

**LIMA TOWNSHIP BOARD OF TRUSTEES**  
**Lima Township Hall**  
**Regular Meeting Minutes**  
**April 9, 2018**

**CALL TO ORDER:** Supervisor Maier opened the meeting with the Pledge of Allegiance at 7:15 PM. Board members present in addition to the Supervisor were; Clerk Bater, Treasurer Havens, and Trustees Laier and Luick.

**AGENDA APPROVAL:** Trustee Laier moved, supported by Luick to approve the agenda as amended. Motion carried

**MINUTES APPROVAL:** Trustee Luick moved, supported by Laier to approve both the Budget Hearing and Regular Meeting minutes of March 12, 2018 as presented. Motion carried

**PUBLIC COMMENT:**

Jon Tulman gave a presentation on the Washtenaw County Solid Waste Management Plan.  
 Trinh Pifer presented 2017 highlights for the Chelsea Senior Center  
 Elizabeth Sensoli commented on the Reddeman Farm Golf Course

**TREASURER'S REPORT: Nanette Havens**

TREASURER'S REPORT	March 31, 2018
Beginning Balance CSB	\$ 348,641.46
Deposits	64,443.42
Out-of-Date Checks to be Re-issued	(3,024.52)
Re-issued Un-cashed Checks	(814.94)
March, 2018 Payroll	(9,284.61)
March, 2018 Bills Paid	(28,250.49)
Transfer to Money Market	(150,000.00)
<b>CSB Checking Balance 3/31/2018 (.05% int.)</b>	<b>221,710.32</b>
Non-Maturing CD's	886,123.66
<b>Total CSB Checking &amp; CD's</b>	<b>1,107,833.98</b>
CSB Money Market	154,423.93
CSB Money Market March Interest (.20%)	42.67
Transferred from General Fund	150,000.00
<b>Total CSB Money Market</b>	<b>304,466.60</b>
Flagstar/Thornton Farms	175,935.06
Thornton Farms March Interest (.25%)	37.36
<b>Total Flagstar Checking</b>	<b>175,972.42</b>
<b>Funds Available</b>	<b>1,412,300.58</b>
<b>Total Funds</b>	<b>\$ 1,588,273.00</b>

County Settlement Sheet for  
 Lima Township - Tax Year 2017  
 Collections was submitted.

2017 Property Taxes  
 Delinquent: \$6,515.59

2017 Property Tax  
 Administration Fee  
 Delinquent: \$2,767.29

**OLD BUSINESS:**

**A RESOLUTION TO APPROVE THE WASHTENAW COUNTY SOLID WASTE MANAGEMENT PLAN 2017 AMENDMENT**

After the presentation given by Jon Tulman, Bater offered the following Resolution #2018-011, supported by Luick.

**WHEREAS** Part 115 of the Natural Resources and Environmental Protection Act, 194 PA 451, as enforced by the Michigan Department of Environmental Quality (MDEQ), requires each Michigan County to have a Solid Waste Management Plan to assure that solid waste generated in the county is collected and recovered, processed or disposed of for a ten-year period at facilities that comply with state laws and rules; and

**WHEREAS** in furtherance of the statutory requirements, the Washtenaw County Board of Commissioners appointed a 14-member Solid Waste Planning Committee in August 2015 to amend Washtenaw County's 1999 Solid Waste Management Plan; and

**WHEREAS** pursuant to Michigan statute, the draft Solid Waste Management Plan amendment was opened to a lengthy and robust public comment period, held from April through October 2017; and

**WHEREAS**, the Plan language promotes municipal and residential coordination and collaboration with Washtenaw County to provide integrated solid waste management programs and policies that emphasize waste prevention, reduction, recycling and composting; and

**WHEREAS** on December 6, 2017, the Washtenaw County Solid Waste Management Plan 2017 Amendment was formally approved by the Washtenaw County Board of Commissioners and will next be presented to the twenty-eight jurisdictions within Washtenaw County for their consideration and action of approval prior to submittal to the Michigan Department of Environmental Quality for final approval.

