

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
December 9, 2019

CALL TO ORDER:

7:00 PM by Craig Maier
Pledge of Allegiance

Board members present: Supervisor Craig Maier, Clerk Elaine Bater, Treasurer Nanette Havens, and Trustees Donald Laier and Duane Luick.

AGENDA APPROVAL:

Laier moved/seconded by Luick: Motion to approve the Agenda as amended. Motion passed

MINUTES APPROVAL:

Laier moved/seconded by Luick: Motion to approve the Regular Meeting minutes of November 12, 2019 as presented. Motion passed

PUBLIC COMMENT: Jason Maciejewski, District 1 County Commissioner spoke about the Broad Band Task Force, Road Commissioners' Operating Procedures and Budget. Arlene Bareis asked about bike path issues and the Tri-County Transit Proposal. Chuck Chamberlin spoke on poor road conditions. Bill Coltre asked about the City of Chelsea buying property in Lima Township and high taxes along with poor roads.

TREASURER'S REPORT: November Report submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	November 30, 2019
Beginning Balance CSB	\$ 58,109.93
Deposits	65,491.39
Payroll - November	(11,092.05)
Accounts Payable - November	(14,404.62)
CSB Checking Balance (.1% int.)	98,104.65
Non-Maturing CD's	657,484.61
Total CSB Checking & CD's	755,589.26
CSB Money Market	231,959.83
Monthly Interest (.25%)	47.66
Total CSB Money Market	232,007.49
Flagstar/Thornton Farms	254,319.82
Thornton Farms - Monthly Interest (.25%)	62.71
Total Flagstar Checking	254,382.53
Funds Available	987,596.75
Total Funds	\$ 1,241,979.28

OLD BUSINESS:

Up-date on N. Lima Township Hall: Greg McKenzie presented, for the Board's review, a rough draft of a Request for Professional Design Proposal document and a cover sheet that would go out to select prospective responders. Also included were many questions that the Board would need answered prior to completion of the design proposal document. McKenzie also recommended doing a separate request for proposal document for engineering work.

Commercial Lease Agreement – Chelsea Area Fire Authority: Tom Osborne, CAFA Board Chairman addressed the Board regarding their bylaws and the \$1/year building lease. Duane Luick and Elaine Bater will meet with Tom Osborne to work on a lease that may be agreeable for both CAFA and Lima Township. No board action taken

W. Hersey Lane Private Road App #2019-PR001: The proposal covers the first 300 feet of W. Hersey Lane off of Dancer Road. The completed improved road will be 20’ of travel way width with 2’ of should on each side for a total of 24’. Proposal meets CAFA requirements. It was agreed that the house could be built prior to the road improvements – approximate time frame for work is spring, 2020. **Luick moved, seconded by Laier that the Lima Township Board approve W. Hersey Lane Private Road App #2019-PR001 Variance from Ordinance as only 300’ will be upgraded. Motion passed.**

NEW BUSINESS:

Board/Committee/Commission 12/31/2019 Expiring Members and Re-Appointments: Moved by Laier, seconded by Luick to re-appoint all 12/31/2019 expiring Board/Committee/Commission members for another term as presented. Motion passed

Zoning Board of Appeals

Brian A. Urquhart (Alt)

Chelsea Area Fire Authority

Craig Maier

Ron Howdyshell (Alt)

Western Washt. Recycling Authority

Nanette Havens

Greg McKenzie (Alternate)

Planning Commission

Marlene Consiglio (Chair)

Elizabeth Sensoli

Huron River Watershed Council

Donald Laier

Nanette Havens (Alt)

Washtenaw County Consortium for Solid Waste Management

Nanette Havens

Greg McKenzie (Alt)

SEMCOG

Duane Luick

Greg McKenzie (Alt)

Chelsea Area Construction Agency (CACA)

Greg McKenzie

Duane Luick (Alt)

Resolution #2019-005 Rezoning Request 8925 Jackson Rd. - Manufactured Home to Single Family – Residential: Moved by Bater, seconded by Laier that 8925 Jackson Road property rezoning request be postponed until the Zoning Administrator has reported back to the Board. Motion passed

CONSENT AGENDA:

ACCOUNTS PAYABLE: \$10,081.35 PAYROLL: \$11,158.53

Moved by Laier supported by Luick to approve the Lima Township 12/9/2019 Consent Agenda. Motion Passed

ACCOUNTS PAYABLE - DECEMBER 9, 2019		Amount
BETTY ROBBINS	OFFICE CLEANING NOV., 2019	62.50
CARLISLE/WORTMAN ASSOC., INC.	8925 JACKSON REZONE - OCT, 2019	340.00
CARLISLE/WORTMAN ASSOC., INC.	COBBLESTONE FARM - OCT, 2019	85.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL WORK - OCT, 2019	507.50
CARLISLE/WORTMAN ASSOC., INC.	WOLF REZONING - OCT, 2019	935.00
CHELSEA AREA CONSTRUCTION AGENCY	DEC OFFICE LEASE	1,046.45
COMCAST BUSINESS	8529 10 221 0105382 INTERNET & CABLE TV	178.18
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL10/11/2019	389.17
CRAIG MAIER	POSTAGE REIMB.PLANN. & ASSESS.	110.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	65.82
ELAINE BATER	PYROLLMTE, OFF SUPP, TONER	430.24
ELSE HELLER	POSTAGE REIMB. NOV,2019	32.45
HAGOPIAN CLEANING SERVICES	CLEAN & SCOTCHGARD CARPET	194.00
IVS COMM	NOV 2019 OFFICE PHONES #7344752246	87.50
MERS - WEBPMT0000095587	INVOICE 100797-2, 11/2019 EMPLOY. RETIREMENT	1,037.11
MICHAEL J. KEHOE, P.C.	GENERAL WORK - NOV, 2019	325.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON - NOV, 2019	100.00
MICHAEL J. KEHOE, P.C.	HERSHEY LANE - NOV, 2019	125.00
NANETTE HAVENS	WINTER TAX MAILING COSTS	20.85
PETTY CASH	REPLENISHMENT OF PETTY CASH	49.05
RENIUS & RENIUS	ASSESSOR SERVICES NOV, 2019	2,454.79
SONS & DAUGHTERS, INC.	MOWINGS HALL (2) LIMA CEMETERY (2)	500.00
THE SUN TIMES	PUB NOTICE MTG MIN 10/14/19	77.50
THE SUN TIMES	PUB NOTICE PUB. HEARING11/18/19	67.00
UNITED STATES TREASURY - WEBPYMT 12/09/19	4TH QTR NOV, 2019 941 EMP WITHHOLDING DEP. REQUIREMENT	820.44
VERIZON	642097789-01 TWP.HALL BROADBAND11/29/19-12/28/19	40.80
Total		\$10,081.35

