

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
September 11, 2017

CALL TO ORDER: The meeting was called to order by Supervisor Maier at 7:00 p.m. and opened with the pledge of allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, and Trustees Laier and Luick with many residents and guests of Lima Township in attendance.

AGENDA APPROVAL: Trustee Laier moved, supported by Trustee Luick to approve the agenda as presented. Motion carried.

MINUTES APPROVAL: Trustee Laier moved, supported by Trustee Luick to approve the minutes of the regular meeting of August 14, 2017 as presented. Motion carried.

PUBLIC COMMENT: Elizabeth Sensoli spoke concerning the horse farm on Liberty Road. Florence Beach read a letter to the Board regarding the Township Hall. Gary Adams updated the meeting with more information on the DTE gas line being constructed on Dexter-Chelsea Road.

TREASURER'S REPORT: As submitted.

TREASURER'S REPORT	August 31, 2017
Beginning Balance CSB	251,359.74
Deposits	8,416.44
August, 2017 Payroll	(10,243.50)
August, 2017 Bills Paid	(85,819.92)
CSB Checking Balance 8/31/2017 (.05% int.)	163,712.76
Non-Maturing CD's	781,475.91
Total CSB Checking & CD's	945,188.67
CSB Money Market	254,166.35
CSB Money Market August Interest (.20%)	43.17
Total CSB Money Market	254,209.52
Flagstar/Thornton Farms	175,679.81
Thornton Farms August Interest (.25%)	37.30
Total Flagstar Checking	175,717.11
Funds Available	1,199,398.19
Total Funds	1,375,115.30

Treasurer Havens reported the mortgage companies' tax payments have come through for property owners who were concerned that those payments may not arrive by the due date.

OLD BUSINESS: Township Hall – Radon Tests Results. Tests results of 5.7 came back for the upstairs area of the Township Hall. 4.0 pCi/L is the approved safe level. An additional test is being conducted upstairs before any action is taken for remediation for either the basement, which tested 12.4, or for the upstairs area. **No action taken.**

NEW BUSINESS: Washtenaw County Road Commission – 2017 Revised Road Project Contract - Since there was significant cost savings on County Road Commission projects, over \$50,000, two more projects were added for 2017. **Laier moved, supported by Luick to authorize the Supervisor and Clerk to sign the 2017 Revised Second Agreement Contract as presented with the Washtenaw County Road Commission for approximately \$200,504.35. Motion carried (see Attachment A)**

APPROVAL of ACCOUNTS PAYABLE AND PAYROLL: Laier moved, supported by Luick to pay bills (\$20,554.03) and payroll (\$10,625.24) as presented. Motion carried.

Accounts Payable - September 11, 2017		Amount
BULLSEYE PEST DEFENSE	TWP HALL - 3 TREATMENTS OF INSECT CONTROL	350.00
CHELSEA AREA CONSTRUCTION AGENCY	SEPT. OFFICE LEASE	1,046.45
CHELSEA AREA CONSTRUCTION AGENCY	BUILDING SIGN - TWP'S PORTION	200.00
CHRIS RENIUS	ASSESSING SERVICES - AUGUST 2017	2,454.79
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	161.30
CRAIG MAIER	RADON TEST TWP.HALL UPSTAIRS	30.00
DAVID SNYDER	AUG 3 MOWINGS - PORTER CEMETERY	300.00
DIRECT OFFICE BUYS	COPY PAPER	29.90
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	87.00
ELSE HELLER	POSTAGE REIMB. AUG.2017	7.70
GOVERNMENTAL BUSINESS SYSTEMS	HART BALLOT VOTING INSTRUCTIONS	31.92
IVS COMM	AUG. 2017 OFFICE PHONES #7344752246	87.50
MICHAEL J. KEHOE, P.C.	GENERAL LEGAL WORK - LEGAL SERVICES	50.00
MICHAEL J. KEHOE, P.C.	CAESER ZONING VIOLATION	75.00
MICHAEL J. KEHOE, P.C.	STVLAD CHURCH CEMETERY	287.50
MIDWESTERN CONSULTING LLC	TWP HALL-LAND SURVEY & SOIL INVESTIGATION	4,825.05
PETTY CASH	REIMBURSEMENT	20.74
PRINTING SYSTEMS, INC.	ACCTS.PAYABLE - 550 LASER CHECKS	144.78
SONS & DAUGHTERS, INC.	MOWINGS HALL(3) & LIMA CEMETERY(1)	450.00
THE COMPUTER SOURCE	EMAIL ACCTS, ELECT FLASH DRIVE & SERV.CALLS	802.50
THE SUN TIMES	BOARD MTG MIN. 7/10/17	136.50
THE SUN TIMES	BOARD MTG MIN. 8/14/17	105.00
TOM CAPLIS	2ND QTR MILEAGE ZONING ADMINISTRATOR	59.12
VERIZON	642097789-01 TWP.HALL BROADBAND 07/29-08/28	40.82
VICTOR L. LILlich, J. D.	LEGAL SERV-BATESON 08/01/17-08/31/17	2,607.50
WASHTENAW CTY ROAD COMMISSION	2017 DANCER RD. PROJECT	6,162.96
Total		\$ 20,554.03

