

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
November 13, 2017

CALL TO ORDER: The meeting was called to order by Supervisor Maier at 7:00 p.m. and opened with the pledge of allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, and Trustees Laier and Luick with many residents and guests of Lima Township in attendance.

AGENDA APPROVAL: A request to add a Fee Schedule Amendment consideration for Pre-Construction/Pre-Development Meetings to New Business was made by Supervisor Maier. **Trustee Laier moved, supported by Trustee Luick to approve the agenda as amended. Motion passed**

MINUTES APPROVAL: **Trustee Laier moved, supported by Trustee Luick to approve the minutes of the regular meeting of October 9, 2017 as presented. Motion passed**

PUBLIC COMMENT: Gary Adams spoke on the DTE gas main installation on Dexter-Chelsea Road and many other residents joined into the discussion.

TREASURER'S REPORT: As submitted.

TREASURER'S REPORT	October 31, 2017
Beginning Balance CSB	\$ 198,837.31
Deposits	4,068.86
October, 2017 Payroll	(8,905.48)
October, 2017 Bills Paid	(14,928.28)
CSB Checking Balance 10/31/2017 (.05% int.)	179,072.41
Non-Maturing CD's	783,141.68
Total CSB Checking & CD's	962,214.09
CSB Money Market	254,251.31
CSB Money Market October Interest (.20%)	43.19
Total CSB Money Market	254,294.50
Flagstar/Thornton Farms	175,753.22
Thornton Farms October Interest (.25%)	37.32
Total Flagstar Checking	175,790.54
Funds Available	1,216,508.59
Total Funds	\$ 1,392,299.13

Treasurer Havens reported that winter tax bills will be mailed at the end of November.

OLD BUSINESS:

MERS COLA Consideration – Supervisor Maier offered his thoughts by explaining that if this significant, on-going expense was adopted by the Township the annual cost would triple from approximately \$5,500 to around \$16,000, and may only give a single retiree a \$20 a month increase. He went on to say that giving a cost-of-living increase to retirees was a great thing, but the cost outweighed the benefit for the Township.

An alternative option available, which would require adoption each year, is Straight E. Funds would have to be available and may even be budgeted for. **Moved by Bater, supported by Laier to take no further action on the MERS E1 or E2 COLA options, and the Board each year consider the Straight E option for current Township retirees. Motion passed**

MCI Up-date to Twp. Hall Property – Maier gave updates on the Township Hall project: After a meeting that included the Road Commission and Township engineers, two driveways were granted. MCI is working on additional drawings and the Fire Authority Board has said to include them in the planning stage at this time. Luick questioned who is paying for the second drive and additional drawings. Maier answered that a horseshoe drive was always the plan and there have been no additional drawings attributed to the Fire Authority. Luick stated that the expenditure approval was only for Lima Township and he wants to assure taxpayers they are not paying for CAFA work.

MCI's first two spatial drawings show a 6,000 square foot building for the Township and a 3,000 square foot building for the Fire Authority. Depending on placement of the buildings, parking spaces range from 57-70 spaces and there is planning for over-flow parking in non-paved areas. Sharing of common room areas is planned as a cost savings. Luick asked what was planned for the current town hall. Maier did say it would have to be moved, sold or demolished. No action taken.

Township Hall Remediation Up-date - Only two bids have been received. One for basement radon remediation and one for asbestos shingle removal. It was suggested to contact Kleinschmidt Gutter and Roofing for an estimate. No action taken.

NEW BUSINESS:

Board of Trustees 2018 Proposed Meeting Dates - Laier moved, supported by Luick to accept the 2018 meeting dates as presented to the Board. Motion passed

January 08, 2018
February 12, 2018
March 12, 2018
(Fiscal Budget Approval)
April 09, 2018

May 14, 2018
June 11, 2018
July 09, 2018
August 13, 2018

September 10, 2018
October 08, 2018
November 12, 2018
December 10, 2018

Tax Roll Download Requests – Per Parcel Fee – Treasurer Havens explained that a fee should be charged to entities which request downloads of the entire Lima tax roll. She surveyed other Townships and charging a nominal fee for this convenience service is common. The fee proposed is based on staff time, software, equipment, and equipment maintenance.

Maier offered, supported by Luick, Resolution #2017-11 Tax Roll Download – Per Parcel Fee.

WHEREAS requests are received from real estate and mortgage companies for a download of the entire Lima Township tax roll,

WHEREAS the tax information is accessible online, however a download is much more convenient for these companies,

WHEREAS labor, equipment, and software costs are involved to fulfill these requests; and

WHEREAS a survey of other townships determined that a fee is charged for such a request,

NOW THEREFORE BE IT RESOLVED that the Lima Township Board of Trustees desires to cover the approximate cost, as closely as possible, to process these requests and authorizes a fee of .30 cents per tax parcel on each tax roll download request.

Upon roll call vote, the following voted "Aye". Laier, Bater, Maier, Havens, Luick

The following voted "Nay". None

Supervisor declared resolution adopted.

