



**ZONING COMPLIANCE PERMIT APPLICATION
LIMA TOWNSHIP-WASHTENAW COUNTY
OFFICES – 12172 JACKSON ROAD, DEXTER, (734) 475-2246**



PLEASE PRINT CLEARLY

APPLICATION # _____

Application is Made by: Name(s) _____ _____	Full Address of Applicant(s): _____ Street _____ City State Zip _____ Phone	Purpose for Permit: Add to Existing Structure <input type="checkbox"/> Construct New Building <input type="checkbox"/> Requesting Address <input type="checkbox"/>
The Applicant(s) is/are: The Owner(s) of the Property Involved <input type="checkbox"/> Acting on behalf of the property owner with a statement of authorization. <input type="checkbox"/>	Address of Property Involved: _____ Number Street _____ City	Tax Code Number: (found on property tax statement) G-07- _ _ - _ _ - _ _ Well & Septic Health Permit Numbers: _____ _____

Provide a site plan. On a piece of paper draw an outline of your parcel and then draw in the proposed or existing structure(s) and the additional proposed structure(s). If this is a vacant lot draw in the proposed structure(s). Put in a North direction and make the drawing as close to scale as possible. Add front setback distances from the road right-of-way, along with side and rear setback distances from the property line to purposed structures. Include all easements on the property, and all easements and roadways that are adjacent to the property.

- 1) Present Zoning? _____ 2) Total Lot Area: _____ A./sq.ft. 3) Lot Width: _____ ft.
 4) Front Yard setback: _____ ft. 5) Rear Yard Setback: _____ ft. 6) Side Yard Setbacks _____ ft. _____ ft.
 7) Total Ground Floor Area: _____ 8) GFC*: _____ (#7 divided by #2 & must be less than .1)
 9) Building Height: _____ Stories _____ ft. 10) Building Dimension _____ 11) Driveway Length: _____ ft.

I/We do hereby swear that the above information is true and fully correct to the best of my/our knowledge.

Signature of applicant(s) _____ Date _____

Zoning Compliance permit is:
 Granted A fee** of \$ _____ is required. Payable to: LIMA TOWNSHIP (cash or check only)
 Denied Reasons: _____

Zoning Administrator _____ Date _____

*GFC stands for Ground Floor Coverage (total ground floor area of the principal building and all accessory buildings divided by total lot area).
 **The Lima Township Fee Schedule may be found at www.twp-lima.org
 NOTE: Lima Township is an agricultural community and The Right To Farm Act is enforced.



LIMA TOWNSHIP

COMPLIANCE PERMIT INFORMATION

To erect a house, house addition, pole barn, swimming pool, deck, greenhouse, gazebo or other structures in Lima Township a **Compliance Permit is required**. The following information is needed and/or helpful to obtaining a Compliance Permit in Lima Township.

- 1) Parcel Number is a 11-digit tax code starting with G-07-__-__-__ and can be found on the property tax statement.
- 2) Provide a site plan. On a piece of paper draw an outline of your parcel and then draw in the proposed or existing structure(s) and the additional proposed structure(s). If this is a vacant lot draw in the proposed structure(s). Put in a North direction and make the drawing as close to scale as possible. Add front setback distances from the road right-of-way, along with side and rear setback distances from the property line to proposed structures. Include all easements on the property, and all easements and roadways that are adjacent to the property.
- 3) Three (3) copies of building plans. Two (2) copies will be signed by the Zoning Administrator for you to take to the Chelsea Area Construction Agency for your building permit. The third set will be retained for the Township files.
- 4) Health Permit Numbers for well and septic: These permit numbers are obtained from the Washtenaw County Health Department at 705 N. Zeeb Road, (734) 222-3800. Required for new dwellings or any addition bathrooms.
- 5) Copy of Driveway Permit or a waiver letter if parcel is off a private road. Both Driveway Permits and waiver letters are obtained from the Washtenaw County Road Commission at 555 N. Zeeb Road, (734) 761-1500.
- 6) If the Compliance Permit applicant is someone other than the property owner – such as a builder or contractor, a statement of authorization from the property owner must accompany the application. **AUTHORITY: PA 230 OF 1972, AS AMENDED. PENALTY: PERMIT WILL NOT BE ISSUED.**
- 7) New Address (if needed). Apply to the Lima Township Zoning Administrator for a new address. Office hours are Mondays and Wednesdays 9 AM – Noon at 12172 Jackson Road, Dexter, (734) 475-2246.
- 8) The main purpose of a compliance permit is to protect the health, safety and general welfare of the public through the enforcement of codes adopted into law. Whereas, Lima Township requires the owner(s)/contractor complete the Compliance Permit process in-person to: 1) make payment and 2) ensure that the Zoning Administrator (who issues all compliance permits) may reviewed the application, ask questions, and request additional information if necessary. Office hours are Mondays and Wednesdays 9 AM – Noon at 12172 Jackson Road, Dexter. If you have questions, please call (734) 475-2246 and ask for the Zoning Administrator.
- 9) After obtaining a Zoning Compliance permit, you may obtain Building permits from the Chelsea Area Construction Agency in the same building at 12172 Jackson Road, (734) 47