

**LIMA TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
JUNE 13, 2016, 7:00 P.M.**

**CALL TO ORDER:** The meeting was called to order by Supervisor Maier at 7:04 pm. and opened with the Pledge of Allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, Trustee McKenzie and Trustee Laier. Also present were several residents and guests.

**AGENDA APPROVAL:** Motion by Laier, supported by Treasurer Havens to approve the Agenda as presented. Motion carried.

**MINUTES APPROVAL:** Motion by Laier, supported by McKenzie to approve minutes of the Regular Meeting of May 9, 2016 as submitted. Motion carried

**PUBLIC COMMENT:** Bob Spink commented on the Township’s web site and the lack of up-dates. Gary Adams questioned if WWRA was still not accepting glass.

**TREASURER’S REPORT:** As submitted.

TREASURER'S REPORT	May 31, 2016
Beginning Balance CSB	\$ 177,549.94
Deposits	45,919.38
April 2016 Bills Paid	(23,089.96)
<b>CSB Checking Balance 5/31/2016</b>	<b>\$ 200,379.36</b>
Non-Maturing CD's	674,382.06
<b>Total CSB Checking &amp; CD's</b>	<b>\$ 874,761.42</b>
CSB Money Market	363,376.08
CSB Money Market May Interest (.20%)	61.56
<b>Total CSB Money Market</b>	<b>\$ 363,437.64</b>
Flagstar/Thornton Farms	110,735.25
Thornton Farms May Interest (.25%)	23.45
	<b>\$ 110,758.70</b>
<b>Funds Available</b>	<b>\$ 1,238,199.06</b>
<b>Total Funds</b>	<b>\$ 1,348,957.76</b>

Treasurer Havens reported that we will collect approximately \$22,000.00 in administration fees with the summer tax bills which will be going out on July 1<sup>st</sup>.

**OLD BUSINESS: Drain Tile Systems Ordinance #32** – Items brought up by Trustee McKenzie and comments made during the Public Hearing should be reviewed and addressed by the Township Planner. **Motion by Maier, supported by Laier to table, until next month, any Drain Tile Systems Ordinance #32 action until all items in question have been reviewed and addressed by the Township Planner. Motion carried**

**NEW BUSINESS: NONE**

**ACCOUNTS PAYABLE:** Discussion to remove Dexter Area Historical Society payment, and re-issue June Lease payment to CACA for the correct amount. **Motion by McKenzie, supported by Laier, to pay bills as amended in the amount of \$49,958.81 and any other invoices as may be necessary. Motion carried.**

