

**LIMA TOWNSHIP BOARD OF TRUSTEES**  
**Lima Township Hall**  
**Regular Meeting**  
**Minutes June 10, 2019**

**CALL TO ORDER:**

7:00 PM. by Supervisor, Craig  
 Maier Pledge of Allegiance

**Board members present:** Maier, Bater, Havens, Laier and Luick. Board members absent: None

**AGENDA APPROVAL:**

**Trustee Laier moved/seconded by Luick: Motion to approve the Agenda as amended. Motion passed**

**MINUTES APPROVAL:**

**Trustee Laier moved/seconded by Luick: Motion to approve the Regular Meeting minutes of May 13, 2019 as amended. Motion passed**

**PUBLIC COMMENT:**

Greg Dill, County Administrator could not attend as planned and will reschedule for September's meeting. Ed Greenleaf, Bob Spink, Doug Eder, Bill Coltre, Elaine Rosiek, Gary Adams and Arlene Bareis all commented on the building of the new Township Hall.

**TREASURER'S REPORT: May Report submitted by Treasurer, Nanette Havens**

TREASURER'S REPORT	MAY 31, 2019
Beginning Balance CSB	\$ 127,410.80
Deposits	69,772.38
Payroll -May	(8,382.60)
Accounts Payable - May	(18,722.14)
<b>CSB Checking Balance (.1% int.)</b>	<b>170,078.44</b>
Non-Maturing CD's	656,820.16
<b>Total CSB Checking &amp; CD's</b>	<b>826,898.60</b>
CSB Money Market	281,610.57
Monthly Interest (.25%)	59.79
<b>Total CSB Money Market</b>	<b>281,670.36</b>
Flagstar/Thornton Farms	214,686.52
Thornton Farms - Monthly Interest (.25%)	45.58
<b>Total Flagstar Checking</b>	<b>214,732.10</b>
<b>Funds Available</b>	<b>1,108,568.96</b>
<b>Total Funds</b>	<b>\$ 1,323,301.06</b>

**OLD BUSINESS:**

**Up-date on New Township Hall:** Supervisor Maier informed the Board that the road work on N. Lima Center Road was progressing very well and the WCRC was happy with what the Township was doing. Once the Township work is completed the County will add 4" of material to the road surface.

Once he is back in town, Ed Greenleaf will be assembling the New Hall ad-hoc committee together to begin meeting again.

**NEW BUSINESS:**

**Fee Schedule Discussion - S.U.P. and Site Plan Review Fees: Trustee Laier moved, supported by Luick to approve the fee schedule as proposed dated June 10, 2019. Motion passed**  
**Part of Total Lima Twp. Fee Schedule - Dated June 10, 2019**

- 1. ZONING COMPLIANCE CERTIFICATE
  - a. New homes (including temporary dwellings) \$ 300.00
  - b. Escrow for Removal of Temporary Dwelling (Minimum)\*\*\* \$3000.00
  
- \*\*\*Unless a greater Amount is recommended by the Zoning Administrator and Approved by the Township Board of Trustees.
  
- c. Residential additions, garages, pole barns, storage buildings, in-ground pools, above ground pools with sidewalls of three feet or greater, solar arrays or any other structure not listed. \$200.00
  
- 2. ZONING AMENDMENT PETITION
  - Petition \$ 700.00
  - \*Consultant Escrow \$ 1000.00
- 3. SPECIAL LAND USE PERMIT
  - Petition ~~\$ 125.00~~ 2000.00
  - Required Site Plan Review
  - Minor Project (up to \$3,000) \$ 750.00
  - Major Project (over \$3,000) \$ 4,000.00
  - \*Consultant Escrow \$ 6000.00
  - ~~\*\*Plus Site Plan Review (Preliminary and Final)~~ See #6 below
  
- 6. SITE PLAN REVIEW
  - \*\*Application (preliminary and final) based on value of project:
  - Minor Project (up to \$3,000) ~~\$1 - \$3000~~ \$ 750.00
  - ~~\$3001 - \$10,000~~ \$1500.00
  - ~~\$10,001 - \$100,000~~ \$3000.00
  - Major Project (over \$3,000) ~~\$100,001+~~ \$ 4000.00
  - Plus \*Consultant Escrow \$ 6000.00

