

**LIMA TOWNSHIP BOARD OF TRUSTEES**  
**Lima Township Hall**  
**Regular Meeting Minutes**  
**April 8, 2019**

**CALL TO ORDER:**

7:00 p.m. by Craig Maier  
Pelage of Allegiance

**Board members present:** Maier, Bater, Havens, Laier and Luick. **Board members absent:** None

**AGENDA APPROVAL:**

**Trustee Laier moved/seconded by Luick: Motion to approve the Agenda as amended. Motion passed**

**MINUTES APPROVAL:**

**Trustee Laier moved/seconded by Luick: Motion to approve the Regular Meeting minutes and Special Budget Meeting minutes of March 11, 2019 as presented. Motion passed**

**PUBLIC COMMENT: Bill Coltre commented on the private contractor work done on N. Lima Center Road and Arlene Bareis asked a question regarding a meeting held by Washtenaw County.**

**TREASURER'S REPORT: Submitted by Treasurer, Nanette Havens**

TREASURER'S REPORT	March 31, 2019
Beginning Balance CSB	\$ 263,023.03
Deposits	94,921.21
Payroll - March	(9,476.74)
Accounts Payable - March	(35,166.48)
<b>CSB Checking Balance 3/31/2019 (.1% int.)</b>	<b>313,301.02</b>
Non-Maturing CD's	652,321.52
<b>Total CSB Checking &amp; CD's</b>	<b>965,622.54</b>
CSB Money Market	131,553.55
Monthly Interest (.25%)	27.93
<b>Total CSB Money Market</b>	<b>131,581.48</b>
Flagstar/Thornton Farms	214,596.85
Thornton Farms - Monthly Interest (.25%)	45.57
<b>Total Flagstar Checking</b>	<b>214,642.42</b>
<b>Funds Available</b>	<b>1,097,204.02</b>
<b>Total Funds</b>	<b>\$ 1,311,846.44</b>

**OLD BUSINESS:**

**WCRC 2019 Lima Twp. Proposed Local Road projects - As outlined by Supervisor**

Road Project Budget 2019-2020	217,500	
Dust Control Brine		-21,534
Gross Rd. (Steinbach to Parker) #1		-60,700
Trinkle Rd. (Parker to Steinbach) #2		-62,700
Trinkle Rd. (Steinbach to Dancer) #3		-60,700
Twp. Wide Drainage Improvements (N. Lima Center)		-20,000
Spot Gravel Were Needed in Twp.		-36,090
Total Proposed Road Projects		-261,724
Road and Drainage Marching Funds	46,724	
		-215,000

**Moved by Laier, supported by Luick to authorize the Supervisor and Clerk to sign the 2019 W.W.R.C. Contract for road projects that include Projects #1, #2, and #3, dust control brine for \$21,533.70, \$20,000 for materials on N. Lima Center Road from Jackson to the township line and township-wide spot gravel. Motion passed**

**OLD BUSINESS CONTINUED:**

Road Construction Drawings – Midwestern Consulting. Moved by Bater, supported by Laier to have MCI do the complete N. Lima Center Road Construction Drawings which includes drainage specifications not to exceed \$9,000.00. Motion passed.

Up-date on New Township Hall – No Action taken

**NEW BUSINESS:**

2019/2020 Budget Adjustment – Revenue & Expense Reduction - \$25,000 Thornton Farms Consent Fees Liability.

LIMA TOWNSHIP 2019-2020 FISCAL BUDGET	AMENDED
4/8/2019	
TOTAL REVENUES	678,156.00
RENT - THORNTON FARMS CONSENT FEES	-25,000.00
<b>TOTAL AMENDED REVENUE</b>	<b>\$ 653,156.00</b>
TOTAL EXPENDITURES	678,156.00
BUILDINGS & GROUNDS - RES. FOR TWP. HALL	-12,500.00
PUBLIC WORKS - ROADS, STREETS, BRIDGES	-12,500.00
<b>TOTAL AMENDED EXPENDITURES</b>	<b>\$ 653,156.00</b>

\*

Motion by Luick, Supported by Lair to accept the amended budget as presented.

Roll-call vote Aye: Laier, Bater, Maier, Havens, Luick  
Nay: None Absent: None

Motion passed

\*Removed from revenues and re-classified as a long-term liability

Chelsea Senior Center – Annual Community Promotion – Support Lima Twp. Senior Residents \$3,000.00. Moved by Laier, supported by Luick to approve the payment of \$3000.00 to the Chelsea Senior Center for support of the senior residents of Lima Township. Motion passed

**CONSENT AGENDA:**

ACCOUNTS PAYABLE - \$36,627.68

PAYROLL - \$9,681.00

Moved by Laier, supported by Luick to approve the Lima Township 4/8/19 Consent Agenda as presented. Motion passed

