

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
August 14, 2017

CALL TO ORDER – The meeting was called to order by Supervisor Maier at 7:01 pm followed by the Pledge of Allegiance. Present were Board Members Havens, Maier, Bater, and Luick. Trustee Don Laier was absent. Also in attendance were several residents and guests of Lima Township.

AGENDA APPROVAL – Bater moved, supported by Havens to approve the agenda with the addition to Correspondence adding MTA Training and Educational Opportunities and Department of Treasury – AMAR Review letter. Motion carried.

MINUTES APPROVAL - Luick moved, supported by Havens to approve the minutes of the regular meeting of July 10, 2017 as submitted. Motion carried.

PUBLIC COMMENT – Washtenaw County Commissioner Kent Martinez-Kratz spoke with concerns on the Mental Health and Public Safety Preservation Millage ballot proposal in November. Robbin and Ellen Pott spoke on Pott Farms. Gary Adams spoke on construction time-line of the DTE gas line on Dexter-Chelsea Road.

TREASURER’S REPORT – As submitted.

TREASURER'S REPORT	July 31, 2017
Beginning Balance CSB	310,695.96
Deposits	49,189.20
July, 2017 Payroll	(10,064.28)
July, 2017 Bills Paid	(98,461.14)
CSB Checking Balance 7/31/2017 (.05% int.)	251,359.74
Non-Maturing CD's	781,228.30
Total CSB Checking & CD's	1,032,588.04
CSB Money Market	254,123.18
CSB Money Market July Interest (.20%)	43.17
Total CSB Money Market	254,166.35
Flagstar/Thornton Farms	175,642.52
Thornton Farms June Interest (.25%)	37.29
Total Flagstar Checking	175,679.81
Funds Available	1,286,754.39
Total Funds	1,462,434.20

Treasurer Havens reported that summer tax payments are coming in slowly. Flagstar Bank Certificate of Deposit #12 was rolled over at 1.35%, up from .9%.

OLD BUSINESS:

Budget Line Item Adjustment for Assessing Services Contract Renewal Agreements – Industry standards for Assessing Services Providers’ compensation are now based on parcels assessed. This was not planned for in the 2017-2018 budget, whereas now an adjustment must be made for the balance of the fiscal year to cover the two contracts. The formula used to determine compensation is based on 1,965 parcels minus \$1,000 (second contract – assessment roll signing). **Maier moved, supported by Luick, to transfer \$7,494.00 from Miscellaneous Contingencies to Professional Services – Assessor Salary within the 2017-2018 Budget to cover the two Assessing Services Contract Renewals. Motion carried.**

MERS – Retiree Cost of Living Consideration – Supervisor Maier explained that the valuation done by MERS would look at contributions vs benefits paid, active members and retired members, market and inflation/economy, market and actuarial values of assets, etc. Once this is complete the Board would have a much better idea of the cost of a COLA retiree benefit. **Moved by Luick, supported by Havens to proceed forward with the MERS valuation report for retiree COLA benefit at the cost of \$400. Motion carried.**

NEW BUSINESS:

Township Hall Health Issues – Some respiratory illness was experienced by the Supervisor after spending time in the basement sweeping. Suggestions by the Health Department were to have basement closed/tested/cleaned before it is used again. **Moved by Luick, supported by Havens to request bids to clean and/or remediate basement of Township Hall. Motion carried.**

APPROVAL of PAYROLL AND ACCOUNTS PAYABLE: Luick moved, supported by Havens to approve bills and payroll as presented and any others as may be necessary. Motion carried.

