

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
March 11, 2019

CALL TO ORDER:

7:00 p.m. by Craig Maier
Pelage of Allegiance

Board members present: Maier, Bater, Havens, Laier and Luick. Board members absent: None

AGENDA APPROVAL:

Trustee Laier moved/seconded by Luick: Motion to approve the Agenda as presented. Motion carried

MINUTES APPROVAL:

Trustee Laier moved/seconded by Luick: Motion to approve the Regular Meeting minutes of February 11, 2019 as presented. Motion carried

PUBLIC COMMENT:

None

TREASURER'S REPORT: Submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	FEBRUARY 28, 2019
Beginning Balance CSB	\$ 198,372.41
Deposits	96,816.15
Payroll	(8,923.77)
Accounts Payable	(23,241.76)
CSB Checking Balance 2/28/2019 (.1% int.)	263,023.03
Non-Maturing CD's	652,321.52
Total CSB Checking & CD's	915,344.55
CSB Money Market	131,528.33
Monthly Interest (.25%)	25.22
Total CSB Money Market	131,553.55
Flagstar/Thornton Farms	214,555.70
Thornton Farms - Monthly Interest (.25%)	41.15
Total Flagstar Checking	214,596.85
Funds Available	1,046,898.10
Total Funds	\$ 1,261,494.95

OLD BUSINESS:

None

NEW BUSINESS:

Annual Meeting/Work Session - Washtenaw County Road Commission. No local road project decisions were made.

Bids for R-O-W Tree and Bush Removal and Stump Grinding – N. Lima Center Road. **Moved by Luick, supported by Laier to hire Burman's Tree Services to perform the tree, brush and stump removal work as per the vender bid dated March 11, 2019 for \$14,000.00. Motion passed**

State of Michigan Grant Agreement-QVF Electronic Poll Book – Authorization for Clerk to sign. **Moved by Maier, supported by Laier to allow the Clerk to sign on behalf of Lima Township for the State of Michigan - QVF Electronic Poll Book Grant Agreement. Motion passed**

ACCOUNTS PAYABLE - \$35,166.48

PAYROLL - \$9,476.74

Moved by Laier, supported by Luick to approve the Lima Township 3/11/19 Consent Agenda as presented. Motion carried.

MARCH 11, 2019 ACCOUNTS PAYABLE		Amount
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 2/27/2019	25.00
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 2/13/2019	25.00
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 2/18/2019	25.00
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 2/12&13/19	50.00
BETTY ROBBINS	OFFICE & HALL CLEANING FEB. 2019	62.50
BOLLINGER SANITATION	LOAD SAFETY SAND TWP. HALL	150.00
CARLISLE/WORTMAN ASSOC., INC.	DEXTER-CHELSEA RD REZONING THRU 1/31/2019	625.00
CARLISLE/WORTMAN ASSOC., INC.	CREEKSIDE PUD THRU 1/31/2019	467.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTING THRU 1/31/2019	420.00
CARLISLE/WORTMAN ASSOC., INC.	LLOYD BRIDGES THRU 1/31/2019	845.00
CARLISLE/WORTMAN ASSOC., INC.	LLOYD BRIDGES THRU 1/31/2019	270.00
CARLISLE/WORTMAN ASSOC., INC.	TWP. HALL THRU 1/31/2019	807.50
CHELSEA AREA CONSTRUCTION AGENCY	MARCH OFFICE LEASE	1,046.45
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	178.17
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL 2/11/2019	479.18
DECKER AGENCY	PUBLIC ENTITY INSURANCE PACKAGE 04/01/19 - 04/01/20	15,305.00
DIRECT OFFICE BUYS	SHREDDER MACH.OIL & FILE FOLDERS	33.11
DIRECT OFFICE BUYS	COPIER TONER AND PRINTER PAPER	519.33
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	58.08
ELAINE BATER	ASSESSOR HP PRINTER & POSTAGE	431.19
GOVERNMENTAL BUSINESS SYSTEMS	QVF ID AND MASTER CARDS	48.69
IVS COMM	JANUARY 2018 OFFICE PHONES #7344752246	87.50
KCI	ASSESSMENT NOTICES - PROCESS & MAIL	459.73
LEE MILLER	MILLER -TRAILER REMOVAL BOND REFUNDED	2,000.00
MENARDS - ANN ARBOR	ACCT#33220257 MAINTENANCE SUPPLIES	29.81
MERS	CUSTOMER#811201 EMP RETIRE PLAN	893.36
MICHAEL J. KEHOE, P.C.	GENERAL WORK FEBRUARY, 2019	25.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON WORK FEBRUARY, 2019	75.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON WORK JANUARY, 2019	150.00
MIDWESTERN CONSULTING LLC	L.BRIDGES/OAK TREE PLAZA PH 2 12/29/18-1/26/19	652.50
MIDWESTERN CONSULTING LLC	L.BRIDGES/OAK TREE PLAZA PH 2 12/29/18-1/26/19	1,647.50
NANETTE HAVENS	CALCULATOR & INK	38.43
RENIUS & RENIUS	ASSESSOR SERVICES FEBRUARY, 2019	2,454.79
THE COMPUTER SOURCE	WINDOWS 10 UPGRADE	1,100.00
THE SUN TIMES	PC PUBLIC HRING - ALCO	47.70
THE SUN TIMES	ZBA PUBLIC HRING - L.BRIDGES	47.70
UNITED STATE TREASURY	1st QTR. EMP.TAX WITHHOLD. DEP. REQUIREMENT	3,087.42
VERIZON	642097789-01 TWP.HALL BROADBAND 3/01/19 TO 3/29/19	40.84
VICTOR L. LILICH, J. D.	LEGAL SERVICES - 2/01/19-2/28/19	457.50
		\$ 35,166.48