**CONSENT AGENDA:**

ACCOUNTS PAYABLE - \$106,442.72  
 PAYROLL - \$10,423.79 (original payroll amount \$12, 905.59)

**Moved by Laier, supported by Luick to approve the Lima Township 6/10/2019 Consent Agenda as presented. Motion passed**

ACCOUNTS PAYABLE - JUNE 10, 2019		Amount
ACCIDENT FUND	WORKERS COMP INITIAL INSTALLMENT	801.00
APPLIED IMAGING	LAG834 COPIER TOSHIBA ANNUAL MAINTENANCE	1,094.44
BETTY ROBBINS	OFFICE & HALL CLEANING MAY 2019	118.75
BULLSEYE PEST DEFENSE	TWP HALL -1 ST TREATMENT BUG CONTROL	116.67
CARLISLE/WORTMAN ASSOC., INC.	1035 N. FLETCHER REZONING THRU 4/30/2019	212.57
CARLISLE/WORTMAN ASSOC., INC.	ANN ARBOR ELEC THRU 4/30/2019	990.00
CARLISLE/WORTMAN ASSOC., INC.	COBBLESTONE FARM THRU 4/30/2019	942.50
CARLISLE/WORTMAN ASSOC., INC.	CREEKSIDE FARMS THRU 4/30/2019	645.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING THRU 4/30/2019	857.50
CARLISLE/WORTMAN ASSOC., INC.	GOBLE REZONING THRU 4/30/2019	42.50
CARLISLE/WORTMAN ASSOC., INC.	REMINE OFF-PREMISE BUS. THRU 4/30/2019	340.00
CARLISLE/WORTMAN ASSOC., INC.	L.BRIDGES TRAVEL. THRU 4/30/2019	475.00
CARLISLE/WORTMAN ASSOC., INC.	WOLF REZONING THRU 4/30/2019	340.00
CHELSEA AREA CONSTRUCTION AGENCY	JUNE OFFICE LEASE	1,046.45
CITY OF CHELSEA	LANDFILL MAINT. REMEDIATION NOV,2018-APR,2019	1,558.38
CLEMENTS CEMETERY	2019 ANNUAL MOWING & MAINTENANCE	600.00
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	178.18
CRAIG MAIER	2019 S.S. TAX REIMB.	780.50
DAVID SNYDER	MAY(4) MOWINGS - PORTER CEMETERY	400.00
DONALD LAIER	2019 S.S. TAX REIMB.	89.72
DRAKE CERTIFIED PUBLIC ACCOUNTANTS	2018/19 ANNUAL AUDIT OF BOOKS & RECORDS	6,000.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	42.83

