

**LIMA TOWNSHIP BOARD OF TRUSTEES**

**Lima Township Hall  
Regular Meeting Minutes  
November 12, 2018**

**CALL TO ORDER:**

The meeting was called to order at 7:00 p.m. by Supervisor Maier. Also present were Clerk Bater, Treasurer Havens, and Trustees Laier and Luick, along with several Township residents.

**AGENDA APPROVAL:**

**Trustee Laier moved/seconded by Luick: Motion to approve Agenda as amended. Motion carried**

**MINUTES APPROVAL:**

**Trustee Laier moved/seconded by Luick: Motion to approve the Regular Meeting minutes of October 8, 2018 as presented. Motion carried**

**PUBLIC COMMENT:** Three comments by Residents

**TREASURER’S REPORT: Submitted by Treasurer, Nanette Havens**

TREASURER'S REPORT	October 31, 2018
Beginning Balance CSB	\$ 71,308.13
Deposits	8,749.59
October Payroll	(8,316.72)
October Accounts Payable	(20,878.70)
<b>CSB Checking Balance 10/31/2018 (.1% int.)</b>	<b>50,862.30</b>
Non-Maturing CD's	693,351.82
<b>Total CSB Checking &amp; CD's</b>	<b>744,214.12</b>
CSB Money Market	83,318.29
Monthly Interest (.25%)	17.69
<b>Total CSB Money Market</b>	<b>83,335.98</b>
Flagstar/Thornton Farms	215,277.98
Thornton Farms - Monthly Interest (.25%)	45.71
<b>Total Flagstar Checking</b>	<b>215,323.69</b>
<b>Funds Available</b>	<b>827,550.10</b>
<b>Total Funds</b>	<b>\$ 1,042,873.79</b>

**OLD BUSINESS:** None

**NEW BUSINESS:**

**2018 Expiring Appointments (Board, Committee, Commissions): Moved by Maier, seconded by Laier to re-appoint all expiring Board/Committee/Commission/Team members for another term as presented. Motion carried.**

<b><u>Tax Board of Review (2 Year Term)</u></b>		<b><u>Zoning Board of Appeals (3 year Term)</u></b>	
Mary Tobin	12-31-18	Donald Laier (Board Rep.)	12-31-18
Archie Bradbury	12-31-18	William Coltre	12-31-18
Marlene Consiglio	12-31-18		
Ron Howdysshell (Alternate)	12-31-18		
<b><u>Planning Commission (3 Year Term)</u></b>		<b><u>Chelsea Area Planning Team/Dexter Area Reg. Team (CAPT/DART) (2 Yr. Term)</u></b>	
William Coltre	12-31-18	Edwin GreenLeaf	12-31-18
Edwin GreenLeaf (Vice Chair)	12-31-18	Craig Maier (Alternate)	12-31-18
Nanette Havens (Board Rep.)	12-31-18		
<b><u>Township Cemetery Sexton (2 Year Term)</u></b>		<b><u>Wash. Area Value Express (WAVE) (2 Year Term)</u></b>	
Edwin GreenLeaf	12-31-18	Arlene Bareis	12-31-18
		Edwin GreenLeaf	12-31-18

**Leasing Out of Charging Station -11506 Jackson Road (agenda addition): Moved by Luick, seconded by Laier to allow the Supervisor to coordinate the leasing of the Charging Station for not less than \$850.00 per month otherwise it must come before the Board. Motion carried.**

**CONSENT AGENDA:**

- A. ACCOUNTS PAYABLE - \$19,726.63
- B. PAYROLL - \$14,973.63

**Moved by Laier, supported by Luick to approve the Lima Township 11/12/2018 Consent Agenda as amended. Motion carried.**