ACCOUNTS PAYABLE - AUGUST 14, 2017		Amount
ACCIDENT FUND	WORKERS COMP AUDIT 6/19/16-6/19/2017	\$ 441.00
ALLIED-EAGLE SUPPLY CO.	CLEANING SUPPLIES -OFFICE	46.01
B S & A SOFTWARE	TAX SYS. ANNUAL SERV/SUPPORT CONTRACT 8/1/17-8/1/18	698.00
CARLISLE/WORTMAN ASSOC., INC.	JACKSON RD.SUP PERIOD ENDING 6/30/17	425.00
CARLISLE/WORTMAN ASSOC., INC.	2015 ORDINANCE UPDATES PERIOD ENDING 6/30/17	25.00
CARLISLE/WORTMAN ASSOC., INC.	C-3 SERVICES PERIOD ENDING 6/30/17	280.00
CARLISLE/WORTMAN ASSOC., INC.	CALUS PRIVATE RD. PERIOD ENDING 6/30/17	577.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSUL. PERIOD ENDING 6/30/17	1,247.50
CARLISLE/WORTMAN ASSOC., INC.	ST.VLAD.CHURCH PERIOD ENDING 6/30/17	170.00
CARLISLE/WORTMAN ASSOC., INC.	JACKSON RD.SUP PERIOD ENDING 7/31/17	170.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSUL. PERIOD ENDING 7/31/17	730.00
CARLISLE/WORTMAN ASSOC., INC.	ST.VLAD CHURCH PERIOD ENDING 7/31/17	595.00
CHELSEA AREA CONSTRUCTION AGENCY	AUGUST OFFICE LEASE	1,046.45
CHRIS RENIUS	ASSESSING SERVICES - JULY 2017	2,454.79
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	161.30
CRAIG MAIER	RADON TEST TWP.HALL BASEMENT	20.00
DAVID SNYDER	JULY 3 MOWINGS - PORTER CEMETERY	300.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	41.96
ELAINE BATER	ABSENTEE BALLOT POSTAGE	14.00
HEYDLAUFF'S APPLIANCES	#953755 FR DEHUMIDIFIER-TWP HALL	259.95
IVS COMM	JUNE 2017 OFFICE PHONES #7344752246	87.50
MERS	CUSTOMER#811201 EMP RETIRE PLAN	880.87
MERS	8112 VALUATION REQUEST FOR BENEFIT CHG - COLA	400.00
MICHAEL J. KEHOE, P.C.	GENERAL LEGAL WORK - LEGAL SERVICES	25.00
MICHAEL J. KEHOE, P.C.	CAESER ZONING VIOLATION - LEGAL SERVICES	539.51
MICHAEL J. KEHOE, P.C.	ST.VLAD CHURCH - LEGAL SERVICES	512.50
MIDWESTERN CONSULTING LLC	CALUS PRIVATE ROAD REVEIW-PROF.FEES	665.00
NANETTE HAVENS	PO BOX REIMBURSEMENT ANNUAL PAYMENT	112.00
OHM ENGINEERING ADVISORS	THORNTON FARMS- LOMBARDO	244.25
OHM ENGINEERING ADVISORS	THORNTON FARMS - PH IIB PAVING	190.00
SONS & DAUGHTERS, INC.	MOWINGS HALL(3) & LIMA CEM(3)	750.00
THE SUN TIMES	PUBLIC NOTICE 8/8 ELECT.PUBLIC ACC.TEST	31.50
THE SUN TIMES	ORD.ADOPTION NOTICE & JUNE MTG.MIN.	220.50
VERIZON	642097789-01 TWP.HALL BROADBAND 06/29-07/28	40.82
VICTOR L. LILLICH, J. D.	LEGAL SERV-BATESON 07/01/17-07/31/17	2,555.00
WASHTENAW COUNTY TREASURER	03/2017 PRE INVOICE - PROPERTY TAX ADJUSTMENTS	23.91
WASHTENAW CTY ROAD COMMISSION	2017 2ND. BILLING - ROAD MAINTENANCE	68,838.10
Total		\$ 85,819.92

Payroll 8/14/2017

Employee Name	Check #	Gross Pay	Social Security	Medicare	MERS	Net Pay
Neil J. Adams	1092	119.65	7.42	1.73	-	110.50
Elaine L. Bater	1093	2,448.75	-	35.51	122.44	2,290.80
Thomas E. Caplis	1094	559.17	34.67	8.11	-	516.39
William V. Coltre	1095	88.43	5.48	1.28	-	81.67
Nanette L. Havens	1096	2,448.75	-	35.51	122.44	2,290.80
Else Heller	1097	909.93	-	-	45.50	864.43
Rebecca Johnson	1102	201.96	-	-	-	201.96
Donald A. Laier	1098	369.85	-	5.36	18.49	346.00
Duane D. Luick	1099	281.42	-	4.08	14.07	263.27
Craig A. Maier	1100	2,448.75	-	35.51	122.44	2,290.80
Charlotte Schauer	1101	184.00	11.41	2.67	-	169.92
Tanya R. Strong	1105	183.60	-	-	-	183.60
Mary Ann Wesner	1103	422.22	-	-	-	422.22
Thomas S. Wesner	1104	211.14	-	-	-	211.14
Total		10,877.62	58.98	129.76	445.38	\$ 10,243.50