DUANE D LUICK	2019 S.S. TAX REIMB.	89.72
ELAINE BATER	AV APPLICATION MAILING POSTAGE	220.00
ELAINE BATER	2019 S.S. TAX REIMB.	780.50
ELSE HELLER	2019 S.S. TAX REIMB.	329.51
EQUALIZATION & PROPERTY DESCRIPTION	SALES, ECF, LAND CODE, LAND VAL MAP	50.00
IVS COMM	MAY 2019 OFFICE PHONES #7344752246	87.50
MERS (Non-Check)	CUSTOMER#811201 EMP RETIRE PLAN	1,055.38
MICHAEL J. KEHOE, P.C.	GENERAL WORK MAY, 2019	50.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON MAY, 2019	175.00
MICHAEL J. KEHOE, P.C.	COY TEMP. DWELLING MAY, 2019	56.25
MICHIGAN TOWNSHIPS ASSOCIATION	O-2577 ANNUAL DUES 7/1/19-6/30/20	4,160.82
MIDWESTERN CONSULTING LLC	LIMA TWP. HALL NEW BLDG 4/26/19-5/20/19	1,197.50
MIDWESTERN CONSULTING LLC	470 GALANIS INVESTMENT 3/20/19-4/27/19	441.00
MIDWESTERN CONSULTING LLC	490 OAK TREE PLAZA PH 2 3/20/19-5/11/19	1,014.00
MIDWESTERN CONSULTING LLC	ANN ARBOR ELECTRIC 3/20/19-5/11/19	1,314.00
NANETTE HAVENS	2019 S.S. TAX REIMB.	802.87
NANETTE HAVENS	SUMMER TAX BILL POSTAGE	1,133.00
PRINTING SYSTEMS, INC.	BALLOT SECRECY ENVELOPS	74.43
PRINTING SYSTEMS, INC.	AV BALLOT MAILING ENVELOPES - PRINTED	419.93
RENIUS & RENIUS	ASSESSOR SERVICES MAY, 2019	2,454.79
SONS & DAUGHTERS, INC.	MOWINGS HALL(5) LIMA CEM(4)JACKSON(3)	1,100.00
TOM BATER	N.LIMA CTR. TREE REMOVAL	600.00
UNITED STATES TREASURY	38-2165631, MARCH 31,2019 FORM 941	496.33
UNITED STATES TREASURY (Non-Check)	2ND QTR MAY 2019 941 EMP. WITHHOLDING DEPOSIT REQUIRE.	1,916.96
VERIZON	642097789-01 TWP.HALL BROADBAND 05/29/19-06/28/19	40.84
VICTOR L. LILICH, J. D.	LEGAL SERVICES - 04/01/19-04/30/19	420.00
VICTOR L. LILICH, J. D.	LEGAL SERVICES - 05/01/19-05/31/19	140.00
WASHTENAW CTY ROAD COMMISSION	2019 FIRST ROAD PROJ. SEASON BILLING	65,150.40
WEST. WASHTENAW AREA VALUE EXPRESS	2019 SERVICES RENDERED TO LIMA RESIDENTS	3,000.00
<b>TOTAL</b>		<b>\$ 106,442.72</b>

Payroll June 10, 2019	Gross	Federal Tax	Social Security	Medicare	State Tax	MERS	NET PAY
Elaine L. Bater	2,547.75	144.00	-	-	72.00	127.39	2,204.36
Thomas E. Caplis	552.08	-	34.23	8.01	-	-	509.84
William V. Coltre	276.00	-	17.11	4.00	-	-	254.89
Marlene Consiglio	373.65	-	23.17	5.42	-	-	345.06
Edwin Greenleaf	276.00	-	17.11	4.00	-	-	254.89
Nanette L. Havens	2,823.75	27.00	-	-	21.00	141.19	2,634.56
Else Heller	946.05	58.00	-	-	38.00	47.30	802.75
Donald A. Laier	292.83	-	-	-	-	14.64	278.19
Duane D. Luick	292.83	-	-	-	-	14.64	278.19
Craig A. Maier	2,547.75	144.00	-	-	87.00	127.39	2,189.36
Kenneth W. Prielipp	276.00	-	17.11	4.00	-	-	254.89
Elizabeth Sensoli	184.00	-	11.41	2.67	8.00	-	161.92
Howard Sias	276.00	-	17.11	4.00	-	-	254.89
Total	11,664.69	373.00	137.25	32.10	226.00	472.55	10,423.79

Correction approved 7/15/2019

**CORRESPONDENCE:**

2019 Ann Arbor Bicycle Touring Society "One Helluva Ride": Saturday, July 13<sup>th</sup> 7 a.m. – 4 p.m.

CDL Millage Renewal – Information in packets

Michigan Township Participating Plan – Zone 9 Board of Director Election Ballot: **Moved by Maier, supported by Laier for the Lima Township Board of Trustees to cast their vote for the incumbent, William Bamber. Motion passed**

## REPORTS:

**Zoning Report:** Written report provided for May, 2019 - Tom Caplis

Compliance Permits: 9

- 8996 W. Liberty Rd. Sign
- 12855 E. Old US 12. Commercial Use Permit
- 12855 E. Old US 12. Commercial Zoning Permit
- 1185 S. Fletcher Rd. Pole Barn
- 8609 Magnolia Way Fence Permit
- 1875 Hickory Hollow New Home
- 10150 Scio Church Rd. Garage
- 1620 N. Fletcher Rd. Solar Array
- 200 N. Freer Rd. In-Ground Pool

Enforcement (Violation Written or Investigated): **1**

- Met with Township attorney concerning township on-going enforcement actions.