DATE	Vendor Name	June, 2016 Accounts Payable	Amount
6/13/2016	A T & T	MAY 2016 OFFICE PHONES	198.01
6/13/2016	ACCIDENT FUND	INITIAL INSTALLMENT WORKERS COMP	843.00
6/13/2016	ALLIED-EAGLE SUPPLY-ANN ARBOR	CLEANING SUP. FOR OFFIC & HALL	181.16
6/13/2016	CARLISLE/WORTMAN	2016 MASTER PLAN UPDATES	170.00
6/13/2016	CARLISLE/WORTMAN	GENERAL CONSULTATION	255.00
6/13/2016	CARLISLE/WORTMAN	REDDEMAN FARM S.U.P.	610.00
6/13/2016	CHARLOTTE SCHAUER	JUNE OFFICE/HALL CLEANING	166.23
6/13/2016	CHRIS RENIUS	ASSESSING CONT.05/16/16 - 06/15/16	1,950.00
6/13/2016	CRAIG MAIER	SUPERVISOR WAGES JUNE 2016	2,258.31
6/13/2016	CRAIG MAIER	TWP HALL MAINT. SUPPLIES	95.56
6/13/2016	DAVID SNYDER	4 MOWINGS - PORTER CEMETERY	400.00
6/13/2016	DONALD LAIER	TRUSTEE WAGES JUNE 2016	258.12
6/13/2016	DTE ENERGY	251216900018 ELEC - HALL	32.67
6/13/2016	EDWIN GREENLEAF	PC 3/28, 4/25, 5/23 @\$86.70 EACH	240.20
6/13/2016	ELAINE BATER	CLERK WAGES JUNE 2016	2,258.31
6/13/2016	ELAINE BATER	ELEC. POSTAGE, SUPPLIES, TRAINING	494.47
6/13/2016	ELIZABETH SENSOLI	PC 3/28, 4/25, 5/23 @ 86.70/EA	240.20
6/13/2016	ELSE HELLER	SECRETARY MAY WAGES & \$6.54 POSTAGE REIMB.	873.77
6/13/2016	GREGORY MCKENZIE	TRUSTEE WAGES JUNE 2016	258.12
6/13/2016	HOWARD SIAS	PC 3/28, 4/25, 5/23 @86.70/EA	240.20
6/13/2016	KENNETH PRIELIPP, SR.	PC 4/25/16 @ \$86.70	80.07
6/13/2016	MARLENE CONSIGLIO	PC CHAIR 3/28, 4/25, 5/23 @ 117.30 EACH	324.98
6/13/2016	MERS	CUSTOMER#811201 EMP RETIRE PLAN	841.29
6/13/2016	MICHAEL J. KEHOE, P.C.	GENERAL - PHONE CALL WITH P. MONTAGNO	37.50
6/13/2016	MICHAEL J. KEHOE, P.C.	JACKSON RD. S.U.P	250.00
6/13/2016	MICHIGAN TOWNSHIPS ASSOCIATION	ANNUAL DUES 7/1/16-6/30/2017 #O-2577	3,515.20
6/13/2016	NANETTE HAVENS	TREASURER WAGES JUNE 2016	2,258.31
6/13/2016	NANETTE HAVENS	PC 3/28/16, 4/25/16, 5/23/16 @ 86.70/EA.	243.32
6/13/2016	NANETTE HAVENS	OFC SUP-TONER,LABELS,ENV,PAPER	990.59
6/13/2016	NANETTE HAVENS	REIMB. FOR POSTAGE	846.00
6/13/2016	OHM ADVISORS	THORNTON FARMS PHASE IIB PAVING	473.00
6/13/2016	SONS & DAUGHTERS, INC.	APR/MAY MOW FOR HALL & LIMA CEM.	1,350.00
6/13/2016	SUSAN ALLSHOUSE	MAR. ELEC. TEST BALLOTS & SUMMARY SHT.	75.00
6/13/2016	SUSAN ALLSHOUSE	MAY 3RD ELEC. TEST BALLOTS & SUMMARY SHT.	50.00
6/13/2016	TANYA STRONG	DEPUTY CLERK WAGES JUNE 2016	81.21
6/13/2016	THE COMPUTER SOURCE	ELEC. LAPTOP, ON-SITE SCV., USB SCANNER	1,204.00
6/13/2016	THE SUN TIMES	PUBLIC NOTICE DRAIN ORDIN MTG.	40.00
6/13/2016	THE SUN TIMES	PLANN COMM. & BD. MTG. SYNOP.	180.00
6/13/2016	TOM CAPLIS	ZONING ADMIN MAY WAGES & MILEAGE	659.81
6/13/2016	VTKJ PROPERTIES	BALANCE LEFT FROM CONSULTANT DEP.	2,395.00
6/13/2016	WASHTENAW CTY ROAD COMMISSION	MCKINLEY RD/BRG PRG. FINAL PYMT.	19,800.00
6/13/2016	WEST. WASHTENAW AREA VALUE EXPRESS	2016 SERVICES RENDERED TO LIMA RESIDENTS	2,000.00
6/13/2016	WILLIAM COLTRÉ	PC 3/28, 4/25, 5/23 @\$ 86.70 EACH	240.20

\$ 49,958.81

## **CORRESPONDENCE: NONE**

### **REPORTS:**

Zoning Report for May, 2016: Tom Caplis

- 13 Compliance Permits (6 new homes, 2 decks, 1 pole barn, 3 fences, 1 solar array)
- 2 Violation Enforcements (blight and sign issue)

CACA: Greg McKenzie

- CACA received three bids (in a large range) for the WAVE lower level renovation. WAVE has yet to sign a lease so a contract with a general contractor is on hold until that happens.
- Parking lot completion is moving forward with the Township and County giving approvals. Requests for bids for construction and landscaping will be going out.

