

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
March 12, 2018

CALL TO ORDER: At 7:00 PM the meeting was called to order by Supervisor Maier and opened with the Pledge of Allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, and Trustees Laier and Luick. Also present was many residents of Lima Township.

AGENDA APPROVAL: Trustee Laier moved, supported by Luick to approve the agenda as presented. Motion carried

MINUTES APPROVAL: Trustee Laier moved, supported by Luick to approve the minutes of the regular meeting of February 12, 2018 as presented. Motion carried

PUBLIC COMMENT: None

TREASURER'S REPORT: Nanette Havens

TREASURER'S REPORT	February 28, 2018
Beginning Balance CSB	\$ 326,061.58
Deposits	76,267.58
Bank Adjustment (Long-standing Check Write-offs)	3,024.52
February, 2018 Payroll	(9,671.80)
February, 2018 Bills Paid	(47,855.36)
CSB Checking Balance 2/28/2018 (.05% int.)	347,826.52
Non-Maturing CD's	886,123.66
Total CSB Checking & CD's	1,233,950.18
CSB Money Market	154,400.24
CSB Money Market February Interest (.20%)	23.69
Total CSB Money Market	154,423.93
Flagstar/Thornton Farms	175,901.33
Thornton Farms February Interest (.25%)	33.73
Total Flagstar Checking	175,935.06
Funds Available	1,388,374.11
Total Funds	\$ 1,564,309.17

Treasurer Havens reported that 84 real property tax parcels were sent back to the County on March 1st. Eleven personal tax bills are still being collected on. Also reported was the Township's share of delinquent taxes: \$6,616.23 and delinquent administration fees:

OLD BUSINESS:

Township Hall Project – The owner of property that Fire Station Two is currently occupying has recently passed away. Maier recommended to Fire Chief Arbini that CAFA pursue purchasing the property they have already invested in, and stay where they are. It will take several weeks for the widow of the past owner to have the property appraised in preparation of selling. In the meantime, all movement on the township hall project is on hold pending the possibility of CAFA purchasing the Fire Station Two property. **No action taken.**

Township Hall Radon Test Results – The most current test results are down to 1.6 on the main floor and 2.3 in the basement. Radon levels are now within save ranges in a one-week time frame after the new remediation system was installed. Maier advised that he does check the system regularly to make sure that it is running correctly. It was recommended to test again next year, at about the same time. **No action taken.**

Resolution: Waived Assessment & Collection of Property Transfer Fees – Board adopted this resolution at February meeting, however it was not Offered/Supported in the process so it is being brought back before the board for proper adoption. This resolution will allow the township to opt-out of the collection of the State-allowed property transfer affidavit late filing fees for all property transfers within the township. A one-time resolution that allows the Township to waive a fee that has never been collected in the past. Adjacent and surrounding townships are also opting-out of this program.

Resolution #2018-02 **WAIVED ASSESSMENT & COLLECTION-PROPERTY TRANSFER AFFIDAVIT FEES** was offer by Trustee Luick and supported by Bater. **WHEREAS MCL 211.27a(10) requires the buyer, grantee or transferee of real property to file a property transfer affidavit with the local assessing office within 45 days of the transfer of ownership of property,**

WHEREAS despite the statutory provisions for assessing and collecting said penalties, the Township of Lima does not currently do so, and

WHEREAS MCL 211.27b provides an option to waive the fee by resolution of the local governing body,

NOW THEREFORE BE IT RESOLVED that the Township of Lima shall waive the assessment and collection of the State-allowed property transfer affidavit late filing fees for all property transfers within the township.

Upon roll call vote, the following voted “Aye”. Laier, Bater, Maier, Havens, Luick The following voted “Nay”. None

The supervisor declared resolution adopted on 3/12/2018.

NEW BUSINESS:

Annual Meeting/Work Session – Washtenaw County Road Commission. Road Projects/grading/dust control meeting is scheduled for April 9, 2018 at 6:00 PM at the township hall. Trustee Luick advised that he had spoken with Kelly Jones, WCRC, to have the approximated bridge repair costs available to discuss, along with all other road projects, at the meeting.