ACCOUNTS PAYABLE - NOVEMBER 12 & 14, 2018		Amount
B S & A SOFTWARE	GOV .ACCT TRAINING 1.0 - BATER	205.00
B S & A SOFTWARE	AP & GL ANNUAL SERV/SUPP CONT.11/1/18-11/1/19	889.00
BETTY ROBBINS	OFFICE & HALL CLEANING OCT, 2018	196.00
CARLISLE/WORTMAN ASSOC., INC.	1035 FLETCHER REZONING - SEPT	42.50
CARLISLE/WORTMAN ASSOC., INC.	CREEKSIDE FARMS - SEPT	520.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTATION - SEPT	510.00
CHELSEA AREA CONSTRUCTION AGENCY	NOV OFFICE LEASE	1,046.45
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	175.55
CORRIGAN OIL CO. NO.II PAID 11/14/18	HEATING FUEL DEL TWP HALL 11/7/2018	316.71
CRAIG MAIER	A.V. POSTAGE & LCK BX KEY	51.60
DAVID SNYDER	OCT- (1) MOWINGS - PORTER CEMETERY	100.00
DIRECT OFFICE BUYS	PRINTER INK, SHEET PROTECTORS, STAMP INK REFILL	106.89
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	65.26
DTE ENERGY	9200 080 6217 5 ELEC - CHARGING STATION	23.23
ELAINE BATER	AV POSTAGE & WALL DIVIDER RENTAL ELECT.DAY	383.52
IVS COMM	OCTOBER 2018 OFFICE PHONES #7344752246	87.50
MERS	CUSTOMER #811201 EMP RETIRE PLAN	882.00
MICHAEL J. KEHOE, P.C.	GENERAL WORK OCT/2018	25.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON, OCT/2018	268.75
MIDWESTERN CONSULTING LLC	GALANIS INVEST PLAN REVIEW & LETTER	1,422.25
MIDWESTERN CONSULTING LLC	1035 FLETCHER RD. REZONING ZONING REVISION	429.00
NANETTE HAVENS	TAX BILLS AND RECEIPTS POSTAGE STAMPS	1,200.00
PRINTING SYSTEMS, INC.	BALLOT SECRECY ENVELOPS	73.70
PRINTING SYSTEMS, INC.	BALLOT INSTRUCT. SHEETS ST.PARTY	48.70
RENIUS & RENIUS	ASSESSING SERVICES - OCT. 2018	2,454.79
SONS & DAUGHTERS, INC.	MOWINGS HALL(3) LIMA CEM(3)JACKSON(3)	975.00
THE SUN TIMES	PUB.NOTICS REG METG, LAND USE CHG.	226.58
THE SUN TIMES	PUB.NOTIC HEARING JACKSON RD. REZONING	35.78
THE SUN TIMES	PUB.NOTIC REG.MTG MIN. 8/13/18	95.40
THE SUN TIMES	PUB.NOTIC REG.MTG MIN.9/10/18	71.55
THE SUN TIMES	PUB.NOTIC LAST DAY TO REGISTER VOTE	157.50
THE SUN TIMES PAID 11/14/18	PUB.NOTIC ACC.TEST & ELEC.NOTICE	384.00
THE SUN TIMES PAID 11/14/18	PUB.NOTIC MTG MIN. 10/8/18	136.50
VERIZON	642097789-01 TWP.HALL BROADBAND 9/29-10/28/18	40.84
VERIZON	642097789-01 TWP.HALL BROADBAND 10/28--11/28/18	40.84
VICTOR L. LILICH, J. D. PAID 11/14/18	LEGAL SERVICES -10/01/18-10/31/18	5,843.00
WASHTENAW COUNTY TREASURER	09/2018 P.R.E INVOICE LEDGER CUSTOMER #5013	196.24
<b>Total</b>		<b>19,726.63</b>

PAYROLL 11/12/18	Check #	Gross	Federal	Social Security	Medicare	State	MERS	NET PAY
Elaine L. Bater	1282	2,497.75	72.00	-	36.22	72.51	124.89	2,192.13
Thomas E. Caplis	1283	742.00	-	46.00	10.76	3.20	-	682.04
Pamela Fischer	1284	280.50	-	-	-	-	-	280.50
Margaret Green	1285	277.31	-	-	-	-	-	277.31
Nanette L. Havens	1286	2,497.75	-	-	36.22	15.85	124.89	2,320.79
Elsa Heller	1287	1,153.88	53.00	-	12.94	35.48	57.69	994.77
Rebecca Johnson	1288	331.50	-	-	-	-	-	331.50
Donald A. Laier	1289	287.08	-	-	4.16	-	14.35	268.57
Duane D. Luick	1290	287.08	-	-	4.16	-	14.35	268.57
Craig A. Maier	1291	2,497.75	232.00	-	36.22	86.68	124.89	2,017.96
Linda S. Martell	1292	290.06	-	-	-	-	-	290.06
Paige Martindale	1293	219.94	-	-	-	-	-	219.94
Cheryl A. Niehaus	1294	248.63	-	-	-	-	-	248.63
Betty J. Robbins	1295	883.56	-	-	-	-	-	883.56
Barbara J. Ruth	1296	270.94	-	-	-	-	-	270.94
Carol L Schaper	1297	280.50	-	-	-	-	-	280.50
Arllys E. Spink	1298	274.13	-	-	-	-	-	274.13
Betty Jane Stoffer	1299	245.44	-	-	-	-	-	245.44
Tanya R. Strong	1300	921.56	-	42.32	9.90	-	-	869.34
Robin M Tite	1301	312.38	-	-	-	-	-	312.38
Mary Ann Wesner	1302	889.94	-	-	-	-	-	889.94
Thomas S. Wesner	1303	334.69	-	-	-	-	-	334.69
Michael Zink	1304	219.94	-	-	-	-	-	219.94
<b>Total</b>		16,244.31	357.00	88.32	150.58	213.72	461.06	<b>\$ 14,973.63</b>

