

**LIMA TOWNSHIP BOARD OF TRUSTEES**  
**Lima Township Hall**  
**Regular Meeting Minutes**  
**February 12, 2018**

**CALL TO ORDER:** At 6:59 PM the meeting was called to order by Supervisor Maier and opened with the Pledge of Allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, and Trustee Luick. Trustee Laier was absent. Sixteen residents of the township and one guest was also present.

**AGENDA APPROVAL:** Treasurer Havens moved, supported by Bater to approve the agenda as amended, adding under New Business – Repair of Township Bridges as requested by Luick. Motion carried

**MINUTES APPROVAL:** Trustee Luick moved, supported by Havens to approve the minutes of the regular meeting of January 8, 2018 as presented. Motion carried

**PUBLIC COMMENT:** Kim Jacobs asked a question regarding the Township Hall/Fire Station. Trinh Pifer asked a question regarding the Wolfe property at the corner of Freer and E. Old U.S. 12. Twinkie Beach identified an incorrect date in a public notice.

**TREASURER'S REPORT: Nanette Havens**

TREASURER'S REPORT	January 31, 2018
Beginning Balance CSB	\$ 164,620.65
Deposits	184,701.21
January, 2018 Payroll	(8,477.79)
January, 2018 Bills Paid	(14,782.49)
<b>CSB Checking Balance 1/31/2018 (.05% int.)</b>	<b>326,061.58</b>
Non-Maturing CD's	885,823.80
<b>Total CSB Checking &amp; CD's</b>	<b>1,211,885.38</b>
CSB Money Market	154,374.02
CSB Money Market January Interest (.20%)	26.22
<b>Total CSB Money Market</b>	<b>154,400.24</b>
Flagstar/Thornton Farms	175,863.99
Thornton Farms January Interest (.25%)	37.34
<b>Total Flagstar Checking</b>	<b>175,901.33</b>
<b>Funds Available</b>	<b>1,366,285.62</b>
<b>Total Funds</b>	<b>\$ 1,542,186.95</b>

The Treasurer anticipants revenue sharing up 1.8% for 2018/2019. Tax payments are in earlier this year then prior years and are 80% collected.

**OLD BUSINESS:**

**MCI (Midwestern Consulting) Up-date to Twp. Hall Property** – Fire Chief Arbini provided CAFA's requirements for a fire station therefore the most recent conceptual drawings also include the fire station's spacial needs. Trustee Luick stated that he has had concerns from the beginning with including CAFA in the conceptual drawings since the original motion, which passed 3 to 2, was to hire MCI to determine what kind of hall could be built for Lima Township – there was no consideration for CAFA in the motion. Luick feels that a board vote is required to go any further since it most certainly involves increased costs simply by the fact that by adding a fire station to the structure surely more infrastructure must be built into it as well, plus many technicalities would need working out. Maier countered that this is only the conceptual stage, and added that there are several advantages with having CAFA in with the Township. **Trustee Laier absent - No action taken** Due to an increase in residents' questions concerning the broadband issue, Bater suggested a survey be sent out dealing with both the township hall and broadband subject. Luick provided information he had received from attending the Capital Conference where Donna Lasinski, State Representative – District 52, spoke about a legislative bill to make broadband like a utility, giving Townships the ability to create special assessment districts. This would not burden an entire township with a special millage for broadband. Trustee Luick offered to contact Representative Lasinski to see if she was available to speak at a meeting about House Bill 4162.

**Township Hall – Remediation Up-date** – Pre-bid meeting on January 17, generated one additional quote. Two written quotes were submitted:

Protech Environmental Services:	\$1,525.00
Swat Environmental	\$1,295.00

**Moved by Luick, supported by Bater to accept the Swat Environmental bid of \$1,295.00 for radon remediation in the Township Hall, payable in full when air quality passes standard County radon tests. Motion carried**

**NEW BUSINESS:**

**Resolution: Waived Assessment & Collection of Property Transfer Fees** – This resolution will allow the township to opt-out of the collection of the State-allowed property transfer affidavit late filing fees for all property transfers within the township. A one-time resolution that allows the Township to waive a fee that has never been collected in the past. Adjacent and surrounding townships are also opting-out of this program. **Resolution was not Offered/Supported, roll-call vote is void, moved to March Board Agenda under Old Business.**