**Chelsea Area Construction Agency (CAC):** Greg McKenzie - Absent

**Capital Improvement:** Ed Greenleaf

- Next meeting of the New Hall ad-hoc committee is tentatively set for July 18, 2019 at 7 PM when Ed returns.

**CAPT/DART:** Ed Greenleaf

- Invited the four southern Townships to participant, some have already agreed to attend.
- Subject matter centers around transportation issues/ridership and joining in with WAVE.

**Cemeteries:** Ed Greenleaf

- Gentleman made contact to get photos of Lima Center Cemetery since last time he was there it was impossible to gain entry because of overgrowth of vegetation. Cemetery is now maintained and filled with information and it is passable.

**SEMCOG:** Duane Luick

- Touched base recently with the prior SEMCOG Township representative, Tom Borton to ask if SEMCOG provides growth/population predictions or forecasts to members. Per Tom they do, but the data used to make the future projections comes from the Township. Meaning that the township has all current data and if predicting correctly should calculate the same township population future projections as SEMCOG would.
- Personal growth projection for Lima Township, with current zoning as it is, a slow-down will happen. When and how much is the unknown.
- Being a member of SEMCOG is very worthwhile. They provide many opportunities for grants and project funds, and hopefully someday Lima Township will be on the receiving end of one.

**Chelsea District Library:** Elizabeth Sensoli-absent

- Summer reading program kick-off
- Yoga on the Lawn Saturdays at 10:00 AM.

**Planning Commission:** Nanette Havens

- Romine S.L.U.P. for off-premise business was approved as long as they adhered to moving the storage bunker behind the existing barn.
- Cobblestone Farm -S.U.P. commercial horse stable - Discussion concerning applicants not being made aware that their project was on the agenda. Tabled until final site plan can be submitted for approval.
- Ann Arbor Electric-All Planner/Engineer conditions were addressed and final site plan was approved with some conditional issues.

**Western Washtenaw Recycling Authority (WWRA):** Nanette Havens

- Down 68 tons in material and down \$42,000 in revenue for the year
- Clean-up day at Lincoln High School on June 29<sup>th</sup> from 9:00 AM to 1:00 PM.

**Washtenaw Area Value Express (WAVE):** Arlene Bareis

- Met on May 28, 2019 - no quorum present, but still had discussion.
- \$120,000 awarded for City of Chelsea Expansion to buy minivan and a mini bus.
- Ridership is up over past year
- Board met with Senior Citizens Board regarding Vital Seniors Award - \$50,000 for bus, \$30,000 for maintenance
- Webster Township new Board representative is Barbara Calleja, Webster Township Clerk.

**Clerk's Report: Elaine Bater**

- Approximately 500 permanent Absentee Voter Applications were mailed out.
- Treasurer and Clerk completed the Annual Financial Audit.
- New Township Website has launched and is working
- Website has a dedicated page to keep residents up-to-date with the new hall building progress.

**CAFA Report: Craig Maier**

- Very busy
- Approved purchased of a new tanker pumper for delivery in mid-July at a cost of approximately \$310,000.00 with a 10% contingency. Will be paying in cash with available C.D's cashed in.
- New unit will be at Station #2 along with Squad 2.
- In the fiscal year the financial plan for CAFA is to pay off all debt.
- Next meeting is Tuesday, June 18, 2019, Chelsea City Council Chambers, 9:00 AM.

**Supervisor's Reports: Craig Maier**

- All topics discussed earlier in meeting.

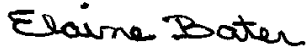
**PUBLICCOMMENT:**

Patty McCarthy, Bill Coltre, Gary Adams, Duane Luick, and Arlene Bareis all commented on the building of the new Township Hall.

**ADJOURNMENT:**

**Moved by Laier, seconded by Havens to adjourn at 8:42 PM. Motion passed**

Respectfully Submitted



Elaine Bater, Township Clerk