

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
October 8, 2018

CALL TO ORDER:

The meeting was called to order at 7:00 p.m. by Supervisor Maier. Also present were Clerk Bater, Treasurer Havens, and Trustees Laier and Luick, along with several Township residents.

AGENDA APPROVAL:

Trustee Laier moved/seconded by Luick: Motion to approve Agenda as presented. Motion carried

MINUTES APPROVAL:

Trustee Laier moved/seconded by Luick: Motion to approve the Regular Meeting minutes of September 10, 2018 as presented. Motion carried

PUBLIC COMMENT: Two comments by Residents

TREASURER'S REPORT: Submitted by Nanette Havens

| TREASURER'S REPORT | September 30, 2018 |
|--|------------------------|
| Beginning Balance CSB | \$ 165,656.71 |
| Deposits | 70,403.73 |
| September Payroll | (10,170.58) |
| September Accounts Payable | (153,163.87) |
| Transfer from Money Market | 420,000.00 |
| Property Purchase Expense | (421,417.86) |
| CSB Checking Balance 9/30/2018 (.1% int.) | 71,308.13 |
| | |
| Non-Maturing CD's | 693,351.54 |
| Total CSB Checking & CD's | 764,659.95 |
| | |
| | 503,289.67 |
| CSB Money Market - Monthly Interest (.25%) | 28.62 |
| Transferred to General Fund | (420,000.00) |
| Total CSB Money Market | 83,318.29 |
| | |
| Flagstar/Thornton Farms | 215,233.75 |
| Thornton Farms - Monthly Interest (.25%) | 44.23 |
| Total Flagstar Checking | 215,277.98 |
| | |
| Funds Available | 847,978.24 |
| Total Funds | \$ 1,063,256.22 |

OLD BUSINESS: None

NEW BUSINESS:

Chelsea Area Fire Authority 2019 Budget – Reviewed

Lima Township Mid-Year Budget Reports – Reviewed. No action taken

Board of Trustees' 2018/2019 Meeting Dates - Moved by Laier, seconded by Luick to accept the Lima Township Board of Trustees Meeting Dates as presented with one November date change. Motion carried

Motion to Rescind Resolution #2017-011 Tax Roll Download – Per Parcel Fee (January, 2016) - Moved by Bater, Seconded by Luick to rescind Resolution #2017-11 Tax Roll Download – Per Parcel Fee since the Township

has the Enhanced Access to Public Records Policy, adopted January 11, 2016, already in place. A roll call vote conveyed all ayes. Motion carried

Jackson Road 16.37 acres Property Engineering Proposals – Moved by Luick, seconded by Bater to approve, in part, the project proposal by Midwestern Consulting dated 10/2/2016 covering Task 1) Survey Phase: B and C, and Task 2) Soil Investigation: A and B the total of both combined not to exceed \$13,500.00. Motion carried.

CONSENT AGENDA:

A. ACCOUNTS PAYABLE - \$18,924.24 plus 2,621.56 (US Treasury – Fed. Withholding) = **\$21,545.80**

B. PAYROLL - \$8,316.72

Moved by Laier/seconded by Luick to approve the Lima Township 10/8/2018 Consent Agenda as presented. Motion carried