ACCOUNTS PAYABLE - APRIL 8, 2019		Amount
BETTY ROBBINS	OFFICE & HALL CLEANING MARCH 2019	160.25
BURMAN'S TREE SERVICES, LLC	R.O.W. N.LIMA CTR. BID#10111	14,000.00
CARLISLE/WORTMAN ASSOC., INC.	DEXTER-CHELSEA RD REZONING THRU 2/28/2019	347.50
CARLISLE/WORTMAN ASSOC., INC.	CREEKSIDE FARMS THRU 2/28/2019	637.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTATION THRU 2/28/2019	637.50
CARLISLE/WORTMAN ASSOC., INC.	L. BRIDGES TRAVELAND THRU 2/28/2019	995.00
CHELSEA AREA CONSTRUCTION AGENCY	APRIL OFFICE LEASE	1,046.45
CHOICE HOME DESIGNS, INC.	RENTAL HOUSE WEST EXT. DOOR REPLACED	1,250.00
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	178.17
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL 3/15/2019	566.20
DECKER AGENCY	PUBLIC ENTITY INSURANCE PACKAGE REVISED	814.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	63.54
IVS COMM	MARCH 2018 OFFICE PHONES #7344752246	87.50
MERS	CUSTOMER#811201 EMP RETIRE PLAN	947.56
MICHAEL J. KEHOE, P.C.	GENERAL WORK MARCH, 2019	75.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON MARCH, 2019	250.00
MIDWESTERN CONSULTING LLC	LIMA TWP. HALL NEW BLDG 12/29/18-3/2/2019	2,096.50
MIDWESTERN CONSULTING LLC	L.BRIDGES/OAK TREE PLAZA PH 2 1/26/19 - 3/20/19	1,954.00
PETTY CASH	REPLENISHMENT	45.28
RENIUS & RENIUS	ASSESSOR SERVICES MARCH, 2019	2,454.79

SEMOG	3/15/2019-3/15/2020 MEMBERSHIP DUES LIMA TWP.	770.00
SHUMAKER TECHNOLOGY GROUP	WEBSITE REDESIGN, ANNUAL HOSTING, LOGO	2,345.00
STATE OF MICHIGAN (PAID 4/11/2019) *	#382165631 SUW MONTHLY/QTR 1 <sup>ST</sup> WITHHOLDING	670.00
THE COMPUTER SOURCE	WINS 10 UPGRADE, DKS TOP COMPT REPLMT, SVR. CALL	1,140.00
THE SUN TIMES	NOTICE ORD. ADOPT-FIRE CODE, MTG MIN. JAN 2019	131.18
THE SUN TIMES	NOTICE PUB. HRING 2/13/18	39.75
THE SUN TIMES	NOTICE BUDGET, MARIJ. ORD ADPT., MTG MIN.2/2019	155.03
THE SUN TIMES	NOTICE B.O.R. 3/6/19	107.32
THE SUN TIMES	NOTICE PC PUB HRING, ROMINE & DARAORY	59.63
THE SUN TIMES	NOTICE BUDGET HRING 3/6/2019	47.70
UNITED STATES TREASURY (Non-Check) *	1st QTR March 2019 941 EMP. WITHHOLDING DEPOSIT REQUIRE.	2,146.99
VERIZON	642097789-01 TWP.HALL BROADBAND 4/01/19 TO 4/30/19	40.84
VICTOR L. LILLICH, J. D.	LEGAL SERVICES - 03/01/19-03/31/19	367.50
<b>Total</b>		<b>\$ 36,627.68</b>

\*Was Not included on the Consent Agenda dated 4/8/2019.

Payroll April 8, 2019	Ck #	Gross Pay	Federal Tax	Social Security	Medicare	State Tax	MERS	Net Pay
Elaine L. Bater	1354	2,547.75	144.00	157.96	36.94	72.00	127.39	2,009.46
Archie L. Bradbury	1355	115.48	-	7.16	1.67	-	-	106.65
Thomas E. Caplis	1356	604.20	-	37.46	8.76	-	-	557.98
William V. Coltre	1357	90.20	-	5.59	1.31	-	-	83.30
Marlene Consiglio	1358	390.30	-	24.20	5.66	-	-	360.44
Edwin Greenleaf	1359	90.20	-	5.59	1.31	-	-	83.30
Nanette L. Havens	1360	2,637.95	9.00	163.55	38.25	13.00	131.90	2,282.25
Else Heller	1361	1,417.50	107.00	87.89	20.55	57.00	70.88	1,074.18
Ronald A. Howdysshell	1362	178.80	-	11.09	2.59	-	-	165.12
Donald A. Laier	1363	292.83	-	18.16	4.25	-	14.64	255.78
Duane D. Luick	1364	292.83	-	18.16	4.25	-	14.64	255.78
Craig A. Maier	1365	2,547.75	144.00	157.96	36.94	87.00	127.39	1,994.46
Kenneth W. Prielipp	1366	90.20	-	5.59	1.31	-	-	83.30
Elizabeth Sensoli	1367	90.20	-	5.59	1.31	4.00	-	79.30
Howard Sias	1368	90.20	-	5.59	1.31	-	-	83.30
Mary V. Tobin	1369	223.50	-	13.86	3.24	-	-	206.40
		11,699.89	404.00	725.40	169.65	233.00	486.84	<b>\$ 9,681.00</b>

#### CORRESPONDENCE:

State of Michigan – Department of Natural Resources. The Township was informed that the information available for Lima Center Cemetery was not adequate to establish historical significance for the site according to the Michigan Historical Commission. The \$250 application fee was refunded. Barbara Ruth suggested it be used toward the purchase of a sign identifying Lima Center Cemetery.