**Washtenaw Cty. Board of Public Works – Solid Waste Management Plan Amendment Resolution Request.** A sample resolution was mailed to all Washtenaw County Municipalities requesting adoption of the recently amended, state-mandated, Solid Waste Management Plan. Lima Township does not provide solid waste disposal services for residents other than recycling participation with WWRA as a special assessment. **No action taken**

**Repair of Bridges** – Trustee Luick spoke with Senator Joe Hune, while attending the Capital Conference, on ways to fund bridge repairs. Luick stated that there could be funding for half of the repairs with the Township funding the balance. Both Liberty and Klinger Road bridges were discussed by the Board. Luick offered to get exact costs from the County staff as he had already been in contact with them. Board meets in April with County Road Commission to discuss and agree on a Road Maintenance Schedule and Road Projects Contract for 2018. **No action taken**

**APPROVAL of ACCOUNTS PAYABLE AND PAYROLL:** Discussion of Victor Lillich invoice. **Luick moved, supported by Havens to pay bills (\$47,855.36) and payroll (\$9,671.80). Motion carried**

ACCOUNTS PAYABLE - FEBRUARY 12, 2018		Amount
ABRASIVE FINISHING	RECYC.BIN SNOW REMOVAL 12/12/17	25.00
ABRASIVE FINISHING	RECYC BIN SNOW REMOVAL 1/6/18 & 1/10/18	50.00
B S & A SOFTWARE	ACCESS MY GOV SEV/SUPPORT CONTR. FEB.2018 TO FEB.2019	1,526.00
BETTY ROBBINS	OFFICE AND HALL CLEANING DEC.	125.00
CARLISLE/WORTMAN ASSOC., INC.	JACKSON RD. S.U.P. PERIOD ENDING 12/31/17	297.50
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTATION PERIOD ENDING 12/31/17	595.00
CARLISLE/WORTMAN ASSOC., INC.	ST. VLAD CHURCH PERIOD ENDING 12/31/17	255.00
CHELSEA AREA CONSTRUCTION AGENCY	FEBRUARY OFFICE LEASE	1,046.45
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	175.58
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL1/25/2018	564.91
DIRECT OFFICE BUYS	TWP HALL & OFFICE SUPPLIES	150.01
DIRECT OFFICE BUYS	OFFICE SUPPLIES	211.82
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	64.00
ELAINE BATER	REIMB VEHICLE MEGNET SIGNS	44.95
IVS COMM	JAN. 2018 OFFICE PHONES #7344752246	87.50
JOHNSON'S PLUMBING & WATER, INC.	TWP. HALL MEN'S STOOL REPLAC.	252.50
KCI	ASSESSMENT NOTICES REAL MAILING EST. POSTAGE	708.70
KCI	PERSONAL PROP ST MAILING SERVICE	209.26
LOMBARDO HOMES	ESCROW BALANCE REFUND	23,653.24
MERS	CUSTOMER#811201 EMP RETIRE PLAN	854.15
MICHAEL J. KEHOE, P.C.	ST VLAD CHURCH CEMETERY EASEMENT	50.00
MIDWESTERN CONSULTING LLC	TWP. HALL PROFESS. SERVICES 11/25/17-12/30/2017	4,348.70
MIDWESTERN CONSULTING LLC	CALUS PRIVATE RD. PROFESS. SERVICES 10/28/17-12/30/17	1,425.00
RENIUS & RENIUS	ASSESSING SERVICES - JAN 2018	2,454.79
ROBERT VAN SCHOICK, JR.	CONSULTANT ESCROW BAL REFUND	692.88
THE SUN TIMES	PUBLIC NOTICE - B.O.T. 12/11/18 MINS.	84.00
THE SUN TIMES	PUBLIC NOTICE - PLANN. PUB. HEAR. 1/22/18	42.00
THE SUN TIMES	PUBLIC NOTICE - MTG MIN. 1/8/18	107.33
UNITED STATES TREASURY	2ND QTR 38-2165631 FORM 941X	13.27
VERIZON	642097789-01 TWP.HALL BROADBAND 11/29/17-12/28/17	40.82
VICTOR L. LILlich, J. D.	LEGAL SERVICES - BATESON 01/01/18-01/31/18	7,700.00
TOTAL		\$ 47,855.36

