

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
January 13, 2020

CALL TO ORDER:

7:00 PM by Craig Maier
Pledge of Allegiance

Board members present: Supervisor Craig Maier, Clerk Elaine Bater, Treasurer Nanette Havens, and Trustees Donald Laier and Duane Luick.

AGENDA APPROVAL:

Laier moved/seconded by Luick: Motion to approve the Agenda as presented. Motion passed

MINUTES APPROVAL:

Laier moved/seconded by Luick: Motion to approve the Regular Meeting minutes of December 9, 2019 as presented. Motion passed

PUBLIC COMMENT: Candidate, Guy Conti spoke on his campaign for Circuit Court Judge

TREASURER’S REPORT: December Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	December 31, 2019
Beginning Balance CSB	\$ 98,104.65
Deposits	32,191.29
Payroll - December	(11,158.53)
Accounts Payable - December	(10,081.35)
CSB Checking Balance (.1% int.)	109,056.06
Non-Maturing CD's	659,537.52
Total CSB Checking & CD's	768,593.58
CSB Money Market	232,007.49
Monthly Interest (.25%)	49.26
Total CSB Money Market	232,056.75
Flagstar/Thornton Farms	254,382.53
Thornton Farms - Monthly Interest (.25%)	64.82
Total Flagstar Checking	254,447.35
Funds Available	1,000,650.33
Total Funds	\$ 1,255,097.68

OLD BUSINESS:

Up-date on N. Lima Township Hall - Greg McKenzie presented, for the Board’s review and comments, Architect and Engineer bid document drafts. Comments and changes were requested as soon as possible so that the Requests for Proposals can be finalized for distribution.

OLD BUSINESS CONTINUED:

Resolution #2020-001 Rezoning Request 8925 Jackson Rd. - Manufactured Home to Single Family – Residential: Moved by Bater, seconded by Laier to consider Resolution 2010-001 Rezoning Request for 8925 Jackson Road. Motion passed.

Resolution #2020-001

WHEREAS petition #2019-005 was submitted to rezone an approximate 30 acre property parcel located at 8925 Jackson Road, currently zoned Manufactured Home (MH) and requesting it changed to Single Family Residential (R-1A),
WHEREAS a public hearing was properly noticed and held on October 28, 2019 by the Planning Commission which indicated positive support for the proposed rezoning by the neighbors that attended,
WHEREAS based on the findings in the Carlisle/Wortman report dated October 21, 2019 and that the property parcel is more suitable for Single Family Residential than the current designation of Manufactured Home,
WHEREAS following the recommendation of the Lima Township Planning Commission, and
WHEREAS clearance from the Township Zoning Administrator regarding a zoning violation was given,
NOW THEREFORE BE IT RESOLVED that the Township Board allow the rezoning of approximately 30 acres, addressed at 8925 Jackson Road, Tax ID #G-07-24-300-001 from Manufactured Home (MH) to Single Family Residential (R-1A) for petition #2019-005 and approve this amendment to the Lima Township Zoning Map.

Roll Call Vote: Aye – None Nay - Laier, Luick, Havens, Bater, Maier Absent – None

Supervisor declared Resolution failed

NEW BUSINESS:

Resolution #2020-002 Adopting Guidelines to determine Taxation Exemptions

Resolution #2020-002 offered by Maier, supported by Laier

TAXATION EXEMPTION GUIDELINES FOR 2020

WHERE AS the adoption of guidelines for poverty exemptions is within the purview of the Township Board,
WHERE AS the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL 211.7u) and as amended by PA 620 of 2002; and
WHERE AS pursuant to PA 390, 1994 and PA 620, 2002, Lima Township, Washtenaw County adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year,
To be eligible, a person shall do all of the following on an annual basis:

- 1) Be an owner of and occupy as a homestead the property for which an exemption is requested.
- 2) File a claim with the Supervisor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
- 3) Produce a valid driver’s license or other form of identification if requested.
- 4) Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is required, if requested.
- 5) Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget.
- 6) Have assets totaling no more than \$150,000, not including the primary residence.
- 7) The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review.
- 8) Any additional eligibility requirements as determined by the Township Board.

NOW THEREFORE BE IT RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption for the 2020 tax year, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

**EXHIBIT A TO TOWNSHIP BOARD RESOLUTION ON POVERTY EXEMPTIONS FOR 2020 ASSESSMENTS
FEDERAL POVERTY INCOME STANDARDS FOR 2020 ASSESSMENTS**

The following are the federal poverty income standards as of December 31, 2019 for use in setting poverty exemption guidelines for 2020 assessments.