Capital Improvements: Ed GreenLeaf - absent

Cemeteries: Ed GreenLeaf -absent

Chelsea District Library: Elizabeth Sensoli

- Sights and Sounds is starting up on every Thursday night, and the Library is sponsoring a comedian on the lawn
- Summer Reading Program is not just for kids – stop the “summer slide”
- Hot Spots are available for 3-week check outs with un-limited data
- WWI Project, ribbon cutting on 7/30/16 at Library, running through November

Planning Commission: Nanette Havens

- A Public Hearing was held for an Off–Premise Business (Cameron) special use permit request at 2860 Jackson Road for two new buildings. According to the Township Planner it is required there be a residence on site – which there is not. There are many other items that have to be addressed as well. The request has been tabled and it is not on the Township Planning Commission Agenda for next month.

WWRA: Nanette Havens

- Bobcat tractors were being used to move product around so one Bobcat was traded in, plus a gator, to purchase a used and more efficient loader.
- Mark Williams, the new Manager, is doing very well and improving things financially. He is looking at the other Townships as their contracts expire to raise them to the same cost as our residents pay if they want to continue to do business with WWRA

WAVE: Arlene Bareis

- WAVE received a grant for \$17,500.00 from St. Joseph Mercy Hospital for construction funds for the CACA renovation
- Michalene from WAVE attended a MDOT substance abuse seminar on how to prepare proper employee documentation dealing with substance abuse.
- WAVE will require disability forms signed by a doctor for riders to qualify for ½ price fares

Clerk's Report: Elaine Bater

- March 3, 2016 election reimbursement from the Board of Elections will be \$2, 809.17
- Second e-poll book was purchased for \$612 - it is set-up and ready to go
- Better driver license scanner was purchased for the elections
- 653 letters were mailed out to the 60+ age group urging/informing them to vote absentee
- It would be nice for the Township to have a new web site/election page to post the ballot & the absentee application on-line
- Absentee applications for the permanent absentee voters have not gone out for the August 2nd election yet.

Supervisor's Reports: Craig Maier

- Lima Township would like to Congratulate Dave Trinkle for his 32 years of Service to the Washtenaw County Road Commission and wish him the best for his retirement as of the 30<sup>th</sup> of June.
- Congratulation also goes out to Paul Schneider for his promotion to District Foreman for the Chelsea Area.
- There have been a lot of road/dust-control calls coming into the Township. The WCRC will be moving into Lima Township next week to start the brining/grading.

- The guard rail reconstruction project on S. Fletcher Road Bridge will be completed by the end of next week.
- CAFA Fire Chief will be retiring November 1<sup>st</sup>. CAFA will advertise for the position. There was a report of Chelsea and Dexter sharing a Fire Chief but there has been no official discussion of that so far. It is just a rumor.
- The Master Plan work session was short, and very little was purposed to be changed, due to all the hard work that Elizabeth Sensoli had done on it in the past. The Township still wants to continue to encourage and promote the preservation of our agricultural community.

**PUBLIC COMMENT:** Arlene Bareis asked if WCRC would mow the road sides this year. Gary Adams urged the Supervisor, as the Lima Township Representative, to look into efficiencies for CAFA.

**ADJOURNMENT: Motion by Laier, supported by Havens to adjourn at 8:04 p.m. Motion carried.**

Respectfully Submitted,

Elaine Bater, Lima Township Clerk