

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
January 14, 2019

CALL TO ORDER:

7:00 p.m. by Craig Maier

Board members present: Maier, Bater, Havens, Laier, Luick. **Board members absent:** None

AGENDA APPROVAL:

Trustee Luick moved/seconded by Laier: Motion to approve the Agenda as presented. Motion carried

MINUTES APPROVAL:

Trustee Laier moved/seconded by Luick: Motion to approve the Regular Meeting minutes of December 10, 2018 as presented. Motion carried

PUBLIC COMMENT:

Township planner, Paul Montagno, from Carlisle/Wortman Associates presented three conceptual drawings of where the future township hall could be built on the 11516 Jackson Road property.

Sue Wright, realtor representing Jim Smith, spoke on the building located at 1035 N. Fletcher Road.

TREASURER'S REPORT: Submitted by Treasurer, Nanette Havens

TREASURER'S REPORT	December 31, 2018
Beginning Balance CSB	\$ 83,301.78
Deposits	24,601.98
Payroll	(10,359.26)
Accounts Payable	(46,136.46)
CSB Checking Balance 12/31/2018 (.1% int.)	51,408.04
Non-Maturing CD's	649,320.72
Total CSB Checking & CD's	700,728.76
CSB Money Market	131,473.48
Monthly Interest (.25%)	26.93
Total CSB Money Market	131,500.41
Flagstar/Thornton Farms	215,367.93
Thornton Farms - Monthly Interest (.25%)	45.73
Total Flagstar Checking	215,413.66
Funds Available	832,229.17
Total Funds	\$ 1,047,642.83

OLD BUSINESS:

Township Hall Window Glass Quotes – Harmon Glass Doctor \$1,174.72. Moved by Luick, supported by Laier to accept the Wolverine Moore Glass, Inc. estimate for \$776.00 not to exceed \$800.00. Motion carried.

NEW BUSINESS:

Resolution #2019-01 Poverty Exemption Guidelines for 2019

WHERE AS the adoption of guidelines for poverty exemptions is within the purview of the Township Board, and

WHERE AS the homestead of persons who, in the judgment of the Supervisor and Board of Review, by reason of poverty, are unable to contribute to the public charges is eligible for exemption in whole or part from taxation under Public Act 390, 1994 (MCL 211.7u) and as amended by PA 620 of 2002; and

WHERE AS pursuant to PA 390, 1994 and PA 620, 2002, Lima Township, Washtenaw County adopts the following guidelines for the Supervisor and Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year,

To be eligible, a person shall do all of the following on an annual basis:

1. Be an owner of and occupy as a homestead the property for which an exemption is requested.
2. File a claim with the Supervisor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the homestead, including any property tax credit returns filed in the immediately preceding year or in the current year.
3. Produce a valid driver's license or other form of identification if requested.
4. Produce a deed, land contract, or other evidence of ownership of the property for which an exemption is required, if requested.
5. Meet the federal poverty income standards as defined and determined annually by the United States Office of Management and Budget. Table below.
6. Have assets totaling no more than \$150,000, not including the primary residence.
7. The application for an exemption shall be filed after January 1, but before the day prior to the last day of Board of Review.
8. Any additional eligibility requirements as determined by the Township Board.

Size of Family Unit	Poverty Threshold (\$) \$12,140
1	\$16,460
2	\$20,780
3	\$25,100
4	\$29,420
5	\$33,740
6	\$38,060
7	\$42,380

Add for each additional person: \$4,320

NOW THEREFORE BE IT RESOLVED that the Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these are communicated in writing to the claimant.

The foregoing resolution was offered by Board Member Bater and supported by Board Member Laier.

Upon roll call vote, the following voted "Aye": Laier, Bater, Maier, Havens, Luick

The following voted "Nay": None

The supervisor declared the resolution adopted.

Resolution #2019-02 to Adopt Fire Code Ordinance #6

WHEREAS, Lima Township, Washtenaw County, Michigan is in need of a fire code ordinance to prescribe uniform, enforceable regulations for the safeguarding of life and property from the hazards of fire and explosions,

WHEREAS, pursuant to Section 1 of 1945 PA 246, as amended (MCLA 41.181), and Section 5 of 1951 PA 33, as amended (MCLA 41.805) authority is granted Townships to adopt a Fire Code with annexes, index, and amendments thereto, and

WHEREAS, the National Fire Protection Association (NFPA) 1 Fire Code, 2018 Edition addresses fire and life safety for the public and first responders as well as property protection by providing a comprehensive, integrated approach to fire code regulation and hazard management.

NOW THEREFORE BE IT RESOLVED that the Lima Township, Board of Trustees adopts by reference the NFPA 1 FIRE CODE, 2018 EDITION with annexes, index, and amendments thereto as the Lima Township FIRE CODE Ordinance number 6.

The foregoing resolution was offered by Board member Maier and supported by Board member Laier.