#### REPORTS:

**Zoning Report:** Written report provided for February & March, 2019 - Tom Caplis

- Compliance Permits: 7
 

	<u>March</u>		<u>February</u>
○ 200 S. Dancer	Pole Barn	13501 Trinkle Rd.	Home Addition
○ 123 S. Freer	Solar Array	8825 Trinkle Rd.	Solar Array
○ 8384 Crab Apple Way	Fence	2843 Island Hills Dr.	Deck
○ 13852 Jerusalem Rd.	New Home		
- Enforcement (Violation Written or Investigated): 2 in March
  - Inspect site at 2652 N. Dancer for temporary housing removal. House removed and violation corrected. Issued closed.
  - Inspect site at 9361 Dexter-Chelsea in response to neighbor inquiry. No violations noted concerning tree removal.

**Chelsea Area Construction Agency (CACA):** Greg McKenzie - Absent

- Approved Minutes will be in next month's packet.

**Capital Improvements:** Ed GreenLeaf

- Township property looks very good. It is draining and dry. Property has been seeded with grassy hay mixture.

**CAPT/DART: Ed GreenLeaf**

- Continuing on with Transportation meetings. Wanting to include additional outer communities such as Manchester
- Dexter Twp. Pays to WAVE \$10,000, Webster Twp. \$19,000, Chelsea \$40,000

**Cemeteries:** Ed GreenLeaf

- ATT requested permission to cut brush at Clements Cemetery. Contact was made with email and information was sent that there is no survey and to contact the cemetery.
- The Board was provided with packets of cemetery signage example pictures for consideration in the future.

**SEMCOG:** Duane Luick

- No Action

**Chelsea District Library:** Elizabeth Sensoli - Absent

**Planning Commission:** Nanette Havens

- Two Public Hearings were held on March 25, 2019 and were well attended by interested residents
- 1035 N. Fletcher – (rezoning RR to LI) was back under old business. However, it was tabled until the April meeting when the applicant will present a formal list of limited uses to the Planning Commission.
- Public Hearing 58 S. Steinbach RD – S.U.P. for off-premise landscaping and snowing plowing business.
- Public Hearing 555 S. Dancer RD – S.U.P. for commercial horse stable, horse events, weddings and special events.
- All three applications will be on the April PC Agenda along with perhaps a couple more applications.
- With the amount of S.L.U.P. that are being applied for and approved the Master Plan, and even the ordinances are being lost sight of.

**Western Washtenaw Recycling Authority (WWRA):** Nanette Havens

- Prices are down on material especially cardboard. Not as much material is coming in compared to last year.
- D.E.Q. is offering a 25%/75% grant that WWRA is applying for to use the funds to purchase less labor intensive trucks (less men per truck) for in-town pick-ups. If enough trucks can be purchased it is possible that the prison labor force currently used at the transfer station may no longer be needed.
- 2019 Washtenaw County Clean-up days: 5/18/19 Chelsea High School, 6/8/19 Whitmore Lake High School, 6/29/19 Lincoln High School. All are on Saturdays from 9 am to 1 pm. Ypsilanti and Saline's Clean-up Days are still TBD.

**Washtenaw Area Value Express (WAVE):** Arlene Bareis

- Still in discussions with the Senior Center regarding the R.O.A.M. Grant

**Clerk's Report:** Elaine Bater

- Working with the Shumaker Technology Group to roll-out the newly designed township website within the next two weeks
- Completed the first of three mandatory Board of Elections trainings for the new elections laws.

**CAFA Report:** Craig Maier

- Next meeting is Tuesday, April 16, 2019, Chelsea City Council Chambers, 9:00 a.m.
- Engine #1 is expected to be out of service for another month to complete repairs and painting due to the box getting damaged when it slide in a ditch last February.
- CAFA did received the Rokon rescue motorcycle and trailer, and training for it is on-going

**Supervisor's Reports:** Craig Maier

- Meeting with Sue Dickinson on Tuesday regarding N. Lima Center Road.
- Meeting with Washtenaw County Road Commission on 2019 Township road projects.

**PUBLIC COMMENT:** Gary Adams commented on the Dexter-Chelsea Road pipeline work.

**ADJOURNMENT:** Moved by Laier, seconded by Havens to adjourn at 8:25 PM. Motion passed

Respectfully Submitted

*Elaine Bater*

Elaine Bater, Township Clerk