

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
February 10, 2020

CALL TO ORDER:

7:00 PM by Craig Maier
Pledge of Allegiance

Board members present: Supervisor Craig Maier, Clerk Elaine Bater, Treasurer Nanette Havens, and Trustee Duane Luick. Trustee Donald Laier was absent.

AGENDA APPROVAL:

Luick moved/seconded by Havens: Motion to approve the Agenda as presented. Motion passed

MINUTES APPROVAL:

Luick moved/seconded by Havens: Motion to approve the Regular Meeting minutes of January 13, 2020 as presented. Motion passed

PUBLIC COMMENT: Bill Coltre, Dale Luick, Bob Spink, Arly Spink, Gary Adams, Jeff Stacy, Julia Upfal, Stefanie Dever all spoke regarding the Wolf Development.

TREASURER’S REPORT: January Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	January 31, 2020
Beginning Balance CSB	\$ 109,056.06
Deposits	187,537.59
Payroll - January	(8,458.66)
Accounts Payable - January	(24,251.50)
CSB Checking Balance (.1% int.)	263,883.49
Non-Maturing CD's	659,537.52
Total CSB Checking & CD's	923,421.01
CSB Money Market	232,056.75
Monthly Interest (.25%)	60.46
Total CSB Money Market	232,117.21
Flagstar/Thornton Farms	254,447.35
Thornton Farms - Monthly Interest (.30%)	64.65
Total Flagstar Checking	254,512.00
Funds Available	1,155,538.22
Total Funds	\$ 1,410,050.22

OLD BUSINESS:

Up-date on N. Lima Township Hall - Greg McKenzie reported to the Board that no comments or changes had come in regarding the Architect and Engineer bid document drafts. Continuing on the next step would be finalizing the documents and determining the field of bidders. The R.F.P. will be sent to multiple bidders for both the Architect and Engineering positions. The Board also received a copy of an MTA article outlining a process called Qualifications – Based-Selection (QBS). It is a competitive process that matches the right professional service provider to your township project. No action was taken.

NEW BUSINESS:

March Meeting Date Change to March 16th due to Presidential Primary Election – Moved by Bater, seconded by Luick due to the proximity of the Presidential Primary Election on March 10th that the Board move the Annual Road Commission meeting, Public Budget Hearing, and Regular Board meeting originally scheduled for March 9, 2020 to March 16, 2020. Motion passed
 WCRC meeting is from 4:00 – 5:00 PM, Budget Hearing is from 6:00 – 7:00 PM, Regular Board meeting is 7:00 PM.

Authorizing Clerk to Sign 10-year Renewal of Video Service Local Franchise Agreement with AT&T Michigan – Clerk Bater indicated that there were no changes from the prior agreement. Moved by Luick, seconded by Havens to authorize the Clerk to sign the Local Franchise Agreement with AT&T. Motion passed

Consideration for Resolution #2020-03 Concurrent Rezoning and P.U.D. for Wolf Development – Moved by Bater, seconded by Luick to postpone consideration for Resolution #2020-003 Concurrent Rezoning and P.U.D. for Wolf Development until the full Board is present. Motion passed

Consideration for Resolution #2020-04 Rezoning from R.R. to A.G.-2 for 8855 Gross Road – Moved by Luick, seconded by Bater to postpone consideration for Resolution #2020-004 Rezoning from R.R. to A.G.-2 for 8855 Gross Road until the full Board is present. Motion passed

Annual Audit – Two Bids to consider. Pfeffer, Hanniford & Palka, CPA for \$6,500.00 and Drake, CPA for \$6,900.00. Moved by Luick, seconded by Bater to accept Pfeffer, Hanniford & Palka for one year. Motion passed

CONSENT AGENDA:

ACCOUNTS PAYABLE: \$12,966.96 PAYROLL: \$8,809.61

Moved by Luick supported by Havens to approve the Lima Township 2/10/2020 Consent Agenda. Motion Passed

ACCOUNTS PAYABLE - FEBRUARY 10, 2020		Amount
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 1/21/20	25.00
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 2/7/20	25.00
B S & A SOFTWARE	ANNUAL SEV/SUPPORT CONTR. FEB.2020 TO FEB.2021	1,593.00
BETTY ROBBINS	OFFICE & HALL CLEANING JAN. 2020	121.00
CARLISLE/WORTMAN ASSOC., INC.	GROSS RD. REZONING DEC, 2019	317.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING DEC, 2019	42.50
CARLISLE/WORTMAN ASSOC., INC.	WOLF REZONING DEC, 2019	42.50
CHELSEA AREA CONSTRUCTION AGENCY	FEB OFFICE LEASE	1,046.45
COMCAST BUSINESS	8529 10 221 0105382 INTERNET & CABLE TV	188.77
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	56.20
ELAINE BATER	ELEC. POSTAGE & SUPPLIES	351.13
IVS COMM	JAN 2020 OFFICE PHONES #7344752246	87.50
KCI	ASSESSMENT NOTICES - POSTAGE PREPAID	727.70
MERS - WEBPMT0000097405	INVOICE#102945-2 01/2020 EMPLOY. RETIREMENT	1,020.88
LIMA TOWNSHIP Paid 2/26/2020	G-07-16-400-019 RENTAL HOUSE	1,285.11
LIMA TOWNSHIP Paid 2/26/2020	STATE EMP WITHHOLD.TAX 4TH QTR 2018 CK4104	881.41
PRINTING SYSTEMS, INC.	AV BALLOT OUTER ENVELOPES 1000	209.13
PRINTING SYSTEMS, INC.	AV BALLOT RETURN ENVELOPES 1000	210.65
PRINTING SYSTEMS, INC.	BALLOT INSTRUCTION SHEETS	49.99
RENIUS & RENIUS	ASSESSOR SERVICES JAN,2020	2,454.79
STEIN ELECTRIC CO., INC.	REPLACED 100W HPS - EAST END OF HALL	138.31
THE COMPUTER SOURCE	SOFTWARE, 3 OFF.CALLS, SURGE PROTECTOR	533.00
THE SUN TIMES	PUB NOTICE MTG MIN 12/9/19	119.50
THE SUN TIMES	PUB NOTICE PLAN COMM PUB. HEARINGS 1/27/20	88.00
UNITED ST. TREASURY - WEBPYMT 2/10/20	1ST QTR JAN,2020 941 EMP WITHHOLDING DEP. REQUIREMENT	681.12
VERIZON	642097789-01 TWP.HALL BROADBAND1/29/20-2/28-20	40.82
VICTOR L. LILLICH, J. D.	LEGAL SERVICES BATESON - 01/13/20-01/30/2020	630.00
TOTAL		12,966.96