**NOW, THEREFORE BE IT RESOLVED** that Lima Township supports the Washtenaw County Solid Waste Management Plan 2017 Amendment; and

**BE IT FURTHER RESOLVED** that Lima Township approves the Washtenaw County Solid Waste Management Plan 2017 Amendment, and supports the Plan being submitted to the Michigan Department of Environmental Quality for final approval.

Upon roll call vote, the following voted "Aye". Laier, Bater, Maier, Havens, Luick

The following voted "Nay". None

**The Supervisor declared resolution Adopted.**

**Township Hall Project** – Supervisor Maier made several attempts to contact the family of the deceased property owner of CAFA's Station 2 with no success. Until the status of that property is known, no movement can be made on the township hall project. **No action taken.**

**Journal Entries to Adjust the 2017/2018 Fiscal Year Budget: Bater moved, supported by Luick to table, for a second month, adjustment journal entries until all payables are received for the fiscal year. Motion carried**

**NEW BUSINESS:**

**A RESOLUTION TO APPROVE THE TEMPORARY ROAD CLOSURES - HEART AND SOLE ANNUAL RACE 2018**

Bater offered the following annual Resolution #2018-010, supported by Trustee Laier.

**WHEREAS** the Heart and Sole Run/Walk Race is a highly attended annual event that encourages all levels of fitness plus youth and family participation while also raising funds to benefit a deserving organization within the Chelsea community,

**WHEREAS** by the nature of the event and for the safety of the participants, road closures are required,

**WHEREAS** the Township of Lima has approved the temporary road closure of Trinkle Road between Freer and N. Fletcher Roads on Saturday, May 19, 2018 from 8:00 am until 11:30 am for this event; and

**WHEREAS** the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official, designated by resolution, to make such request from the Washtenaw County Road Commission.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of Lima Township designates and agrees that Autumn Orta, of St. Joseph Mercy Health System, be the Authorized Official designated in this instance when application is made to the Washtenaw County Road Commission for the Heart and Sole Race on May 19, 2018 for temporary road closures.

**BE IT ALSO RESOLVED** the Township will be provided a current \$5,000,000 liability insurance certificate with Lima Township as additional insured with respect to the Heart and Sole Race on May 19, 2018.

Upon roll call vote, the following voted "Aye". Laier, Bater, Maier, Havens, Luick

The following voted "Nay". None

**The Supervisor declared resolution Adopted.**

**Authorization for Supervisor & Clerk to sign 2018 WCRC Dust Control & Road Projects Contracts - Moved by Laier, supported by Luick to authorize the Supervisor and Clerk to sign the 2018 Washtenaw County Road Commission Contracts so as not to exceed budget. Ayes – 4, Nays – 1 Motion Carried**

**APPROVAL of ACCOUNTS PAYABLE AND PAYROLL: Laier moved, supported by Luick to pay bills (\$14,896.91) and payroll (\$9,172.76). Motion carried**