Fee Schedule Amendment consideration for Pre-Construction/Pre-Development Meetings – Maier expressed the need for a new fee based on the numerous meetings that are occurring prior to a Consultant Escrow Deposit being made. These pre-construction/pre-development meetings can and are involving township planners and engineers, costing the Township money that is never recovered even if the project continues and a consultant escrow deposit is made. Meetings with the Supervisor and/or Zoning Administrator do not require a fee. **Moved by Maier, supported by Laier, to amend the Lima Township Fee Schedule to add a \$300 fee for any pre-construction/pre-development meeting that requires the attendance of the township planner or engineer. Motion passed**

APPROVAL of ACCOUNTS PAYABLE AND PAYROLL: Laier moved, supported by Luick to pay bills (\$62,108.02) and payroll (\$11,226.94) as presented. Motion passed

ACCOUNTS PAYABLE - NOVEMBER 13, 2017		Amount
B S & A SOFTWARE	AP & GL ANNUAL SERV/SUPP CONT.	870.00
BETTY ROBBINS	OFFICE AND HALL CLEANING	87.50
CARLISLE/WORTMAN ASSOC., INC.	ORDINANCE UPDATES PERIOD ENDING 9/30/17	25.00
CARLISLE/WORTMAN ASSOC., INC.	ST.VLAD PERIOD ENDING 9/30/17	42.50
CARLISLE/WORTMAN ASSOC., INC.	JACKSON RD.SUP PERIOD ENDING 9/30/17	170.00
CARLISLE/WORTMAN ASSOC., INC.	HALL REVIEW & ORDINANCE WK PERIOD ENDING 9/30/17	722.50
CHELSEA AREA CONSTRUCTION AGENCY	NOV. OFFICE LEASE	1,046.45
CHRIS RENUIS	ASSESSING SERVICES - OCT 2017	2,454.79
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	161.28
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL10/17/17	363.10
DAVID SNYDER	OCT 2 MOWINGS - PORTER CEMETERY	200.00
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	78.03
ELAINE BATER	REIMB SUPPLIES FOR NEW VOTING SYS	146.77
ELAINE BATER	PAYROLL/W-2 MATE SOFTWARE REIMB.	168.95
IVS COMM	OCT. 2017 OFFICE PHONES #7344752246	87.50
MERS	CUSTOMER#811201 EMP RETIRE PLAN	872.09
MICHAEL J. KEHOE, P.C.	REDDEMAN FARM 2017	75.00
MICHAEL J. KEHOE, P.C.	STVLAD CHURCH CEMETERY	175.00
MIDWESTERN CONSULTING LLC	HALL CONCEPTUAL SITE PLAN 9/19/17-9/30/17	660.00
NANETTE HAVENS	POSTAGE REIMBURSEMENT	588.00
PETTY CASH	REPLENISHMENT	17.82
PRINTING SYSTEMS, INC.	ELECTION SUPPLIES - NEW VOTING SYSTEM	390.55
SONS & DAUGHTERS, INC.	MOWINGS HALL(5) & LIMA CEM(2)	800.00
THE COMPUTER SOURCE	EMAIL ACCTS, & ELECTION SERV.CALLS	315.00
THE SUN TIMES	PUBLIC NOTICE - LAST DAY REGISTER VOTE	65.00
THE SUN TIMES	PUBLIC NOTICE - ACC.TEST & SYNOPSIS SEPT MTG.	126.00
THE SUN TIMES	PUBLIC NOTICE - NOV.ELEC, ORD.AMEND. & SYNOPSIS OCT.MTG.	409.50
VERIZON	642097789-01 TWP.HALL BROADBAND 09/29/17-10/28/17	40.82
VICTOR L. LILLICH, J. D.	LEGAL SERV-BATESON/TWP HALL 09/01/17-09/30/17	1,102.50
VICTOR L. LILLICH, J. D.	LEGAL SERV-BATESON/ZONING 10/01/17-10/31/17	3,272.50
WASHTENAW COUNTY TREASURER	P.R.E. 9/2017 CUST.#5013	241.48
WASHTENAW CTY ROAD COMMISSION	2017 FINAL ROAD PROJECTS BILLING	46,332.39
TOTAL		\$ 62,108.02