Upon roll call vote, the following voted "Aye": Laier, Bater, Maier, Havens, Luick

The following voted "Nay": None

The supervisor declared the resolution adopted.

1035 N. Fletcher Rd.- Rezoning RR to LI Conditional Application #2018-002

Moved by Bater, supported by Laier referring application #2018-002 back to the Planning Commission so modifications may be made to the application by the applicant and presented again. Motion carried 4 ayes, 1 nay (Havens)

CONSENT AGENDA:

- A. ACCOUNTS PAYABLE - \$23,681.58
- B. PAYROLL - \$8,300.31

Moved by Laier, supported by Luick to approve the Lima Township 1/14/19 Consent Agenda as presented. Motion carried.

JANUARY 14, 2019 - ACCOUNTS PAYABLE		Amount
BETTY ROBBINS	OFFICE & HALL CLEANING DEC. 2018	68.75
CARLISLE/WORTMAN ASSOC., INC.	1035 FLETCHER REZONING - NOV-30	297.50
CARLISLE/WORTMAN ASSOC., INC.	8763 DEXTER-CHELSEA REZONE - NOV-30	802.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTATION - NOV-30	425.00
CARLISLE/WORTMAN ASSOC., INC.	ST. VLADIMIR CHURCH - NOV-30	85.00
CARLISLE/WORTMAN ASSOC., INC.	WOLF REZONING - NOV-30	42.50
CARLISLE/WORTMAN ASSOC., INC.	DEXTER-CHELSEA RD REZONING THRU 12/31/18	342.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTATION THRU 12/31/18	255.00
CARLISLE/WORTMAN ASSOC., INC.	LLOYD BR.TRAVELAND THRU 12/31/18	1,125.00
CARLISLE/WORTMAN ASSOC., INC.	TOWNSHIP HALL THRU 12/31/18	510.00
CHELSEA AREA CONSTRUCTION AGENCY	JANUARY OFFICE LEASE	1,046.45
CITY OF CHELSEA	LANDFILL MAINT. REMEDIATION DEC.2018	834.57
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	178.17
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL 1/8/19	540.90
DIRECT OFFICE BUYS	MONTHLY DESK CALENDARS	13.19
DIRECT OFFICE BUYS	ASSESSOR SUPPLIES	78.71
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	62.02
ELSE HELLER	POSTAGE REIMB. JAN.2019	50.16
IVS COMM	DECEMBER 2018 OFFICE PHONES #7344752246	87.50
LUICK SERVICES, LLC	LIMA CENTER CEMETERY FENCE PROVIDE/INSTALL	2,250.00
LUICK SERVICES, LLC	CHRG STATION BK WOOD DECK REMOVAL	250.00
MERS	CUSTOMER#811201 EMP RETIRE PLAN	914.30
MICHAEL J. KEHOE, P.C.	GENERAL WORK - DEC	300.00
MICHAEL J. KEHOE, P.C.	CLAPPERTON MATTER - DEC	187.50
MICHIGAN TOWNSHIPS ASSOCIATION	2/22/2019 BOR TRAIN. M.CONSIGLIO, R.HOWDYSHHELL	216.50
MIDWESTERN CONSULTING LLC	L.BRIDGES/OAK TREE PLAZA 11/3-11/24/18	682.00
RAPID SHRED	SHRED SERV. 12/10/2018 TKT#361996 12/5/18	45.00
RENIUS & RENIUS	ASSESSOR SERVICES DECEMBER, 2018	2,454.79
STATE OF MICHIGAN	#382165631 SUW MONTHLY/QUARTERLY 4TH QTR	671.16
THE SUN TIMES	PUB.NOTICE:. PUBL. HEAR. ALCO	30.00
THE SUN TIMES	PUB.NOTICE: BOT SYNOPSIS OF MIN. 11/12/18	105.00
THE SUN TIMES	PUB.NOTICE: BOT SYNOPSIS OF MIN. 12/10/18	135.00
TOM CAPLIS	3RD QTR MILEAGE 18/19 ZONING ADMINISTRATOR	16.62
UNTIED STATES TREASURY - DEPOSIT REQUIREMENT	4TH QTR 2018 FORM 941 EMP. WITHHOLDING	1,066.52
VERIZON	642097789-01 TWP.HALL BROADBAND 12/29-01/28/2019	40.84
VERIZON	CELL TOWER CONSULT. DEP REFUND	2,640.00
VICTOR L. LILICH, J. D.	LEGAL SERVICES -12/01/18-12/31/18	367.50
WASHTENAW COUNTY TREASURER	CUST#5013 DRAINS SPECIAL ASSESSMENT	4,463.43
TOTAL		\$ 23,681.58