CORRESPONDENCE:

Letters from residents regarding Township Hall Renovation Considerations – letters read aloud.

- Mrs. Arly Spink regarding bid cost comparisons.
- Stephen Williams regarding township hall costs.
- John Gourlay regarding the preservation of the current township hall.

MTA Training and Educational Opportunities

Department of Treasury – AMAR Review letter – All items have been corrected.

REPORTS:

Zoning Report for June, 2017: Tom Caplis

5 Compliance Permits:

- 9753 Easton Road Deck
- 2142 Walnut Way New Home
- 8353 Crab Apple Deck
- 808 Pinecrest Deck
- 11260 Connell Dr. In-ground Pool

2 Enforcement (Violation written or Investigated):

- Inspect Clapperton Site
- Caesar site inspection and pictures

Chelsea Area Construction Agency (CACA): Greg McKenzie

- DEQ soil erosion statue may continue as is.
- CACA building sign is up - Lima will be billed \$200 for its portion
- No meeting scheduled in August
- Now have direct-deposit for employees

Capital Improvements: Ed GreenLeaf – Nothing to report until information from MCI comes in.

CAPT/DART: Ed Greenleaf – Minutes from the 7/12/2017 meeting were given to Board. Roundtable meeting in early September at Sylvan Hall on pros and cons of Medical Marijuana for Townships. Talk of Phase III going in at Thornton Farms.

Cemeteries: Ed Greenleaf – New cemetery at Russian Orthodox Church on Jackson Road.

Chelsea District Library: Elizabeth Sensoli

- Annual budget meeting 8/15/2017
- Thanked Township for posting the Library's WI-FI service notice on website since the library provides the service to the residents.
- Not much service is being used yet – need to get the word out that it is available at Hall.
- Soliciting art-work for front cover of newsletter.

Planning Commission: Nanette Havens

- Special Use Permit was approved for St. Vladamir Russian Orthodox Church Cemetery, however some plots had to be eliminated to allow for equipment to excavate graves.
- Cameron S.U.P was postponed.
- No action on C-3 Services until the Commission receives a valid application.
- Planner will bring back information on guest houses/multiple residences
- Planner developed a 425 Agreement Process

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Did not meet in July.

Washtenaw Area Value Express (WAVE): Arlene Bareis

- Did not meet in July.

Clerk's Report: Elaine Bater

- Held first election for new Precinct 2 on 8/8/17. Voter turnout was 18%
- Township will have new equipment for November election.
- Clerks and election workers are being trained by county to use the new equipment.
- Old equipment is being scrapped out.
- Neighborhood Watch Meeting 9/20/2017
- Up-dated Zoning ordinances and 2016 Master Plan is on Website now

CAFA: Craig Maier

- Request for 2.4 mils was approved for ballot proposal in November. Recruiting citizens to help with Proposal campaign.

Supervisor's Reports: Craig Maier

- Signiant savings on County Road Commission projects, over \$50,000. This will finish S. Lima Center Road, 500 tons of limestone will be placed were it is most needed and 18 miles of roads will receive an additional grading and brining.
- Bateson up-date. Request for judge recuse was denied. 14 days to appeal decision.
- Township Hall - Proceeding forward with the engineering study and waiting for the title search to come back to determine exactly what property is owned.

PUBLIC COMMENT – Arlene Bareis spoke on the Rover pipeline. Florence Beach talked about investment options for Township Hall. Arly Spink spoke on the maintenance of the Township Hall.

ADJOURNMENT: Moved by Maier, supported by Havens to adjourn at 8:40 p.m. Motion carried.

Respectfully Submitted,
Elaine Bater, Lima Township Clerk