**CORRESPONDENCE:** SEMCOG 50<sup>TH</sup> Anniversary Tile. Thank you note from Ed and Carleen Nesvig, Bee Tree Lane.

**REPORTS:**

**Zoning Report** for October, 2018: Tom Caplis – Absent

- Compliance Permits:
  - 8825 Trinkle Rd. – Temporary Housing for Aging Parents
  - 596 S. Parker Rd. – Deck
  - 11511 Jackson Rd. – Commercial Use Permit
  - 12107 Dexter-Chelsea Rd. – New House
- Enforcements (Violations written or investigated) 2
  - Blight and temporary housing issues at 2652 N. Dancer Road. Violation notice sent.
  - Inspect report of gas line easement encroachment. Could not verify. Matter left with Consumer Power.

**Chelsea Area Construction Agency (CACA):** Greg McKenzie

- Board received approved CACA minutes of 9/13/18 Meeting in packets
- CACA is still performing soil erosion inspection oversight even as Legislation is continuing on in Lansing – no new updates.
- Christine Linfield from City of Chelsea is retiring along with another Board member.
- Temporary inspector is filling in for Earl Heller who is out ill.

**Capital Improvements:** Ed GreenLeaf - Absent

**CAPT/DART:** Ed GreenLeaf - Absent

**Cemeteries:** Ed GreenLeaf – Absent

- Early winter weather has terminated any hope of the Moose Lodge work crew from doing clean-up this fall in the cemetery. Leaves fell and winter came in the same week.
- Barbara Ruth received acknowledgment that the application and \$250 check was received by the State of Michigan for the Lima Center Cemetery centennial destination request. The Township should receive more information in about a month.
- More progress has been made on the fence installation at Lima Center Cemetery. Posts have now been installed.

**SEMCOG:** Duane Luick

- Township received 50<sup>TH</sup> Anniversary Tile
- SEMCOG representatives are out in the public all the time promoting themselves for us.

**Chelsea District Library:** Elizabeth Sensoli - Absent

**Planning Commission:** Nanette Havens

- Galanis Investments – Re-zoning: No Development Plan filed as of yet so further action has been postponed.
- N. Fletcher Road – Re-zoning: A site plan was received. Both owner and buyer put conditions on permit. Planning Commission will be sending a recommendation to the Board very soon.

**Western Washtenaw Recycling Authority (WWRA):** Nanette Havens

- Material tonnage up 256,000
- Revenue is down \$207,000 & expenses are up \$80,000
- Taking delivery of new truck soon
- Looking at Robot to replace possible lost contract with Cassidy Lake

**Washtenaw Area Value Express (WAVE):** Arlene Bareis

- Meeting was canceled

**Clerk's Report:** Elaine Bater

- Clerk attended three trainings in the month of November to assist with the required financial reporting. Fall 2018 Local Government Summit, BS&A Governmental Accounting Training, MTA On the Road Regional Meeting. Duane Luick also attended the MTA Regional Meeting and shared some insights he took away from that day.
- The November 6, 2018 General Election took place and voting results of proposals were read.
- All four proposals passed and Lima Township voted predominately democrat.

**CAFA Report:** Craig Maier

- Next meeting is Tuesday, November 20, 2018, Chelsea City Chambers , 9:00 a.m.
- Planning for three new hires in May. This puts staffing at 2 FTE's each at Station 1 & 2 & one paid on-call at Lyndon Township.
- Possible new equipment purchases: air compressor for face masks; 3,000 gallon tanker truck to pair with mini pumper squad truck. Purchases would be at least one year down the road.

**Supervisor's Reports:** Craig Maier

- Midwestern Consulting has completed the topographical survey for the 16 acre property.

**PUBLIC COMMENT:** Nate Dawson spoke concerning the stretch of roadway that runs in front of 11800 Dexter-Chelsea Road (Chelsea Grain LLC) and the railroad tracks. This roadway, although maintained by the Washtenaw County Road Commission in the past, is not a true road and is not necessary for general public travel. This roadway is situated to serve as an access road for the Grain Company, but what it has become is a high-speed cut-through for the general public. Both Mr. Dawson and WCRC agree that the best course of action would be to close the roadway by installing gates so as not to permanently close it off for its intended purpose, but certainly close it off to the increasing, cut-through traffic. **Moved by Laier, seconded by Luick to draft a letter of support to be sent to the Washtenaw County Road Commission for closure, by the use of gates, of the stretch of access road that runs in front of the Chelsea Grain Company.**

**ADJOURNMENT:** Moved by Laier, seconded by Havens to adjourn at 8:14 p.m. Motion carried

**Respectfully Submitted**

**Elaine Bater, Township Clerk**