ACCOUNTS PAYABLE - APRIL 9, 2018		Amount
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 1/8/2018	25.00
ABRASIVE FINISHING	RECYC.BIN SNO REMOV 1/16/2018	25.00
BETTY ROBBINS	OFFICE AND HALL CLEANING FEB.	231.25
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTATION. PERIOD ENDING 2/28/2018	517.50
CARLISLE/WORTMAN ASSOC., INC.	WOLF REZONING PERIOD ENDING 2/28/2018	85.00
CHELSEA AREA CONSTRUCTION AGENCY	APRIL OFFICE LEASE	1,046.45
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	175.57
DIRECT OFFICE BUYS	STORAGE BOXES, OFF. SUPPLIES, ENVELOPS.	121.46
DIRECT OFFICE BUYS	OFFICE SUPPLIES	75.32
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	75.68
EQUALIZATION & PROPERTY DESCRIPTION	SALES MAP, LAND VALUE BK, CODE BK, ECF BK	65.00
IVS COMM	MAR 2018 OFFICE PHONES #7344752246	87.50
MERS	CUSTOMER 811201 EMP RETIRE PLAN	874.95
NANETTE HAVENS	POSTAGE, SECURITY ENVELOPES, PAPER	1,272.35
OHM ADVISORS	TECH.II & TECH.IV PRO. SERVICES THOR.FARMS PH 11B PAVING	1,123.25
PETTY CASH	REPLENISHMENT	18.48
PLANNING AND ZONING NEWS	14 ISSUES PLANNING & ZONING NEWS	370.00
RENIUS & RENIUS	ASSESSING SERVICES - MAR 2018	2,454.79
SEMCOG	2018-2019 MEMBERSHIP DUES LIMA TWP.	755.00
THE SUN TIMES	PUBLIC NOTICE - B.O.R. 2/21/18	107.33
THE SUN TIMES	PUBLIC NOTICE - B.O.R. 2/28/18, B.O.T. MIN.2/28/18	300.00
THE SUN TIMES	PUBLIC NOTICE - PLANN.COMM MTG 3/26/18	59.63
UNITED STATES TREASURY (Paid 4/18/18)	38-2165631 FORM 941 1ST QTR 2018	1,154.58
VERIZON	642097789-01 TWP. HALL BROADBAND 03/29-04/28	40.82
VICTOR L. LILLICH, J. D.	LEGAL SERVICES - BATESON 03/01/18 - 03/31/18	3,835.00
TOTAL		\$ 14,896.91

PAYROLL 4-9-2018	Check #	Gross Pay	Fed Tax	Social Security	Medicare	State Tax	MERS	Net Pay
E. Bater	1194	2497.75	72.00	0.00	36.22	73.00	124.89	2191.64
A. Bradbury	1195	204.26	0.00	12.66	2.96	0.00	0.00	188.64
T. Caplis	1196	331.36	0.00	20.54	4.80	0.00	0.00	306.02
M. Consiglio	1197	204.26	0.00	12.66	2.96	0.00	0.00	188.64
N. Havens	1198	2497.75	0.00	0.00	36.22	16.00	124.89	2320.64
E. Heller	1199	982.68	63.00	0.00	0.00	39.68	49.13	830.87
R. Howdysshell	1200	262.62	0.00	16.28	3.81	0.00	0.00	242.53
D. Laier	1201	287.08	0.00	0.00	4.16	0.00	14.35	268.57
D. Luick	1202	287.08	0.00	0.00	4.16	0.00	14.35	268.57
C. Maier	1203	2497.75	232.00	0.00	36.22	86.68	124.89	2017.96
T. Strong	1204	162.36	0.00	10.07	2.35	0.00	0.00	149.94
M. Tobin	1205	215.20	0.00	13.34	3.12	0.00	0.00	198.74
<b>Total</b>		<b>10430.15</b>	<b>367.00</b>	<b>85.55</b>	<b>136.98</b>	<b>215.36</b>	<b>452.50</b>	<b>\$ 9,172.76</b>

**CORRESPONDENCE:**

**Seventh-Day Adventist Church** will have student literature evangelists going door-to-door from June 3<sup>rd</sup> through August 11<sup>th</sup> within the community.

**REPORTS:**

**Zoning Report** for February, 2018: Tom Caplis (absent). Written report was submitted.

- 1 New Home on Walnut Way
- 1 Addition on Jerusalem
- Violation Inspection on Jackson Road – Coffee trailer, but saw no activity
- Sign violation letter sent to 5 Fletcher Rd. (gas station). Petition going before ZBA.

**Chelsea Area Construction Agency (CACA):** Greg McKenzie (absent) – written report was submitted.

- No meeting in March
- January meeting minutes will be provided once they are approved at the April meeting.
- Any Township projects will require plan review plus inspections by CACA with fees.
- Next meeting is April 19, 2018.
- **Capital Improvements:** Ed GreenLeaf
- Township project stalled pending CAFA's possible purchase of Station 2 property.

