

**LIMA TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING MINUTES
November 14, 2016, 7:00 p.m.**

CALL TO ORDER: The meeting was called to order by Supervisor Maier at 7:00 pm. and opened with the Pledge of Allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, and Trustees Laier and McKenzie. Also present were several residents and guests.

AGENDA APPROVAL: Laier moved, supported by Trustee McKenzie to approve the agenda as presented. Motion carried

MINUTES APPROVAL: Laier moved, supported by Treasurer Havens to approve the minutes of the Regular Meeting of October 10, 2016 with two typo corrections; the misspelling of Trustee Laier’s name on page 1 and the corrected total amount paid for Accounts Payable. Motion carried

TREASURER’S REPORT: As submitted.

TREASURER'S REPORT	October 31, 2016
Beginning Balance CSB	102,204.39
Deposits	5,471.06
Sept., 2016 Bills Paid	(21,282.81)
CSB Checking Balance 10/31/2016 (.05% int.)	86,392.64
Non-Maturing CD's	676,358.02
Total CSB Checking & CD's	762,750.66
CSB Money Market	353,687.43
CSB Money Market Oct. Interest (.20%)	59.91
Total CSB Money Market	353,747.34
Flagstar/Thornton Farms	142,092.59
Thornton Farms Oct. Interest (.25%)	30.09
Total Flagstar Checking	142,122.68
Funds Available	1,116,498.00
Total Funds	1,258,620.68

Treasurer Havens informed the board that two certificates of deposit matured this month. The L-4029 report was received from the County therefore property tax notices and invoices would be mailed out by December first.

OLD BUSINESS:

Web Site Move from County: Supervisor Maier explained that the Township was soon going to lose hosting of both the web site and email accounts by the County, and a swift and simple solution, utilized by Sylvan Township, is to have The Computer Source transfer the web site over to a different provider with little change to the site, using the same web address and giving the Township staff full access to make up-dates as needed. Cost estimate is \$500.00 – \$750.00. Emails would be through a G-mail Commercial account with a \$5 fee per email plus a yearly fee. This will give the Board time to decide if a totally new web site is required, if minor or major changes need to be made to the current site, or if the current website, as it is, will serve the needs of the Township. No action

Payroll Processing Service: Clerk Bater explained that the Pay-Systems Company was not able to add Lima Township in for the December payroll, giving the Board more time to look closer at payroll companies. No action.

Amendment to Off Premises Business & Home Occupation Zoning Ordinance Sections: A check list was presented showing all appropriate dates, actions, and documentation for action on the proposed ordinance amendment. **Moved by McKenzie, supported by Trustee Laier to adopt Resolution #2016-011**

WHEREAS, Petition 2016-007 was filed by Lima Township for an Ordinance to amend sections 2.2, 4.5, 5.22 and adding section 5.53 of the Zoning Ordinance per draft dated 10/5/2016,
 WHEREAS, recommendations and revisions for these changes came from the Lima Township Planning Commission and Township Planning Consultant,
 WHEREAS, the Planning Commission held a public hearing,
 WHEREAS, the Planning Commission has reviewed and recommended adoption, and
 WHEREAS, for the health, safety and welfare of the township residents.
NOW THEREFORE BE IT RESOLVED, The Lima Township Board of Trustees adopt an Off Premises Business and Home Occupation Amendment Ordinance to amend articles 2.2, 4.5, 5.22 and add section 5.53.

Upon a roll call vote the following voted: Ayes: Havens, McKenzie, Maier, Bater, and Laier. Nays: None Absent: None
 Supervisor Maier declared resolution adopted

NEW BUSINESS: Budget Line-Item Adjustment: Clerk Bater explained that three accounts are over budget due to the significant voter turnout of the November 8, 2016 election. **Moved by Maier, supported by Laier to transfer \$3,000.00 from Contingencies to Deputy Salaries \$660.00, Salaries – Elections \$78.00, and Office Supplies – Elections \$2, 262.00. Motion carried**

ACCOUNTS PAYABLE: Laier moved, supported by McKenzie to pay bills as presented in the amount of \$30,753.21 Motion carried.