| ACCOUNTS PAYABLE - OCTOBER 8, 2018 | | Amount |
|---|---|--------------------|
| AIRE-FLO HEATING CO. | SEASONAL FURNACE MAINTENANCE - HALL | 139.26 |
| AIRE-FLO HEATING CO. | SEASONAL FURNACE MAINTENANCE - CHARGING STATION | 198.00 |
| BETTY ROBBINS | OFFICE & HALL CLEANING SEPT, 2018 | 143.75 |
| BOB BROOKS COMPUTER SALES, INC | TONER CARTRIDGE FOR VAT SCANNER | 53.75 |
| CARLISLE/WORTMAN ASSOC., INC. | 1035 FLETCHER REZONING - AUGUST | 935.00 |
| CARLISLE/WORTMAN ASSOC., INC. | MASTER PLAN UPDATES - AUGUST | 25.00 |
| CARLISLE/WORTMAN ASSOC., INC. | GENERAL CONSULTATION - AUGUST | 765.00 |
| CARLISLE/WORTMAN ASSOC., INC. | JIM'S AMISH STRUCTURES - AUGUST | 425.00 |
| CARLISLE/WORTMAN ASSOC., INC. | ST. VLADIMIR RUSSIAN CH. - AUGUST | 42.50 |
| CHELSEA AREA CONSTRUCTION AGENCY | OCT OFFICE LEASE | 1,046.45 |
| COMCAST | 8529 10 221 0105382 INTERNET & CABLE TV | 185.57 |
| CRAIG MAIER | A.V.& OFF.POSTAGE, ELEC.ROPES/STANCHIONS | 614.63 |
| DAVID SNYDER | SEPT - (4) MOWINGS - PORTER CEMETERY | 400.00 |
| DIRECT OFFICE BUYS | DYMO LABELER, COPY PAPER | 227.70 |
| DTE ENERGY | 9100 105 6532 3 ELEC - TWP HALL | 86.33 |
| DTE ENERGY | 9200 080 6217 5 ELEC - CHARGING STATION | 29.41 |
| ELAINE BATER | ELEC/OFF SUPPLIES, ELEC SHELVES | 237.02 |
| IVS COMM | SEPTEMBER 2018 OFFICE PHONES #7344752246 | 87.50 |
| MENARDS - ANN ARBOR | ACCT#33220257 CLEANING SUPPLIESPAPER PRODUCTS | 45.92 |
| MERS | CUSTOMER#811201 EMP RETIRE PLAN | 920.42 |
| MICHAEL J. KEHOE, P.C. | GENERAL WORK 9/11/18 | 150.00 |
| MICHAEL J. KEHOE, P.C. | REDDEMAN FARMS 2017 9/5/2018 | 50.00 |
| MICHAEL J. KEHOE, P.C. | PURCHASE OF VAN SCHOIK PROPERTY 9/5 & 6/2018 | 262.50 |
| MIDWESTERN CONSULTING LLC | SURVEY FOR 16.7 ACRE PARCEL - THRU 9/8/18 | 6,655.20 |
| NANETTE HAVENS | OFFICE SUPPLIES, AV POSTAGE | 463.33 |
| RENIUS & RENIUS | ASSESSING SERVICES - SEPT. 2018 | 2,454.79 |
| STATE OF MICHIGAN PAID 10/1/2018 | 382165631 3RD QTR PAYROLL WITHHOLDING TAXES | 667.10 |
| STATE OF MICHIGAN | HISTORICAL MARKER APP.FEE LIMA CEMETERY | 250.00 |
| SYLVAN TOWNSHIP | 13 HART THERMAL PAPER ROLLS | 8.58 |
| THE COMPUTER SOURCE | EMAIL ACCTS,, LAPTOP REPAIR, 32GB FLASH DR. | 700.00 |
| TOM CAPLIS | 2ND QTR MILEAGE ZONING ADMINISTRATOR | 24.53 |
| UNITED STATE TREASURY PAID ACH 10/31/18 | 3RD QTR 941 FORM & FEDERAL WITHHOLDING 2018 | 2,621.56 |
| VICTOR L. LILLICH, J. D. | LEGAL SERVICES -09/01/18-09/30/18 | 630.00 |
| | TOTAL | \$21,545.80 |

| Payroll Oct. 8, 2018 | Ck # | Gross Pay | Federal | State Tax | Social Security | Medicare | MERS | Net Pay |
|-------------------------|------|-----------|---------|-----------|--------------------|----------|--------|-------------|
| Elaine L. Bater | 1274 | 2,497.75 | 72.00 | 72.51 | - | 36.22 | 124.89 | 2,192.13 |
| Thomas E. Caplis | 1275 | 413.40 | - | - | 25.63 | 5.99 | - | 381.78 |
| Nanette L. Havens | 1276 | 2,497.75 | - | 15.85 | - | 36.22 | 124.89 | 2,320.79 |
| Else Heller | 1277 | 752.50 | 41.00 | 30.38 | - | 10.91 | 37.63 | 632.58 |
| Donald A. Laier | 1278 | 287.08 | - | - | - | 4.16 | 14.35 | 268.57 |
| Duane D. Luick | 1279 | 287.08 | - | - | - | 4.16 | 14.35 | 268.57 |
| Craig A. Maier | 1280 | 2,497.75 | 232.00 | 86.68 | - | 36.22 | 124.89 | 2,017.96 |
| Tanya R. Strong | 1281 | 253.75 | - | - | 15.73 | 3.68 | - | 234.34 |
| | | 9,487.06 | 345.00 | 205.42 | 41.36 | 137.56 | 441.00 | \$ 8,316.72 |