PAYROLL 12/9/2019	Check #	Gross	NET PAY
Neil J. Adams	1470	249.10	230.05
Elaine L. Bater	1471	2,547.75	2,167.42
Thomas E. Caplis	1472	649.50	599.81
William V. Coltre	1473	1,093.68	936.01
Marlene Consiglio	1474	249.10	230.05
Edwin Greenleaf	1475	276.00	254.89
Nanette L. Havens	1476	2,823.75	2,593.62
Else Heller	1477	830.03	695.49
Donald A. Laier	1478	476.83	442.08
Duane D. Luick	1479	292.83	273.94
Craig A. Maier	1480	2,547.75	2,152.42
Kenneth W. Prielipp	1481	92.00	84.97
Elizabeth Sensoli	1482	276.00	242.89
Howard Sias	1483	276.00	254.89
Total		12,680.32	11,158.53

CORRESPONDENCE: None

REPORTS:

Zoning Report: Written report provided for October, 2019 - Tom Caplis - Absent

- Compliance Permits: 8
 - 8855 Gross Rd. Solar Array
 - 2495 S. Fletcher Rd. New Home
 - 881 Cody Dr. New Home
 - 877 Cody Dr. New Home
 - 1868 Hickory Hollow New Home
 - 9443 Trinkle Rd. Solar Array
 - 10646 Mark Dr. New Home
 - 2062 Walnut Way Garage
- (Violation Written or Investigated):
 - Removed 11 illegal signs from road rights-of way.

Chelsea Area Construction Agency (CACA): Greg McKenzie

- Kim Spittler resigned from CACA. **Moved by Bater, seconded by Laier to appoint R. Bruce Connell as the official CACA building and erosion inspector for Lima Township. Motion passed**
- Carol Morrow is retiring as office manager. CACA will have interviews for both the Building Official and Office Manager positions.

Capital Improvements: Ed Greenleaf

- Need to set date for next meeting.

CAP/DART: Ed Greenleaf

- No meeting held in December or January

Cemeteries: Ed Greenleaf

- Roadway to Lima Center Cemetery is narrowed due to field crops

SEMCOG: Duane Luick

- No report

Chelsea District Library: Elizabeth Sensoli – Absent, emailed report

- Artful Aging exhibit in CDL lobby, includes a drawing by Elizabeth’s mom, Sue Millar.
- Annual teen hygiene drive – shampoo, deodorant, toothpaste, etc. is needed for area homeless teens. Dropbox for donated items is in CDL lobby.
- Survey on digital communication preferences – go to CDL webpage for link to complete survey and you could win a \$50 gift certificate to a Chelsea restaurant.

Planning Commission: Nanette Havens

- Wolf Development, with no approvals, was sent to City of Chelsea for their comments.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- No meeting held in November. Next meeting is Wednesday, December 11, 2019.

Western Washtenaw Area Value Express (WAVE): Arlene Bareis

- Stockbridge to Dexter route is discontinuing, St. Joes is taking it over.
- ROME bus is in continuous use and being used for other things as well
- Next meeting is 1/28/2020

Clerk Report: Elaine Bater

- Township website has all next year's Board of Trustees' and Planning Commission meetings already posted on calendar.
- Placed order for new Board of Elections required Absentee envelopes which are smaller and a different color. The hope is that it will reduce US. Postal Service issues during elections. The current absentee envelope inventory has to be disposed of.

Broad Band Task Force: Elaine Bater attended for Craig Maier

- Time frame for survey letter going out to residents is 1/8/20 – press release; 1/14/20 - surveys mailed; 1/20/20 – follow-up campaigning; 2/14/20 – surveys due.
- To get the most benefit from the Task Force it is very important that surveys be returned. Even to participating Townships who will make sure surveys get to correct person.

CAFA Report: Craig Maier

- Next meeting is Tuesday, December 17, 2019 at 9:00 am in the Chelsea City Council Chambers

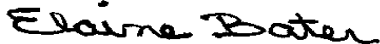
Supervisor's Report: Craig Maier

- No report

PUBLIC COMMENT: Patty McCarthy gave Board members payment suggestions for CAFA. Ed Greenleaf spoke about CACA and Reddeman Farm property on Dancer Road.

ADJOURNMENT: Moved by Laier, seconded by Havens to adjourn the meeting at 9:18 pm. Motion passed

Respectfully Submitted



Elaine Bater, Township Clerk