ACCOUNTS PAYABLE - PAID NOVEMBER 14, 2016 UNLESS OTHERWISE NOTED		Amount
AIRE-FLO HEATING CO.	ANNUAL FURNACE MAINTENANCE - HALL	128.96
ARLENE BAREIS	ELECTION INSPECTOR 20 HRS	240.00
B S & A SOFTWARE	AP & GL ANNUAL SERV/SUPP CONT.	862.00
BARBARA RUTH	ELECTION INSPECTOR 20.25 HRS	243.00
BETTY ROBBINS	CO-CHAIR/INSPECTOR \$76.50 + 34.25 HRS	450.20
BETTY STOFFER	ELECTION INSPECTOR 16.5 HRS	198.00
BOLLINGER SANITATION	TWP. HALL PKING LOT - 2 HRS ROLLER	160.00
CARLISLE/WORTMAN	2016 MASTER PLAN UPDATES	722.50
CARLISLE/WORTMAN	GENERAL CONSULTATION	637.50
CHARLOTTE SCHAUER	NOV OFF/TWP.HALL CLEANING/\$14.25 SUPP.REIMB.	180.48
CHELSEA AREA CONTRUCTION AGENCY	NOV OFFICE LEASE	1,046.45
CHELSEA PRINT AND GRAPHICS LLC	ZONING ORDINANCE COPY W/BINDER FOR ENFOR.	31.54
CHRIS RENIUS	ASSESSING CONT.10/16/16-11/15/16	1,950.00
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	163.38
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL 10/26/16	378.21
CRAIG MAIER	SUPERVISOR WAGES NOV 2016	2,258.31
DAVID SNYDER	3 MOWINGS - PORTER CEMETERY	300.00
DONALD LAIER	TRUSTEE WAGES NOV 2016	258.12
DTE ENERGY	251216900018 ELEC - HALL	65.04
DUANE D LUICK	TRUSTEE 1/3 WAGE NOV 2016 NEW OFFICIAL	86.04
ELAINE BATER	CLERK WAGES NOV 2016	2,258.31
ELAINE BATER	ELEC SUPPLIES AND POSTAGE	136.70
ELECTION SOURCE	VOTER REG. ID CARDS	21.10
ELSE HELLER	SECRETARY OCT. WAGES & \$5.18 POSTAGE REIMB.	768.98
ELSE HELLER	ELECTION INSPECTOR 23.75 HRS	285.00
GERSHOM AVERY	REQUEST ESCROW RELEASE - TRAILER REMOVED FROM PROPERTY	1,500.00
GOVERNMENTAL BUSINESS SYSTEMS	ELECTION SUPPLIES	107.58
GREGORY MCKENZIE	TRUSTEE 2/3 WAGES NOV 2016 OUTGOING OFFICIAL	172.09
IVS COMM	6 OFFICE PHONES, 8-PORT SWT, ADAPTER	1,660.00
JANET ADAMS	ELECTION INSPECTOR 23.75 HRS	285.00

KCI PAID 11/28/2016	PERSONAL PROPERTY ASSESS MAILING EST. POSTAGE	51.70
KEUSCH FLINTOFT, P.C.	BEACH/LIMA CTER CEMETERY SETTLEMENT	2,669.00
LINDA S. MARTELL	ELECTION INSPECTOR 17.50 HRS	210.00
LYNN D. GRENIER	ELECTION INSPECTOR 20.75 HRS	249.00
MARY ANN WESNER	CO-CHAIR/INSPECTOR \$76.50 + 28.5 HRS	386.48
MERS	CUSTOMER#811201 EMP RETIRE PLAN	817.54
MICHAEL A. ZINK	ELECTION INSPECTOR 19.75 HRS	237.00
MICHAEL J. KEHOE, P.C.	LEGAL SERV.BEACH/LIMA CENTER CEMETERY	156.25
MICHAEL J. KEHOE, P.C.	LEGAL SERV. NS & JR LLC MTT	213.44
NANETTE HAVENS	TREASURER WAGES NOV 2016	2,258.31
OHM ENGINEERING ADVISORS	THORNTON FARMS-LOMBARDO PHASE 2A	540.50
REBECCA JOHNSON	ELECTION INSPECTOR 17.25 HRS	207.00
TANYA STRONG	ELECTION INSPECTOR 19.5 HRS	216.10
TANYA STRONG	DEPUTY CLERK WAGES 29 HOURS	448.59
THE COMPUTER SOURCE	CUSTOM DESKTOP/WINDOWS, 8GB DDR3 RAM	1,161.50
THE SUN TIMES	9/12 BD MIN, LAST DAY TO REG. NOTICE	203.00
THE SUN TIMES	PUBLIC ACCURACY TEST 11/8/16 ELEC.	21.00
THE SUN TIMES	SYNOPSIS OF MIN. 10/10/16	84.00
THE SUN TIMES	NOTICE OF GENERAL ELECTION	157.50
THOMAS S. WESNER	ELECTION INSPECTOR 25.5 HRS	306.00
TOM BATER	SG MPL, ELM, 7 DEAD TREES REMOVED - TWP. HALL	2,000.00
TOM CAPLIS	WAGES-ZONING ADMINISTRATOR	563.99
VERIZON	642097789-01 TWP.HALL BROADBAND 10/29-11/28	40.82