Payroll-September 11, 2017	Check #	Gross	Social Security	Medicare	MERS	Net Pay
Elaine L. Bater	1106	2,448.75	0.00	35.51	122.44	2,290.80
Thomas E. Caplis	1107	538.46	33.38	7.81	0.00	497.27
William V. Coltre	1108	265.29	16.45	3.85	0.00	244.99
Marlene Consiglio	1109	358.95	22.25	5.20	0.00	331.50
Edwin Greenleaf	1110	265.29	16.45	3.85	0.00	244.99
Nanette L. Havens	1111	2,714.04	0.00	39.35	135.70	2,538.99
Else Heller	1112	880.14	0.00	0.00	44.01	836.13
Donald A. Laier	1113	281.42	0.00	4.08	14.07	263.27
Duane D. Luick	1114	281.42	0.00	4.08	14.07	263.27
Craig A. Maier	1115	2,448.75	0.00	35.51	122.44	2,290.80
Kenneth W. Prielipp	1116	176.86	10.97	2.56	0.00	163.33
Charlotte Schauer	1117	184.00	11.41	2.67	0.00	169.92
Elizabeth Sensoli	1118	265.29	16.45	3.85	0.00	244.99
Howard Sias	1119	265.29	16.45	3.85	0.00	244.99
Total		11,373.95	143.81	152.17	452.73	\$ 10,625.24

CORRESPONDENCE: Letter from City of Ann Arbor Interim Assistant Fire Chief Andrew Box commending CAFA's response to the 8/26/17 Reddeman Farm Golf Course Fire.

REPORTS:

Zoning Report for August 2017: Tom Caplis

9 Compliance Permits: 1581 Nathan Tr. - deck; 8373 Crab Apple – fence; 8688 Magnolia Way – deck; 829 Upland Hills – deck; 13118 Luick - deck; 12999 Old US 12 – wheelchair ramp, 14999 Scio Church Rd.- addition; 2737 Island Hills – fence; 2652 N. Dancer Rd., - new home.

4 Enforcements: (Violation written or Investigated): Inspect blight complaint at 2651 N. Dancer Rd.; Inspect Ceasar site for fence compliance; sent violation letter to C-3 Services; and reviewed Catered Coffee festoon signs.

Chelsea Area Construction Agency (CACA): Greg McKenzie (absent) Supervisor gave report.

- Construction Agency is doing well.
- No new information on soil erosion issue with State of Michigan.
- Financial situation is good.

Capital Improvements: Ed GreenLeaf – (absent) Supervisor gave report.

- 9/20/17 walk through meeting with Sue Dickinson and Paul Montagno – space determinations.

CAPT/DART: Ed Greenleaf – (absent)

Cemeteries: Ed Greenleaf – (absent) Supervisor Maier reminded the Board that the Moose Lodge was again eager to do fall leaf clean-up in the cemetery.

Chelsea District Library: Elizabeth Sensoli

- Newsletter came out with front cover showing local artwork.
- Call Library to schedule and request any specific computer training and be matched with person.
- New Song Fest is happening at end of Month.
- 2016 Annual Report is coming out.

Planning Commission: Nanette Havens

- The Cameron special use permit was removed from the agenda pending additional documents.
- Much discussion on the Guest Houses Ordinance with a public hearing date set for 9/25/17.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Out of town for the meeting - WWRA is operating fine.

Washtenaw Area Value Express (WAVE): Arlene Bareis

- Doubled some routes due to work commuting
- Board should consider paying more for the services that WAVE provides as Webster and Sylvan Townships do.

Clerk's Report: Elaine Bater

- New voter election equipment will be picked up Wednesday, September 13th for Lima Township.
- Acceptance testing for the voter equipment is completed.
- Election workers and Clerks are signed up for training on the new equipment.
- 3 Proposals are on the Ballot for November.
- Costs for the August School Election are being submitted for reimbursement.