CORRESPONDENCE: Ann Arbor Board of Realtors grant application.

REPORTS:

Zoning Report for September, 2018: Tom Caplis – Absent

- Compliance Permits: 8343 Crabapple Trail – Deck**13033 Jerusalem Rd. – New home**1276 S. Fletcher – New home**12673 E. Old US Hwy.12 – Commercial Use Permit (Jim’s Amish Structures).
- Enforcements (Violations written or investigated) 1
 - Investigate resident complaint of blight (old cars) at 11301 Scio Church Road. Compliant confirmed and a notice was sent.

Chelsea Area Construction Agency (CACA): Greg McKenzie

- Agency has been very busy
- Board should receive CACA minutes after they are approved
- An issue arose where a Bldg. Official (Kim) made an independent administrative decision to have Carlisle/Wortman do planning reviews rather than doing them in-house for two participating municipalities (Dexter & Lyndon). Cost was slightly higher than what it would have been if reviews were done in-house. Nevertheless, both townships were disturbed by the change.
- Going forward CACA may set policy to continue having planning reviews, for any participating municipalities, done outside of CACA to avoid any appearance of impropriety.

Capital Improvements: Ed GreenLeaf - Absent

CAPT/DART: Ed GreenLeaf - Absent

Cemeteries: Ed GreenLeaf – Absent

- Moose Lodge work crew will be doing cemetery clean-up this fall after the leaves fall.
- Application to the State of Michigan to have Lima Center Cemetery designated as a centennial cemetery is complete thanks to Barbara Ruth. Cost of the application fee was \$250.
- Fence installation at Lima Center Cemetery has started and should be completed in October.

SEMCOG: Duane Luick – Nothing to report

Chelsea District Library: Elizabeth Sensoli - Absent

Planning Commission: Nanette Havens

- Public hearing for Re-zoning at Jackson Rd./Bee Tree Lane from Ag. 1 to R.R. Galanis Investments. 10 houses, 2 ponds, 1 barn. Tabled until more information is filed with possible PUD.
- N. Fletcher Road – Re-zoning from Rural Residential to Light Industrial with conditions. Tabled due to not having a site plan

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- No quorum, no meeting
- Meeting this month, 4th Wednesday

Washtenaw Area Value Express (WAVE): Arlene Bareis

- Drivers’ and dispatchers’ handbooks are complete
- Administrator and assistant director books are being developed

Clerk’s Report: Elaine Bater

- The straight party voting option has increased the requests for absentee ballots
- 450 absentee ballots have been sent out so far, includes permanent list folks

CAFA Report: Craig Maier

- Next meeting is Tuesday, October 16, 2018, Chelsea City Chambers , 9:00 a.m.
- Disturbing event occurred when a young man was injured at Chelsea High School and HVA did not dispatch CAFA. Chief is upset and investigating the situation.
- Working on GO-Fund-Me account and donations for a Roe-Con 2-wheel rescue unit.

Supervisor's Reports: Craig Maier

- Violation notice sent to Bateson concerning equipment left on Scio Church property. There is still plans for an on-line auction this month to sell equipment.
- Court of Appeals ruling was not withdrawn by Bateson so that is still in the works.

PUBLIC COMMENT: Two people commented.

ADJOURNMENT: Moved by Laier, seconded by Havens to adjourn at 8:59 p.m. Motion carried

Respectfully Submitted

Elaine Bater, Township Clerk