts Payable - July	(23,235.21)
<b>CSB Checking Balance (.05% int.)</b>	<b>480,657.68</b>
Non-Maturing CD's	170,089.24
<b>Total CSB Checking &amp; CD's</b>	<b>650,746.92</b>
CSB Money Market	736,370.77
Monthly Interest (.15%)	93.56
<b>Total CSB Money Market</b>	<b>736,464.33</b>
Flagstar/Thornton Farms	193,163.77
Thornton Farms - Monthly Interest (.05%)	8.18
<b>Total Flagstar Checking</b>	<b>193,171.95</b>
<b>Funds Available</b>	<b>1,387,211.25</b>
<b>Total Funds</b>	<b>\$ 1,580,383.20</b>

**OLD BUSINESS:** None

**NEW BUSINESS:**

Building Committee – Recommendations for Architect and Engineer for new Township Hall. Ed Greenleaf made the presentation on behalf of the Building Committee. Committee’s recommendation was Hoppe Design for Architect \$59,650.00 and Macon Engineering \$66,500.00 for the Engineer. Moved by Hensel, seconded by Luick to postpone the decision on the Architect/Engineer until the next meeting so that the bids can be reviewed further. Motion passed.

**CONSENT AGENDA:** ACCOUNTS PAYABLE: \$9,818.63 PAYROLL: \$15,603.60

**Moved by Luick, seconded by Hensel to approve the Consent Agenda as presented. Motion Passed**

ACCOUNTS PAYABLE - AUGUST 10, 2020		Amount
RENIUS & RENIUS	ASSESSOR SERVICES JULY 2020	2,454.79
CHELSEA AREA CONSTRUCTION AGENCY	AUG OFFICE LEASE (CPI)	1,089.77
BETTY ROBBINS	OFFICE/ HALL CLEANING JULY 2020	192.32
B S & A SOFTWARE	TAX SYS. ANNUAL SERV/SUPPORT CONTRACT 8/1/20 - 8/1/21	744.00
CARLISLE/WORTMAN ASSOC., INC.	COBBLESTONE FARMS. JULY, 2020	440.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL. JULY, 2020	352.50
CHARLES CHAMBERLAIN	MOWINGS HALL (4) LIMA CEMETERY (4)	1,000.00
COMCAST BUSINESS	8529 10 221 0105382 INTERNET & CABLE TV	187.24
CHELSEA/ALLEN PARK/DEXTER GUARDIAN	PUBLIC NOTICE OF ELECTION 7/24/20	96.00
DAVID SNYDER	JULY (3) MOWINGS - PORTER CEMETERY	300.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	52.03
IVS COMM	JULY 2020 OFFICE PHONES #7344752246	87.50
MENARDS - ANN ARBOR	ACCT#33220257 TWP HALL MAINT SUPPLIES	32.85
MERS WebPmt0000102230	INVOICE #108965-2 07/2020 EMPLOY. RETIREMENT	1,265.05
MICHAEL J. KEHOE, P.C.	CHARGING STATION/RENTAL HOUSE LEASE - AUG, 2020	125.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON - AUG, 2020	31.25
MICHIGAN ELECTION RESOURCES	BLUE DRAW-TIGHT PLASTIC SEALS	25.90
MIDWESTERN CONSULTING LLC	LIMA TWP. HALL NEW BLDG PRINTING PLANS FOR RFP	127.20
PETTY CASH	REPLENISHMENT OF PETTY CASH	45.52
THE SUN TIMES	PUB.NOTICE - LOGIC & ACC. TESTING	46.00
ULINE	12" BLUE TUG-TIGHT SEALS - 100	55.67
UNITED ST. TREASURY	3RD QTR JULY, 2020 941 EMP WITHHOLDING DEP.REQUIREMENT	799.66
VERIZON	642097789-01 TWP.HALL BROADBAND 6/29/20-7/28/20	40.88
VICTOR L. LILLICH, J. D.	LEGAL SERVICES BATESON 07/01/20 - 07/31/2020	227.50
<b>Total</b>		<b>9,818.63</b>