Payroll March 11, 2019	Check #	Gross	Federal	Social Security	Medicare	State	MERS	Net Pay
Elaine L. Bater	1341	2,497.75	139.00	154.86	36.22	70.00	124.89	1,972.78
Thomas E. Caplis	1342	392.20	-	24.32	5.69	-	-	362.19
William V. Coltre	1343	270.60	-	16.78	3.92	-	-	249.90
Marlene Consiglio	1344	366.30	-	22.71	5.31	-	-	338.28
Edwin Greenleaf	1345	270.60	-	16.78	3.92	-	-	249.90
Nanette L. Havens	1346	2,768.35	21.00	171.64	40.14	18.00	138.42	2,379.15
Else Heller	1347	1,137.50	76.00	122.61	16.49	46.00	56.88	819.52
Donald A. Laier	1348	287.08	-	17.80	4.16	-	14.35	250.77
Duane D. Luick	1349	287.08	-	17.80	4.16	-	14.35	250.77
Craig A. Maier	1350	2,497.75	231.00	154.86	36.22	85.00	124.89	1,865.78
Kenneth W. Prielipp	1351	270.60	-	16.78	3.92	-	-	249.90
Elizabeth Sensoli	1352	270.60	-	16.78	3.92	12.00	-	237.90
Howard Sias	1353	270.60	-	16.78	3.92	-	-	249.90
Total		11,587.01	467.00	770.50	167.99	231.00	473.78	9,476.74

CORRESPONDENCE:

None

REPORTS:

Zoning Report: No written report in packet - Tom Caplis absent. Supervisor Maier gave abbreviated report.

- Compliance Permits: 1
 - 12400 Scio Church Road – Pole Barn

Chelsea Area Construction Agency (CACA): Greg McKenzie

- Approved Minutes of January 10, 2019 were included in Board packets. 2019/2020 CACA Budget was approved in February and if business continues as planned there will be a surplus for next year.

Capital Improvements: Ed GreenLeaf

- Next meeting will be scheduled soon.

CAPT/DART: Ed GreenLeaf

- 21 people attended the February meeting making it the largest meeting ever held.
- Washtenaw County Road Commission, WAVE, City of Chelsea with the main topic being transportation Issues and seeing the big picture with all surrounding communities.

Cemeteries: Ed GreenLeaf

- Spoke with Stan Parker on question of Clements Cemetery ownership and will be getting copy of deed dated from 1800's.

SEMCOG: Duane Luick

Chelsea District Library: Elizabeth Sensoli

- Elizabeth hosted a Township outreach information gathering meeting on March 6th. Several good ideas were expressed. Some things that can be done for Township residents are a Township Expo, one-on-one tech help at the hall, and home delivery of books, loan objects and tech resources.
- March 12, 2019 is 10th Authors in Chelsea at WSEC Board Room 6:30-8pm.

Planning Commission: Nanette Havens

- A Public Hearing was held on February 18, 2019 for ALCO (rezoning). Application tabled until applicant could talk with owner.
- February 25, 2019 the final revised site plan for Lloyd Bridges Travel Land was approved with conditions.
- March 25, 2019 two public hearing for S.L.U.P. Don Romine S. Steinbach Road. Off-premise business. Jim & Daratony S. Dancer Rd. commercial horse stable and wedding venue.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Over-head door was replaced
- Operation is doing well

Washtenaw Area Value Express (WAVE): Arlene Bareis

- WAVE & Senior Center working out Grants
- \$140,000 J.A.R.T. Grant was received to replace a vehicle and bike rack.
- There were zero Scheduled Run shut-downs due to snow and ice days
- Full and part-time bus drivers are needed for WAVE.

Clerk's Report: Elaine Bater

- Budget was completed with new chart of accounts & will be working with B S & A to convert the Trial Balance Accounts next.
- Continuing to work with STG on website re-design and that will be launched soon
- Catching up to date with QVF and voter registration cards

CAFA Report: Craig Maier

- Next meeting is Tuesday, March 19, 2019, Chelsea City Council Chambers, 9:00 a.m.
- Engine is out getting repaired due to box brackets getting damaged when it slide in a ditch
- Looking at specs for a new water tanker, cab and chassis.
- Other Municipalities have requested our resolution of Ordinance #6 Lima Twp. Fire Code as an example as they proceed forward adopting their own fire code ordinances. ""

Supervisor's Reports: Craig Maier

- No Report

PUBLIC COMMENT: One public comment on the budget

ADJOURNMENT: Moved by Laier, seconded by Havens to adjourn at 7:54 PM. Motion passed

Respectfully Submitted

Elaine Bater

Elaine Bater, Township Clerk