Size of Family Unit	Poverty Threshold (\$)
1	\$12,490
2	\$16,910
3	\$21,330
4	\$25,750
5	\$30,170
6	\$34,590
7	\$39,010
8	\$43,430

Add for each additional person: \$4,420

Roll Call Vote: Aye - Luick, Laier, Bater, Havens, Maier Nay – None Absent - None

Supervisor declared Resolution Adopted

CONSENT AGENDA:

ACCOUNTS PAYABLE: \$24,251.50 PAYROLL: \$8,458.66

Moved by Laier supported by Luick to approve the Lima Township 1/13/2020 Consent Agenda. Motion Passed

ACCOUNTS PAYABLE - JANUARY 13, 2020		Amount
A.R. BROUWER CO., LLC	ORCHID ORTHO ESCROW REIMB.BAL. BACK	5,084.60
BETTY ROBBINS	OFFICE CLEANING DEC, 2019	112.50
CARLISLE/WORTMAN ASSOC., INC.	WOLF REZONING - NOV, 2019	1,240.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING - NOV, 2019	255.00
CHELSEA AREA CONSTRUCTION AGENCY	JAN OFFICE LEASE	1,046.45
CITY OF CHELSEA	LANDFILL MAINT. REMEDIATION MAY,2019-OCT.2019	709.56
COMCAST BUSINESS	8529 10 221 0105382 INTERNET & CABLE TV	188.77
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL12/5/19	471.79
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL1/8/20	422.33
CRAIG MAIER	POSTAGE REIMB.ELECTIONS	165.00
DIRECT OFFICE BUYS	COPY PAPER	35.50
DIRECT OFFICE BUYS	"RECEIVED" STAMPS, STORAGE BOXES	79.88
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	62.29
IVS COMM	DEC 2019 OFFICE PHONES #7344752246	87.50
MERS - WEBPMT0000096618	INVOICE #101828-2 12/2019 EMPLOY. RETIREMENT	1,082.31
MICHAEL J. KEHOE, P.C.	GENERAL WORK - DEC, 2019	25.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON - DEC, 2019	75.00
MICHAEL J. KEHOE, P.C.	COY TEMP. DWELLING - DEC, 2019	80.00
MIDWESTERN CONSULTING LLC	WOLF DEVELOPMENT-10/24/19-11/30/19	2,851.50
MIDWESTERN CONSULTING LLC	ORCHID- LUICK DR.10/24/19-11/30/19	796.00
PRINTING SYSTEMS, INC.	BALLOT SECRECY ENVELOPES	159.86
PRINTING SYSTEMS, INC.	ELEC. FORMS & ID, MASTER CARDS	65.28
PRINTING SYSTEMS, INC.	CANDIDATE/ELECT. FORMS	46.78
RENIUS & RENIUS	ASSESSOR SERVICES DEC, 2019	2,454.79
STATE OF MICHIGAN Confirm.#300016478445	#382165631 SUW MONTHLY/QUARTERLY 3RD QTR WITHHOLDING	680.00
THE SUN TIMES	PUB NOTICE MTG MIN 11/12 & 2020 MTG DATES	151.00
TOM CAPLIS	3RD QTR FOR 2019/2020 MILEAGE ZONING ADMINISTRATOR	50.23
UNITED ST. TREASURY - WEBPYMT 1/13/20	4TH QTR DEC, 2019 941 EMP WITHHOLDING DEP. REQUIREMENT	1,164.68
VERIZON	642097789-01 TWP.HALL BROADBAND12/29/19-1/28/20	40.82
VICTOR L. LILICH, J. D.	LEGAL SERVICES BATESON - 12/02/19-12/26/19	2,065.00
WASHTENAW COUNTY TREASURER	CUST#5013 DRAINS SPECIAL ASSESSMENT	2,479.15
WASHTENAW COUNTY TREASURER	12/2019 P.R.E. INVOICE	22.93
TOTAL		\$ 24,251.50