Payroll - 8/10/2020	CK#	Gross	Federal	S.S.	Medicare	State	MERS	NET PAY
Samuel Alabre	1612	220.88	-	-	-	-	-	220.88
Elaine L. Bater	1613	2,649.61	153.00	-	38.42	107.00	132.48	2,218.71
Laura J. Bloomensaat	1614	163.37	-	-	-	-	-	163.37
Archie L. Bradbury	1615	31.00	-	1.92	0.45	-	-	28.63
Janet M. Brown	1616	202.06	-	-	-	-	-	202.06
Thomas E. Caplis	1617	706.56	-	43.81	10.25	-	-	652.50
Marlene Consiglio	1618	31.00	-	1.92	0.45	-	-	28.63
Pamela Fischer	1619	203.12	-	-	-	-	-	203.12
Margaret Green	1620	203.12	-	-	-	-	-	203.12
Roger M Harms	1621	245.39	-	-	-	-	-	245.39
Nanette L. Havens	1622	2,649.61	5.00	-	38.42	6.00	132.48	2,467.71
William H. Hawk	1623	218.63	-	-	-	-	-	218.63
Else M. Heller	1624	1,217.15	63.00	-	14.38	40.00	49.60	1,050.17
David J. Hensel	1625	304.55	-	-	4.42	-	15.23	284.90
Carol J. Howdysshell	1626	224.19	-	-	-	-	-	224.19
Diane J. Hughes	1627	203.12	-	-	-	-	-	203.12
Sue A Kramer	1628	201.00	-	-	-	-	-	201.00
Duane D. Luick	1629	304.55	-	-	4.42	-	15.23	284.90
Craig A. Maier	1630	2,649.61	153.00	-	38.42	90.00	132.48	2,235.71
Cheryl A. Niehaus	1631	223.00	-	-	-	-	-	223.00
Betty J. Robbins	1632	82.81	-	-	-	-	-	82.81
Nicole Rouech	1633	195.84	-	-	-	-	-	195.84
Carol L. Schaper	1634	229.62	-	-	-	-	-	229.62
Tanya R. Strong	1635	312.49	-	19.37	4.53	-	-	288.59
Karen C. Szymanski	1636	79.50	-	-	-	-	-	79.50
Robin M. Tite	1637	229.62	-	-	-	-	-	229.62
Mary V. Tobin	1638	31.00	-	1.92	0.45	-	-	28.63
Mary Ann Wesner	1639	1,448.25	9.00	66.79	15.62	-	-	1,356.84
Thomas S. Wesner	1640	1,495.35	87.00	73.00	17.07	-	-	1,318.28
Shelby Williams	1641	234.13	-	-	-	-	-	234.13
		17,190.13	470.00	208.73	187.30	243.00	477.50	15,603.60

**CORRESPONDENCE:** None

**REPORTS:**

**Zoning Administrator — Tom Caplis: Absent**

• **July Compliance Permits - Report in packet**

- 1 New Home
- 1 Pole Barn

• **Enforcement (Violation written or Investigated) 3**

- Inspect 3 sites. W. Hershey Lane private road improvement, Cobblestone Farm activity, Woodbine Farm compliance. All remain open issues but not yet violations.
- Illegal sign removal and contact with sign owners.
- Inspect blight clean-up at 2055 N. Parker Rd. – issue resolved.

**Chelsea Area Construction Agency (CACA) - Greg McKenzie**

- CACA has been very busy
- Bruce is staying on as inspector until September.

**Capital Improvements — Ed Greenleaf**

- Encourages the Board to get a property value appraisal of Hall property ASAP to know where the Township stands.

**CAPT/DART-Ed GreenLeaf - Ed Greenleaf**

- No meeting

**Cemetery—Ed GreenLeaf:**

- Sticks/debris was were picked up – all is good.

**SEMCOG-Duane Luick:**

- Survey on Covid-19
- Matt McDonnell will have costs for the Trinkle Road Hill Cut Project for Board by the next meeting.

**Chelsea District Library — Elizabeth Sensoli - Absent**

**Lima Township Planning Commission-Nanette Havens:**

- Zoom Mgt. 8/24/20 S.U.P. on agenda for Cobblestone Farms

**Western Washtenaw Recycling Authority (WWRA) - Nanette Havens**

- Meeting scheduled for end of month.

**WAVE—Arlene Bareis/Greg McKenzie – McKenzie**

- No meeting, but W.A.V.E is up and running with a lot of activity.

**Thornton Farm – David Hensel**

- Waste Water Treatment project is on schedule. Contractor is hired, permits are received and to speed up the project the Board has ordered the equipment. New filtering system will benefit the entire waste water system.

**Clerk's Report--Elaine Bater**

- Election results from the August 4, 2020 election was available.
- There were at a minimum 120 invalid voted ballots, most likely more than that number

**Broad Band Trask Force - Craig Maier**

- No Report

**Chelsea Area Fire Authority (CAFA) - Craig Maier**

- No Report

**Supervisor's Report - Craig Maier**

- No Report

**PUBLIC COMMENT:** Bob Spink commented on absentee voting.

**ADJOURNMENT:**

**Moved by Hensel, seconded by Havens to adjourn the meeting at 8:12 PM. Motion passed**

**RESPECTFULLY SUBMITTED**

*Elaine Bater*

**Elaine Bater, Township Clerk**