

DATE: \_\_\_\_\_

(734) 475-2246

APPLICATION # \_\_\_\_\_

APPLICATION FOR ZONING COMPLIANCE PERMIT

Applicant's Name(s): \_\_\_\_\_

Address of Applicant(s): \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone(s), Cellphone(s), Email \_\_\_\_\_

To add to an existing structure.  Construct \_\_\_\_\_ new building(s) for the following purposes(s) of: \_\_\_\_\_

2. Applicant(s) is/are  owners of the property involved.  Acting on behalf of the owner(s) of the property and a statement of authorization by the owner is attached.

3. Address of property involved: \_\_\_\_\_

4. Tax Code Number (found on property tax statement) G – 07 \_\_\_\_\_

5. Well & Septic Health Permit Number \_\_\_\_\_

6. Do you own property next to the property involved? If so, how many acres? \_\_\_\_\_

7. **Provide a site plan.** On a piece of paper draw an outline of your parcel and then draw in the proposed or existing structure(s) and the additional proposed structure(s). If this is a vacant lot draw in the proposed structure(s). Put in a North direction and make the drawing as close to scale as possible. Add front setback distances from the road right-of-way, along with side and rear setback distances from the property line to proposed structures. Include all easements on the property, and all easements and roadways that are adjacent to the property.

8. Present Zoning? \_\_\_\_\_ 9. Total Lot Area \_\_\_\_\_ A./sq.ft. 10. Lot Width: \_\_\_\_\_ ft.

11. Front Yard Setback: \_\_\_\_\_ ft. 12. Rear Yard Setback: \_\_\_\_\_ ft. 13. Side Yd. Setback: \_\_\_\_\_ ft.

14. Total floor Area: \_\_\_\_\_ 15. GFC\* \_\_\_\_\_ (#7 divided by #2 & must be less than .1)

16. Building Dimensions: \_\_\_\_\_ 17. Building Height: \_\_\_\_\_ ft. \_\_\_\_\_ stories 18. Driveway Length: \_\_\_\_\_ ft.

I/We do hereby swear that the above information is true and fully correct to the best of my/our knowledge.

\_\_\_\_\_  
Signature of applicant(s) Date

Zoning Compliance permit is:

Granted  A fee\*\* of \$ \_\_\_\_\_ is required. Payable to: LIMA TOWNSHIP (cash or check only)

Denied  Reasons \_\_\_\_\_

\_\_\_\_\_  
Zoning Administrator Date

When the project is complete call the Lima Township office at (734) 475-2246 to schedule a Final Zoning Compliance Inspection.

\*GFC stands for Ground Floor Coverage (total ground floor area of the principal building and all accessory buildings divided by total lot area).  
\*\*The Lima Township Fee Schedule may be found at [www.twp-lima.org](http://www.twp-lima.org). Lima Township is an agricultural community and The Right to Farm Act is enforced.

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- 1) Three (3) copies of building plans. Two (2) copies will be signed by the Zoning Administrator for you to take to the Chelsea Area Construction Agency for your building permit. The third set will be retained for the Township files.
- 2) Health Permit Numbers for well and septic: These permit numbers are obtained from the Washtenaw County Health Department at 705 N. Zeeb Road, (734) 222-3800. Required for new dwellings or any addition bathrooms.
- 3) Copy of Driveway Permit or a waiver letter if parcel is off a private road. Both Driveway Permits and waiver letters are obtained from the Washtenaw County Road Commission at 555 N. Zeeb Road, (734) 761-1500.
- 4) If the Compliance Permit applicant is someone other than the property owner – such as a builder or contractor, a statement of authorization from the property owner must accompany the application. **AUTHORITY: PA 230 OF 1972, AS AMENDED. PENALTY: PERMIT WILL NOT BE ISSUED.**
- 5) Check your neighborhood association requirements. If the property is part of a neighborhood association a letter of authorization/approval may be required prior to a permit being issued.
- 6) The main purpose of a compliance permit is to protect the health, safety and general welfare of the public through the enforcement of codes adopted into law. Whereas, Lima Township requires the owner(s)/contractor complete the Compliance Permit process in-person to: 1) ensure that the Zoning Administrator (who issues all compliance permits) may reviewed the application, ask questions, and request additional information if necessary; and 2) make correct payment. Office hours are Mondays and Wednesdays 9 AM – Noon at 12172 Jackson Road, Dexter. If you have questions, please call (734) 475-2246 and ask for the Zoning Administrator.
- 7) After obtaining a Zoning Compliance permit, you may obtain Building permits from the Chelsea Area Construction Agency in the same building at 12172 Jackson Road, (734) 475-4420.
- 8) When the project is complete call the Lima Township office at (734) 475-2246 to schedule a Final Zoning Compliance Inspection.