<b>PAYROLL FEBRUARY 12, 2018</b>	<b>Check #</b>	<b>Gross Pay</b>	<b>Social Security</b>	<b>Medicare</b>	<b>MERS</b>	<b>Net Pay</b>
Elaine L. Bater	1165	2,448.75	-	35.51	122.44	2,290.80
Archie L. Bradbury	1166	29.18	1.81	0.42	-	26.95
Thomas E. Caplis	1167	352.07	21.83	5.11	-	325.13
Marlene Consiglio	1168	58.36	3.62	0.85	-	53.89
Nanette L. Havens	1169	2,448.75	-	35.51	122.44	2,290.80
Else Heller	1170	820.32	-	-	41.02	779.30
Ronald A. Howdysshell	1171	29.18	1.81	0.42	-	26.95
Donald A. Laier	1172	281.42	-	4.08	14.07	263.27
Duane D. Luick	1173	281.42	-	4.08	14.07	263.27
Craig A. Maier	1174	2,448.75	-	35.51	122.44	2,290.80
Bryan A Renius	1175	1,000.00	62.00	14.50	-	923.50
Mary V. Tobin	1176	65.66	4.07	0.95	-	60.64
		<b>\$ 10,263.86</b>	<b>95.14</b>	<b>136.94</b>	<b>436.48</b>	<b>\$ 9,595.30</b>

**CORRESPONDENCE:** Covered under New Business

**REPORTS:**

**Zoning Report** for January, 2018: Tom Caplis (absent)

- No compliance permits issued
- No investigations or enforcements of violations
- Annual Zoning Report Summary 2017-2013 was included in the board packet

**Chelsea Area Construction Agency (CAC):** Greg McKenzie

- Greg McKenzie & Jim Drolett, Chair met with accountants for 2018/2019 budget preparation
- Re-elected current board
- Greg McKenzie still Treasurer

**Capital Improvements:** Ed GreenLeaf

- The past Lima Twp. survey was quite adequate, language made residents away of hall nothing more, responses were informative, 224 total responses, 66% wanted a new structure, 11% did not want anything done
- Adding-on or moving hall was extensively researched in 2011 but discontinued when no movement could be made

**CAPT/DART:** Ed GreenLeaf

- Dexter & Sylvan Townships are both considering broadband surveys much like the Linden Township survey that received 33% response from residents.
- City of Dexter - the Lansdown development was re-sold and new building is happening along the river
- Chelsea has a new council women - feels they need more diversification in their schools

**Cemeteries:** Ed GreenLeaf

- Lima Center Cemetery - new fencing needed, consider during budget preparation

**Chelsea District Library:** Elizabeth Sensoli

- Spring newsletter is out – local artwork may be submitted for cover
- Authors in Chelsea – Authors spends a day in classrooms with Kids
- Much more information on-line

**Planning Commission:** Nanette Havens

- Public hearing, 1/22/18, for property on north side of 94 entrance at Fletcher Road for rezoning from Ag to General Commercial
- Two items removed from agenda due to lack of information

**Western Washtenaw Recycling Authority (WWRA):** Nanette Havens

- Meeting later in month

**Washtenaw Area Value Express (WAVE):** Arlene Bareis

- Jim Carson is WAVE President, defeated in City Council race, will remain as member at large
- Paul Cousins will be Dexter Representative
- Bus schedule to Senior Center will change due to lack of ridership
- Job description for Dispatcher has been formulated
- Budget preparation time - consider WAVE amount

**Clerk's Report:** Elaine Bater

- 1099's and W'2 have been reported and sent out
- Qualified Voters File Training in Jackson due to major make-over of system
- New chart of accounts from State Treasury - working on spreadsheet for BS&A cross-over
- Budget preparation

**CAFA:** Craig Maier

- Joined MITTEN – central website that distributes purchase requests to all qualified vendors
- In process of purchasing mini pumper vehicle
- Next meeting is February 20th

**Supervisor's Reports:** Craig Maier

- (reported earlier in meeting) Court-appointed Receiver spend day at Bateson property, now preparing report for judge then Township waits for judge's decision
- Met with Chelsea Mayor and several other area supervisors. Will continue to meet every other month to discuss issues, coordinate events/work, exchange information and not step on toes

**PUBLIC COMMENT:** Broadband comment by Joe Zynda.

**ADJOURNMENT:** Moved by Luick, supported by Havens to adjourn at 8:38 PM. Motion carried

Respectfully Submitted

Elaine Bater, Township Clerk