CAFA: Craig Maier

- Meeting Tuesday, 9/19 at 9:00 a.m. with Fire Chief on shared municipal building.

Supervisor's Reports: Craig Maier

- 40% of Budget is spent on road projects
- Bateson appeal was filed.
- Annual meeting with ITC for Twp. concerns/issues and up-dates on what they are doing.

PUBLIC COMMENT: Several residents spoke on the subjects of the township budget, the non-motorized bike path on Dexter-Chelsea Road, Sietz Drive, the Guest House Ordinance that is currently an issue before the Planning Commission, and radon testing in the Township Hall.

A moment of silence was observed for the losses of 9/11.

ADJOURNMENT: Moved by Laier, supported by Havens to adjourn at 8:14 p.m. Motion carried.

Respectfully Submitted

Elaine Bater, Township Clerk

ATTACHMENT A: Washtenaw County Road Commission 2017 Lima Twp. Revised 2nd Agreement for Road Projects

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2017 LIMA TOWNSHIP REVISED SECOND AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2017, by and between the Township Board of Lima Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Lima, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. **Lima Center Road, Jackson Road south 0.5 miles:**
Work to include shaping the existing surface, the application of 6" (C.I.P.) of 23a limestone (approximately 2,300 tons) with associated dust control and project restoration.
Estimated project cost: \$ 40,200.00
2. **Jerusalem Road, Freer Road east 0.5 miles:**
Work to include shaping the existing surface, the application of 2" (C.I.P.) of 23a limestone (approximately 550 tons) with associated dust control and project restoration.
Estimated project cost: \$ 12,000.00
3. **Jerusalem Road, Walkers Road to Freer Road:**
Work to include shaping the existing surface, the application of 4" (C.I.P.) of 23a limestone (approximately 1,950 tons) with associated dust control and project restoration.
Estimated project cost: \$ 34,500.00
4. **Lima Center Road, Trinkle Road to Salt Road:**
Work to include shaping the existing surface, the application of 6" (C.I.P.) of 23a limestone (approximately 2,600 tons) with associated dust control and project restoration.
Estimated project cost: \$ 45,200.00
5. **Ditching:**
Work to include ditching and associated project restoration along the following local roads: Waitrous Road between Sager Road and Jerusalem Road; Jerusalem Road between Waitrous Road and Freer Road; Maist Road between Fletcher Road and Jerusalem Road; and Jerusalem Road between Fletcher Road and Lima Center Road.
Estimated project cost: \$ 24,600.00

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5. **Forestry Operations:**
Work to include tree cutting along Lima Center Road between Jerusalem Road and Jackson Road.
Estimated project cost: \$ 4,400.00
6. **Dancer Road, between Jackson Road & Reddeman Farms Golf Club:**
Specific location(s) to be determined by the Township Supervisor (or his designee) and the District Foreman. Work to include shaping the existing surface, the application of 400 tons of 23a limestone with associated dust control and project restoration.
Estimated project cost: \$ 6,200.00
7. **Lima Center Road, Jerusalem Road north 0.5 miles:**
Work to include shaping the existing surface, the application of 6" (C.I.P.) of 23a limestone (approximately 2,000 tons) with associated dust control and project restoration.
Estimated project cost: \$ 39,400.00
8. **Township-wide 23a Limestone:**
Work to include the application of 1,000 tons of 23a limestone with associated dust control and project restoration on various local roads within the township. Locations to be determined by the Township Supervisor and District Foreman.
Estimated project cost: \$ 19,200.00

AGREEMENT SUMMARY

2017 LOCAL ROAD PROGRAM	
Lima Center Road	\$ 40,200.00
Jerusalem Road	\$ 12,000.00
Jerusalem Road	\$ 34,500.00
Lima Center Road	\$ 45,200.00
Ditching	\$ 24,600.00
Forestry Operations	\$ 4,400.00
Dancer Road	\$ 6,200.00

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Lima Center Road	\$ 39,400.00
Township-wide 23a Limestone	\$ 19,200.00
SUBTOTAL	\$225,700.00
Less 2017 WRC Conventional Matching Funds	\$ 12,450.65
Less 2017 WRC Drainage Matching Funds	\$ 12,745.00
ESTIMATED AMOUNT TO BE PAID BY LIMA TOWNSHIP UNDER THIS AGREEMENT DURING 2017:	\$200,504.35

FOR LIMA TOWNSHIP:

Craig A. Moler, Supervisor

Elaine Beter, Clerk

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas K. Fuller, Chair

Roy D. Townsend, Managing Director

Witness

Witness

Witness

Witness