§ 30,753.21

REPORTS:

Zoning Report for October, 2016: Tom Caplis

- 2 new home permits
- 1 home addition
- 3 pole barns
- 1 relocate barn
- 1 fence permit
- 3 violations written or investigated for the month

Chelsea Area Construction Agency (CACA): Greg McKenzie

- The parking lot construction is completed with sidewalk repairs to be done later.
- WAVE has settled into the basement offices & Rural Reach has installed their small, outside tower.
- Permits continue to come in and income remains steady.

Capital Improvements: Ed GreenLeaf requested direction from the Board regarding the Township Hall. **McKenzie moved, supported by Laier to set a Board of Trustees Township Hall Capital Improvements Work Session on Monday, December 5, 2016 at 7:00 p.m. at the Township Hall. Motion carried.**

Cemeteries: Ed GreenLeaf

- Continuing to keep an open communication with Ms. Beach
- Supervisor Maier announced that volunteers from the Moose Club would be doing fall clean-up in the cemetery and were given firm directions to drive and park on the designated driveway only.

Chelsea District Library: Elizabeth Sensoli

- Replacing WWI project with Willow Run display
- Residents are being asked to come into the Library to help identify photos 1958-61.
- Job seekers help is available.
- Test prep and tutoring for college bound students is available.
- Run, Hide, Fight is being taught to staff

Planning Commission: Nanette Havens

- Did not meet in November

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- A load of glass was collected. \$650 was saved by not taking it to the landfill and \$350 was saved in trucking cost. It is not known if any revenue will be received.
- Averaging 697 tons a month of product
- Sales are up \$206,000
- Expenses are down an average of \$35,000

Washtenaw Area Value Express (WAVE): Arlene Bareis

- WAVE meeting was cancelled. Next meeting will be in January.

Clerk's Report: Elaine Bater

- Bater thanked her Election Inspectors for doing such a wonderful job during a long and stressful day - some did more than one job.
- On 11/8/16 the Township had 3,013 registered voters. That number is up from 2,765 voters on 8/3/2016.
- 1,673 ballots cast & 684 absentee ballots totaling 2,357 for the election.
- Voter turnout for Lima Township was 78%. County wide it was 72-74%
- Trump 1062 votes vs. Clinton 1091 votes, only 29 vote difference
- 703 absentee ballots sent out and 98% of them were returned
- At 8 a.m.-146, 10 a.m.-62, 11 a.m.-65, 1 p.m.-8, 4 p.m.-13, 6 p.m.-3, 8 p.m.-0 people in line.

Supervisor's Reports: Craig Maier

- Supervisor Maier also thanked the Election Workers for the fine job that they did.
- With the Township's registered voters over 3,000 Lima Township will be two precincts by the next election. Supervisor Maier's suggestion was to split it geographically using I-94 as the divider. Arlene Bareis, past Clerk for 38 years, recommended using the school district's boundaries as the precincts to save on ballots since so many elections involve the schools.
- E. Bateson has filed a motion on his own requesting that Judge Tim Connors recuse himself from the lawsuit with Lima Township.
- S. Fletcher Road will be tentatively closed 11/21/2016 for approximately five days for culvert work.
- Jerusalem Road bridge up-grade has narrowed it by 16"
- Liberty Road did not get State or Federal Funding for this year
- Election Day on-road parking problems and safety concerns need to be addressed when talking about Capital Improvements to the Township Hall. The Board should also consider funds that are not used for the Township Hall could be used for road projects.
- Greg McKenzie gave an update on the CAFA permanent fire chief search: 18 applications have been received and six have been selected for phone interviews. After which 2-3 candidate recommendations will be given to the CAFA Board. The CAFA Board makes the final decision and job offer.

PUBLIC COMMENT: Mary Tobin commented on Ernest Bateson's recent court motion.

ADJOURNMENT: Moved by Laier, supported by Havens to adjourn at 8:20 p.m. Motion carried.

Respectfully Submitted,

Elaine Bater, Lima Township Clerk