PAYROLL 1/14/19	Check #	Gross	Federal Tax	Social Security	Medicare	State Tax	MERS	NET PAY
Elaine L. Bater	1318	2,497.75	69.00	-	36.22	70.00	124.89	2,197.64
Archie L. Bradbury	1319	29.80	-	1.85	0.43	-	-	27.52
Thomas E. Caplis	1320	434.60	-	26.95	6.30	-	-	401.35
Marlene Consiglio	1321	29.80	-	1.85	0.43	-	-	27.52
Nanette L. Havens	1322	2,497.75	-	-	36.22	7.00	124.89	2,329.64
Else Heller	1323	840.00	48.00	-	12.18	34.00	42.00	703.82
Ronald A. Howdysshell	1324	29.80	-	1.85	0.43	-	-	27.52
Donald A. Laier	1325	287.08	-	-	4.16	-	14.35	268.57
Duane D. Luick	1326	287.08	-	-	4.16	-	14.35	268.57
Craig A. Maier	1327	2,497.75	231.00	-	36.22	85.00	124.89	2,020.64
Mary V. Tobin	1328	29.80	-	1.85	0.43	-	-	27.52
Total		9,461.21	348.00	34.35	137.18	196.00	445.37	\$ 8,300.31

CORRESPONDENCE:

Victor Lillich, Township Attorney – Marijuana Legalization Township Ordinance
 Carlisle/Wortman Associates, Inc., Township Planners – Annual Donations
 Boland Corridor – 11081 Dexter-Chelsea Rd./WCRC

REPORTS:

Zoning Report for November, 2018: Tom Caplis – Absent

- Compliance Permits: 2
 - 12673 E. Old U.S. 12 – Jim’s Amish Sheds
 - 2736 N. Dancer Rd. – Solar Array
- Enforcements (Violations written or investigated) 1
 - Met with Township Attorney concerning two open violations.

Chelsea Area Construction Agency (CACA): Greg McKenzie absent

- Soil Erosion Legislation passed during Lame Duck Session – March 1st CACA may officially conduct soil erosion inspections.

Capital Improvements: Ed GreenLeaf

Committee walked the site at 11516 Jackson Road. Property lays well with good drainage. Stream runs through it where a bridge could be placed in the future with possibilities for a park and many other amenities . Very nice site.

CAPT/DART: Ed GreenLeaf – Discussed intersections that cause problems – Lima Twp. has N. Fletcher & Dexter-Chelsea Road.

Cemeteries: Ed GreenLeaf – Fence is up at Lima Center Cemetery and approved by Twinkie.

SEMCOG: Duane Luick

- Nothing to report

Chelsea District Library: Elizabeth Sensoli – Absent.

Planning Commission: Nanette Havens

- 12/17/18 Meeting - Many neighbors adjacent to the ALCO site (rezoning request from AG-2 to LI) were in attendance even though it was not a public hearing. Various concerns were expressed, several about not being notified of the first public hearing, not seeing it in the newspaper or they do not get a newspaper. All neighbors were notified as required. A second public hearing was set for 1/28/19 and neighbors within 300 feet of site will be sent certified mail notifications.
- Lloyd Bridges Travel Land on E. Old U.S. 12 was reviewed and preliminary site plan with conditions was approved. Issues on signage & lighting heading to ZBA at end of month.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Mike Compton is the new Dexter representative on WWRA Board replacing Jason Maciejewski
- Income for year down \$260,000 mainly due to \$200,000 of trucks and machinery purchases.
- Tonnage is up, but prices are down. Plastic prices are holding and cardboard prices are coming up.

Washtenaw Area Value Express (WAVE): Arlene Bareis

Special meeting with Chelsea Senior Center 1/8/19 to work out miscommunication concerning ROAM. Two grants were received \$100,000 for Vital Seniors and \$50,000 for Rural Older Adults in Motion (R.O.A.M.). WAVE felt that ROAM was stepping on toes when in fact they only work outside the service area to bring riders in. Not to provide like services within the same area.

Clerk’s Report: Elaine Bater

- Working on year-end reports for State Treasury
- W-2 and 1099 forms will be out soon
- Board of Elections continues to update Clerks on how the new election laws will affect procedures, clerks and resources.

CAFA Report: Craig Maier

- Next meeting is Tuesday, January 22, 2019, Chelsea City Council Chambers , 9:00 a.m.
- DNR received a grant for a Rokon rescue motorcycle and is allowing CAFA to keep possession of it. The Go-Fund-Me account will be used to purchase a pull-behind rescue trailer and other rescue equipment. Any left over money will be use to refit the older trailer to hold the Rokon and rescue trailer/equipment.

Supervisor’s Reports: Craig Maier

- Road Commission meeting on 1/16/2019 for update on Lima Center Road
- Meeting on 1/24/2019 with Capital Improvements Committee – Township Hall
- Township budget preparation starting in February

PUBLIC COMMENT:

Gary Adams requested new hall information be posted on website. Arlene Bareis asked a question regarding the DTE gas line. Don Laier commented on traffic issues. Bob Spink asked a question regarding a Jackson Road rental building.

ADJOURNMENT: Moved by Laier, seconded by Havens to adjourn at 8:11 p.m. Motion carried

Respectfully Submitted



Elaine Bater, Township Clerk