APPROVAL of ACCOUNTS PAYABLE AND PAYROLL: Laier moved, supported by Luick to pay bills (\$31,358.49) and payroll (\$9,284.61). Motion carried

ACCOUNTS PAYABLE - MARCH 12, 2018		Amount
BETTY ROBBINS	OFFICE AND HALL CLEANING FEB.	131.25
CARLISLE/WORTMAN ASSOC., INC.	UPDATE S.U.P JACKSON RD. PERIOD ENDING 1/31/2018	85.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTATION. PERIOD ENDING 1/31/2018	525.00
CARLISLE/WORTMAN ASSOC., INC.	GOBLE REZONING PERIOD ENDING 1/31/2018 ESCROW PAID	1,040.00
CARLISLE/WORTMAN ASSOC., INC.	WOLF REZONING PERIOD ENDING 1/31/2018 ESCROW PAID	465.00
CHELSEA AREA CONSTRUCTION AGENCY	MARCH OFFICE LEASE	1,046.45
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	175.57
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP. HALL 2/14/2018	410.28
DECKER AGENCY	PUBLIC ENTITY INSURANCE PACKAGE 04/01/18-04/01/19	14,589.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP. HALL	76.34
IVS COMM	FEB 2018 OFFICE PHONES #7344752246	87.50
KCI	ASSESSMENT NOTICES MAILING SERVICE	454.06
MENARDS - ANN ARBOR	MOP/BUCKET - HALL CLEANING SUPPLIES	72.94
MENARDS - ANN ARBOR	AIR FRESH, SOAP - OFFICE CLEANING SUPPLIES	7.92
MERS	CUSTOMER #811201 EMP RETIRE PLAN	872.95
MICHAEL J. KEHOE, P.C.	GENERAL WORK ORDINANCE REVIEWING	150.00
MICHIGAN TOWNSHIPS ASSOCIATION	#O-2577 2018 MTA CAPITAL CONF.- DUANE LUICK	50.00
RENIUS & RENIUS	ASSESSING SERVICES - FEB 2018	2,454.79
SWAT ENVIRONMENTAL	TWP. HALL RADON MITIGATION SYSTEM	1,295.00
TANYA STRONG	MILEAGE REIMB. QVF TRAINING 2/22/18	30.52
THE SUN TIMES	PUBLIC NOTICE - B.O.R. 2/14/18	119.25
VERIZON	642097789-01 TWP. HALL BROADBAND 1/29-2/28/18	40.82
VICTOR L. LILLICH, J. D.	LEGAL SERVICES - BATESON 02/01/18-02/28/18	4,070.85
DONALD LAIER	TRUSTEE WAGES & ZBA APR 2016 - CK RE-ISSUE 3/19/18	339.23
EDWIN GREENLEAF	PC 7/22 & 8/26/2013 - CK RE-ISSUE 3/19/18	156.99
KENNETH PRIELIPP, SR.	P C 1/26/10, 2/23/10 - CK RE-ISSUE 3/19/18	156.99
RENIUS & RENIUS	ASSESSING SERVICES - FEB 2018 - CK RE-ISSUE 3/19/18	2,454.79
TOTAL		\$ 31,358.49

PAYROLL MARCH 12, 2018	Check #	Gross Pay	Social Security	Medicare	MERS	Net Pay
Elaine L. Bater	1177	2,448.75	-	35.51	122.44	2,290.80
Thomas E. Caplis	1178	289.94	17.98	4.20	-	267.76
William V. Coltre	1179	88.43	5.48	1.28	-	81.67
Marlene Consiglio	1180	119.65	7.42	1.73	-	110.50
Edwin Greenleaf	1181	88.43	5.48	1.28	-	81.67
Nanette L. Havens	1182	2,537.18	-	36.79	126.86	2,373.53
Else Heller	1183	751.96	-	-	37.60	714.36
Donald A. Laier	1184	281.42	-	4.08	14.07	263.27
Duane D. Luick	1185	281.42	-	4.08	14.07	263.27
Craig A. Maier	1186	2,448.75	-	35.51	122.44	2,290.80
Kenneth W. Prielipp	1187	88.43	5.48	1.28	-	81.67
Betty J. Robbins	1188	85.68	-	-	-	85.68
Elizabeth Sensoli	1189	88.43	5.48	1.28	-	81.67
Howard Sias	1190	88.43	5.48	1.28	-	81.67
Tanya R. Strong	1191	128.18	7.95	1.86	-	118.37
Mary Ann Wesner	1192	85.68	-	-	-	85.68
Thomas S. Wesner	1193	12.24	-	-	-	12.24
TOTAL		9,913.00	60.75	130.16	437.48	\$ 9,284.61

CORRESPONDENCE:**Trinkle Road – Citizen request for widening and lowering of road to correct safety hazard on hill near high school.**

Supervisor Maier advised WCRC of this issue. This location will be more formally addressed at the Township's annual meeting with the Road Commission and discussed with all other road projects.