PAYROLL February 10, 2020	Ck #	Gross	Federal Tax	Soc. Sec.	Medicare	State Tax	MERS	NET Pay
Elaine L. Bater	1495	2,547.75	143.00	-	36.94	69.00	127.39	2,171.42
Thomas E. Caplis	1496	660.33	-	40.94	9.57	-	-	609.82
Nanette L. Havens	1497	2,547.75	-	-	36.94	2.00	127.39	2,381.42
Else Heller	1498	821.10	46.00	-	11.91	33.00	41.06	689.13
Donald A. Laier	1499	292.83	-	-	4.25	-	14.64	273.94
Duane D. Luick	1500	292.83	-	-	4.25	-	14.64	273.94
Craig A. Maier	1501	2,547.75	143.00	-	36.94	86.00	127.39	2,154.42
Tanya R. Strong	1502	276.68	-	17.15	4.01	-	-	255.52
		9,987.02	332.00	58.09	144.81	190.00	452.51	8,809.61

CORRESPONDENCE: None

REPORTS:

Zoning Report: Written report provided for January, 2020 by Tom Caplis

- Compliance Permits: 5
 - 13610 E Old US Hwy. 12 Home Addition
 - 1040 Haist Rd. Deck
 - 1891 N. Lima Center Rd. Home Addition
 - 10866 W. Hershey Lane New Home
 - 9875 Jackson Rd. Solar Array
- (Violation Written or Investigated): 1
 - Investigate resident concern about illegal trailer. Found no violation.

Chelsea Area Construction Agency (CACA): Greg McKenzie

- Hired new Office Manager: Devan Morgan
- There are more Building Inspector candidates still to interview before hiring.
- The lease agreement with Lima Township is well-over expired and needs to be re-negotiated. There will be a (CPI) Consumer Price Adjustment increase.

Capital Improvements: Ed Greenleaf

- Greg McKenzie/Elaine Bater are continuing to work on getting out bid documents.

CAP/DART: Ed Greenleaf

- A survey was sent out the last week of January, with little response, regarding Mich. House Bill #5229 which exempts local tax “partnership” property tax from Headlee tax limitation. Manchester responded with the most surveys returned – eleven.
- This could be used as a way for government to fund transportation.

Cemeteries: Ed Greenleaf

- No change

SEMCOG: Duane Luick

- No report

Chelsea District Library: Elizabeth Sensoli

- Closed Monday, February 17th for President’s Day holiday.
- Tuesday, February 18th is the Board meeting that the public may attend.
- Teen Virtual Reality on February 12th from 4-5:30 PM.
- Motown Magic, Music and Memories – February 23rd from 2-3:00 PM.

Planning Commission: Nanette Havens

- Wolf Development preliminary PUD and re-zoning was recommended for approval.
- Gross Road Public Hearing was held and recommended for approval.
- Tanner property on Freer Road had a Public Hearing but was tabled until next meeting on February 24th.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Nothing since January
- Next meeting is February 26th

Western Washtenaw Area Value Express (WAVE): Arlene Bareis

- Received \$53,000 pass through funds from AATA for extra expenses
- Ridership is down due to R.O.A.M. bus picking up senior citizens and giving free commuter rides.
- The executive search committee has met twice, and the Director position will be posted by March 1st.
- Signed a contract with CRC for \$94,200 for 80 hours a month.
- St. Joe Chelsea will support a bus, purchased by W.A.V.E. to travel the route of Stockbridge, Chelsea, and Manchester due to Stockbridge and Manchester losing so much of it commerce. 8.5hrs/day on alternate days, for \$8,895/month
- Michael Williams was appointed Treasurer and At-Large member of W.A.V.E.

Clerk's Report: Elaine Bater

- March 10th election is approaching fast
- Over 420 absentee ballots were mailed out
- Anyone can vote absentee now
- Dual application sent out this time for March/November elections. August election will also be a dual application for August/November election.

Broad Band Trask Force: Elaine Bater attended for Craig Maier

- Letters were mailed to residents.
- Letter includes instructions on how to test your current internet speed for those who currently have internet.
- So that the process can move forward everyone should respond.

CAFA Report: Craig Maier

- Next board meeting is Tuesday, February 18th at 9:00 AM at the Chelsea City Council Chambers.
- New staff have been hired and are going well.

Supervisor's Report: Craig Maier

- No report other than what has already been discussed.

PUBLIC COMMENT: Bob Spink commented on his local Wi-Fi speed.

ADJOURNMENT: Moved by Luick, seconded by Havens to adjourn the meeting at 8:33 PM. Motion passed

Respectfully Submitted

Elaine Bater

Elaine Bater, Township Clerk