**CAPT/DART:** Ed GreenLeaf

- Lyndon Township – starting work on non-motorized pathway beginning at Werkner Road round-about.
- Dexter Township – many decision to make regarding the land purchased north of township for future development..
- City of Chelsea – not sure how they will connect onto pathway at Werkner Road.
- Sylvan Township – Worcester new development starting – several houses already.
- Webster Township – building a new fire hall at township hall and working on budget.
- Encourages anyone who may have a project for Capt/Dart to bring it to them.

**Cemeteries:** Ed GreenLeaf

- Lima Center Cemetery – the bad weather has delayed measuring the fence and getting more bids.

**Chelsea District Library:** Elizabeth Sensoli

- List of non-traditional items that may be checked out at library:
  - camera tripod \* picture to video converter \* solar panel \* hand truck \* robotics \* LED magnifier
  - code reader for car engines \* craft items \* e-books & e-magazines \* tools \* projectors \*
  - kids projects \* sensors \* motion detectors \* strobe light & sound \* portable sound system

**Planning Commission:** Nanette Havens

- Public hearing for St. Vladimir School was held on 3/26/2018. Screening for neighbors, drainage and traffic patterns concerns brought up by the township Planners and Engineers along with the food truck issue forced postponement until those items could be addressed and the ordinance looked into.

**Western Washtenaw Recycling Authority (WWRA):** Nanette Havens

- Tonnage is down 26 tons so far this year
- Costs are up \$16,000
- Revenue is down \$43,000 mainly due to paper and cardboard prices being down.
- Milk jog plastic is up .
- Bid was awarded to Corrigan Oil Company (lowest bidder) for baler - 800 gallon oil change.
- 2019 Kenworth bin pick-up truck purchase - requested funds from County and should have delivery by end of April.

**Washtenaw Area Value Express (WAVE):** Arlene Bareis

- Micheline's son passed away unexpectedly.
- Two interviews were held for dispatcher, both were excellent and both may be hired.
- Maintenance review program through MDOT
- Meeting with Senior Center to discuss reduction in ridership at some times but increased ridership at other times which were funded by the Senior Center through free bus passes.
- Looking into a locally donated bus dedicated to the Senior Center.
- 4-County Transit Tax may be coming up on ballot for renewal

**Clerk's Report:** Elaine Bater

- With new web-based QVF (Qualified Voter File) all voter master cards will be checked against the file to verify that each person is still in a voting status.
- Together with the Treasurer, reconciling old checks and balancing accounts to prepare for audit.
- I.T. Right is an IT support company that Lyndon Township is contracting with. They will be giving a short presentation on Monday, 4/23/18, at 10 AM for Lima Township.
- Thursday, 4/12/18 is mandatory Election Cycle Training for Clerks.

**CAFA: Craig Maier**

- Next meeting is Tuesday, April 17, 2018. in Chelsea Council Chambers
- Mini pumper truck – delivery expected by end of April.

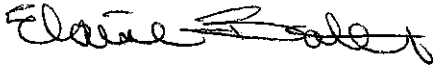
**Supervisor's Reports: Craig Maier**

- Bateson Up-date – Equipment was to be moved to yard in Coldwater within one week after road restrictions were lifted and there it will be auctioned. Last check equipment was moved to Scio Church Road from Liberty Road. Dan Dever offered to draft a financial agreement, but there is not much hope that an agreement will work as long as Bateson makes the decisions.

**PUBLIC COMMENT:** Twinkie Beach spoke on the cemetery fencing, Gary Adams talked about the Huron Waterloo Pathways Imitative meetings in May and Trinh Pifer commented on the money coming into the City of Chelsea from the Mental Health tax.

**ADJOURNMENT:** Moved by Laier, supported by Havens to adjourn at 8:48 PM. Motion carried

Respectfully Submitted,



Elaine Bater, Township Clerk