REPORTS:

Zoning Report for February, 2018: Tom Caplis (absent). No written report, Maier gave verbal report.

- 1 New Home Addition Issued
- Enforcement – 1 sign has come down

Chelsea Area Construction Agency (CACA): Greg McKenzie

- February adopted realistic budget under \$700,000 for fiscal year 2018/19 with surplus based on last year's income.
- Approved payment of 20% of outstanding mortgage on building
- Still issuing soil erosion permits, but matter is still in question in Lansing – Jim Drolett is spearheading this.
- Provided November, 2017 & January, 2018 approved meeting minute copies for Board Members.

Capital Improvements: Ed GreenLeaf

- No report

CAPT/DART: Ed GreenLeaf

- Inclusionary Housing, affordable housing, small housing - where two families can live in one house/elderly parents.
- Lyndon Township – adding an building/garage for fire truck
- Dexter Township – buying land north of township for future development
- City of Dexter - building condominium housing and apartments.
- City of Chelsea - discussing their roads and D.D.A. putting a park downtown.
- Sylvan Township - working on trimming their budget down.
- Webster Township – continuing lawsuit on wedding/special use barn. Could be put on ballot.

Cemeteries: Ed GreenLeaf

- Lima Center Cemetery – Township has one bid from Dale Luick for cemetery fencing installation
- Inquiry from resident to place a family marker only, no burial, at Lima Center Cemetery. Checking with State.

Chelsea District Library: Elizabeth Sensoli (absent)

Planning Commission: Nanette Havens

- Public hearing for St. Vladimir School will be held at March meeting on 3/26/2018.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Clean-up day is May 19, 2018 at new Chelsea High School
- Presentation from County on Solid Waste Plan – talking to all municipalities, need approval.
- Product is down 41 tons so far this year, revenue is also down \$15,000 due to lower prices.
- Replace bin pick-up truck fairly soon. Priced between \$174,000 – \$200,000, paying cash.
- Need to change oil in baler – 800 gallons
- New job position posted on Facebook – Supervisor/Assistant to Manager

Washtenaw Area Value Express (WAVE): Arlene Bareis

- Wasn't able to attend meeting

Clerk's Report: Elaine Bater

- Budget completed
- Together with Treasurer, working hard to balance banking accounts with general ledger to prepare for audit.
- Continuing to work on new chart of accounts from State Treasury, and spreadsheet for B.S. & A. cross-over.

CAFA: Craig Maier

- Purchased mini pumper fire truck and hope to have it by end of March.
- Squad truck engine failed. CAFA was able to purchase new Ford engine, in crate, from Texas. After 500 miles that engine died, a replacement engine with warranty was shipped/installed and truck is now back in service.
- Next CAFA meeting is March 20th, 9 AM, Chelsea Council Chambers.
- Citizen complaint concerning fire engine and two fire fighters at grocery store which is allowed. Chief Arbini would like to respond to complainant however the person does not want to be known.

Supervisor's Reports: Craig Maier

- Bateson Up-date – Thomason Construction Company offered to transport all equipment, a week after weight restrictions are lifted, down to their yard in Coldwater and there it will be auctioned. If Bateson moves any more equipment now he would be in violation of court order. He was able to move a tractor and lowboy back over to his Scio Church Road property. Two short double trailers and a road grader is again on the Steinbach Road property so the original attorney involved with removing this equipment before is back in the picture. Also, a front end loader is on his property in Scio Township. Township attorney has filed with both Trial Court and Court of Appeals requesting sanctions based on a frivolous lawsuit. If the Township were to win it could mean reimbursement of costs and fees. The Court Receiver was also granted authority to cease the Bateson house and property, if need be, to cover costs.
- Up-date on lost dog on Scio Church Road – Stella was struck by car and killed.

PUBLIC COMMENT: Joe Zynda commented/questioned regarding the possible resident survey discussed at February board meeting.

ADJOURNMENT: Moved by Laier, supported by Havens to adjourn at 7:58 PM. Motion carried

Respectfully Submitted
Elaine Bater, Township Clerk