Payroll January 13, 2020	Ck#	Gross	Federal Tax	Social Security	Medicare	State Tax	MERS	NET PAY
Elaine L. Bater	1484	2,547.75	143.00	-	36.94	69.00	127.39	2,171.42
Archie L. Bradbury	1485	30.40	-	1.88	0.44	-	-	28.08
Thomas E. Caplis	1486	497.95	-	30.87	7.22	-	-	459.86
Marlene Consiglio	1487	30.40	-	1.88	0.44	-	-	28.08
Nanette L. Havens	1488	2,547.75	-	-	36.94	2.00	127.39	2,381.42
Else Heller	1489	749.70	40.00	-	10.87	30.00	37.49	631.34
Ronald A. Howdyshell	1490	30.40	-	1.88	0.44	-	-	28.08
Donald A. Laier	1491	292.83	-	-	4.25	-	14.64	273.94
Duane D. Luick	1492	292.83	-	-	4.25	-	14.64	273.94
Craig A. Maier	1493	2,547.75	143.00	-	36.94	86.00	127.39	2,154.42
Mary V. Tobin	1494	30.40	-	1.88	0.44	-	-	28.08
TOTAL		9,598.16	326.00	38.39	139.17	187.00	448.94	\$ 8,458.66

CORRESPONDENCE: Carlisle/Wortman – In place of holiday greetings they donate to local charities. Habitat for Humanity – Livingston & Washtenaw Counties and Big Brothers/Big Sisters of Washtenaw County are two that are in our area that are donated too.

REPORTS:

Zoning Report: Written report provided for December, 2019 and Annual Report - Tom Caplis

- Compliance Permits: 2
 - 10220 Trinkle Road Home Addition
 - 2121 Newlyn Road Handicap Ramp
- (Violation Written or Investigated):
 - Ongoing review of Woodbine Farm (Clapperton)
 - Inspect blight at 8925 Jackson Road - found vehicles operating and registered or stored.

Chelsea Area Construction Agency (CACA): Greg McKenzie

- Total of four interviews for Building Inspector and 12 applications with 5 interviews for Office Manager.
- Work is slowing down in winter.

Capital Improvements: Ed Greenleaf

- Greg McKenzie is working on bid draft documents

CAP/DART: Ed Greenleaf

- Discussed traffic round-about at Freer Road and Old US 12.
- Attended mtg. with City of Chelsea & Wolf Project Development where residents were very critical of Lima Planning Commission.
- Lyndon Township Is very happy with their new fire station
- When reaching out for suggestions on new hall – it is very important to get it right with storage needs.

Cemeteries: Ed Greenleaf

- No change

SEMCOG: Duane Luick

- No report

Chelsea District Library: Elizabeth Sensoli – Absent

Planning Commission: Nanette Havens

- December's Meeting was canceled
- In January the Wolf Development will be back on the agenda
- Also two Public Hearings 1) Request to rezone on Gross Rd. from RR to AG-2 2) S.U.P request on Freer Road for Off-site business.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Prior to meeting on January 8th was a presentation from the Chelsea Zero Waste Coalition. New program collects food scraps from the High School cafeteria for compost. Clean, plastic bags of any kind are being collected through March at the Senior Center and Library.
- Meeting encompassed working on the budget.

Western Washtenaw Area Value Express (WAVE): Arlene Bareis

- No meeting in December
- Regional transits leaders may try to put a 1.4 mil on the November ballot for Washtenaw, Oakland and Wayne Counties.

Clerk's Report: Elaine Bater

- 502 absentee ballot applications mailed out for the March 10th Presidential Primary election.
- It was a dual ballot application that covers both March and November elections
- In August dual applications will be mailed again for the August and November elections.

Broad Band Trask Force: Elaine Bater attended for Craig Maier

- Mid-February letters will be going out. It will request you to check your internet speed.
- It is very important that surveys be returned.

CAFA Report: Craig Maier

- Deliberators are now located in the CACA Building in entrance area and in the Township Hall. Training for them is scheduled on January 15th at 10:15 AM in the CACA board office. The more that can attend the better.
- Next board meeting is January 21st at 9:00 AM at the Chelsea City Council Chambers.

Supervisor's Report: Craig Maier

- Huron River Watershed Council and Land Conservancy Meeting scheduled for January 29th at 7:00 PM at the Township Hall.
- Attended a meeting with WCRC staff – Trinkle Road will be surveyed soon and a proposal thereafter for the Board.

PUBLIC COMMENT: Ed Greenleaf commented on the high estimated cost of the Dexter Fire Sub Station/Sheriff Office.

ADJOURNMENT: Moved by Laier, seconded by Havens to adjourn the meeting at 8:33 pm. Motion passed

Respectfully Submitted

Elaine Bater

Elaine Bater, Township Clerk