11/13/17 Payroll Employee Name	Check #	Gross Pay	Social Security	Medicare	MERS	Net Pay
Elaine L. Bater	1128	2448.75	0.00	35.51	122.44	\$ 2,290.80
Thomas E. Caplis	1129	548.82	34.03	7.96	0.00	\$ 506.83
Nanette L. Havens	1130	2448.75	0.00	35.51	122.44	\$ 2,290.80
Else Heller	1131	899.07	0.00	0.00	33.33	\$ 865.74
Donald A. Laier	1132	281.42	0.00	4.08	14.07	\$ 263.27
Duane D. Luick	1133	281.42	0.00	4.08	14.07	\$ 263.27
Craig A. Maier	1134	2448.75	0.00	35.51	122.44	\$ 2,290.80
Linda S. Martell	1135	208.08	0.00	0.00	0.00	\$ 208.08
Betty J. Robbins	1136	451.32	0.00	0.00	0.00	\$ 451.32
Arlys E. Spink	1137	232.56	0.00	0.00	0.00	\$ 232.56
Betty Jane Stoffer	1138	235.62	0.00	0.00	0.00	\$ 235.62
Tanya R. Strong	1139	577.31	23.84	5.58	0.00	\$ 547.89
Mary Ann Wesner	1140	469.68	0.00	0.00	0.00	\$ 469.68
Thomas S. Wesner	1141	201.96	0.00	0.00	0.00	\$ 201.96
Linda S. Martell	1142	36.72	0.00	0.00	0.00	\$ 36.72
Thomas S. Wesner	1143	36.72	0.00	0.00	0.00	\$ 36.72
Else Heller	1144	36.72	0.00	0.00	1.84	\$ 34.88
Total		\$ 11,843.67	57.8700	128.2300	430.6300	\$ 11,226.94

checks issued 11/16/17

CORRESPONDENCE: Waterloo Township Board - Notice of Updated Master Plan**REPORTS:****Zoning Report** for October 2017: Tom Caplis (absent)8 **Compliance Permits:**

- 11640 Jerusalem Rd. Porch Replacement
- 2142 Walnut Way Pole Barn
- 8367 Crab Apple Fence
- 13483 Trinkle Rd. Garage
- 12100 Trinkle Rd. Home Addition
- 8370 Crab Apple Fence
- 10053 Dexter-Chelsea Fence
- 8370 Crab Apple Deck

One investigation of commercial vehicle complaint in a residential area – not verified, remains open.

Chelsea Area Construction Agency (CAC): Greg McKenzie

- Meeting was held 10/12/17 - MDEQ issue is on-going and proceeding, may have negotiations
- Increased Inspector's pay \$1.00, but did not increase inspection fee – being made up by amount of inspections
- Sharon Township dispute – no action at this time
- No December meeting schedule

Capital Improvements: Ed GreenLeaf – Covered earlier in meeting.

CAPT/DART: Ed GreenLeaf (absent)

Cemeteries: Ed GreenLeaf (absent)

- Supervisor Reported the Moose Lodge still plans a fall clean-up as soon as all leaves have fallen.

Chelsea District Library: Elizabeth Sensoli

- Library is taking the incident of man charged with exposing himself to a minor very serious.

Planning Commission: Nanette Havens

- No meeting held in October

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Revenue is up \$191,000, expenses are also up \$35,0000. Prices usually go down in winter.
- WWRA has not had to use any of the County assessment – planning to use funds to purchase two truck
- Requesting like and share on new Facebook page
- Job posting is now on-line for viewing

Washtenaw Area Value Express (WAVE): Arlene Bareis

- Held meeting on October on 10/31/2017
- Long-time dispatcher is retiring and Micheline in 2020
- Applied and was approved for JART funding of \$88,000
- Dexter contract was signed \$18,500 and \$16,500
- Need for over-flow drivers

Clerk's Report: Elaine Bater

- Held election on November 7, 2017 – Mental Health and CAFA proposals failed and WISD proposal passed in Lima Township.
- All voters voted for both Mental Health and WISD, however six voters did not vote on the CAFA proposal.
- Some voters did notice the new voting scanner, but most did not – which is good.
- Budget is now on the web page for viewing.
- Bill is being introduced that would mandate republican or democrat declared primary ballots.

CAFA: Craig Maier

- One Fire Engine was taken out-of-service. Prices are being compared while deciding on what to purchase.
- Chief plans to visit all the different Townships to inform residents on how millage funds will be spent.
- Posting for the three new positions is planned around June 2018 and hiring in early 2019.
- A disturbing email was sent to Township Board Members with inaccuracies and un-truths. Chief is handling situation.

Supervisor's Reports: Craig Maier

- 2018 MDOT/County Road/Bridge Project Meeting was attended – Contractor will resurface next year: N. Fletcher to Freer on Old US 12, N. Fletcher to Seitz Dr. and S. Fletcher in Front of Stivers and Truck Stop. Liberty Road did not make the repair list again this year, but continues to be considered. N. Dancer Road culvert is still an issue.
- It was decided that 4" instead of 6" of limestone will work to cap more road miles with the same amount of materials.
- Count of Appeals denied all Bateson motions and Judge Connors is again the governing court. Current information is that Mr. Batson is ill and everything is on hold, although our attorney will continue to proceed with the Township's business.

PUBLIC COMMENT: Don Laier announced the Senior's Dinner on Friday, 11/17/17 and a surprise he discovered while combining corn.

ADJOURNMENT: Moved by Laier, supported by Havens to adjourn at 8:47 p.m. Motion passed

Respectfully Submitted
Elaine Bater, Township Clerk

