

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
October 9, 2017

CALL TO ORDER: The meeting was called to order by Supervisor Maier at 7:00 p.m. and opened with the pledge of allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, and Trustees Laier and Luick with many residents and guests of Lima Township in attendance.

AGENDA APPROVAL: Trustee Luick asked that MCI (Midwestern Consulting Inc.) be added to Old Business for any updates on the Township Hall. **Trustee Laier moved, supported by Trustee Luick to approve the agenda as amended. Motion passed**

MINUTES APPROVAL: Trustee Laier moved, supported by Trustee Luick to approve the minutes of the regular meeting of September 11, 2017 as presented. **Motion passed**

PUBLIC COMMENT: Florence Beach read a letter to the Board regarding Lima Cemetery. Tyler Remington and Ben Valley from Holland Engineering spoke and answered questions concerning the DTE gas main installation along Dexter-Chelsea Road.

TREASURER'S REPORT: As submitted.

TREASURER'S REPORT	September 30, 2017
Beginning Balance CSB	163,712.76
Deposits	67,305.57
September, 2017 Payroll	(10,625.24)
September, 2017 Bills Paid	(21,555.78)
CSB Checking Balance 9/30/2017 (.05% int.)	198,837.31
Non-Maturing CD's	783,141.68
Total CSB Checking & CD's	981,978.99
CSB Money Market	254,209.52
CSB Money Market September Interest (.20%)	41.79
Total CSB Money Market	254,251.31
Flagstar/Thornton Farms	175,717.11
Thornton Farms September Interest (.25%)	36.11
Total Flagstar Checking	175,753.22
Funds Available	1,236,230.30
Total Funds	1,411,983.52

Treasurer Havens reported two certificate of deposits were renewed at 1.35% - a rate higher than previously. 110 parcel owners are delinquent in paying summer property taxes. Summer Property Tax Administration Fee income to date is \$21,977.

OLD BUSINESS: Township Hall – Radon Tests Results. Additional tests were taken in the Hall with similar results to the first tests. Supervisor Maier will supply the emailed results. Currently no quotes/bids have been received for remediation. Written bid sheets will be printed and given out to assure that the work being requested is clearly stated, all bidders are quoting on the same work, and the Township has the quote in writing. **No action taken**

MCI Up-Date to Twp. Property – Maier is in the process of setting up a meeting with County Engineers to determine possible driveway(s) accesses. According to Supervisor Maier without knowing where the driveway(s) are it is impossible to define a building. The Fire Authority is serious in considering a station on government property rather than continuing to lease property. Currently it appears there is enough property to add building space.

NEW BUSINESS: Offices/Township Hall Cleaning Bids – Two verbal bids: Michelle DuFont \$30.00/hour and Betty/Jim Robbins \$25.00/hour. Supervisor Maier recommended hiring Betty and Jim Robbins. **Bater moved, supported by Laier to hire Betty and Jim Robbins based on their price and availability to clean both the Township offices and Hall. Motion passed**

MERS COLA Report – Maier urged the Board to take some time to review the MERS report since the cost would be a significant, on-going expense for the Township. **Bater moved, supported by Laier to table any action on the MERS COLA expenditure. Motion passed**

Multiple Residences and Guest Houses Ordinance Change – Treasurer Havens explained that all guest house references were removed because leaving it in the ordinance would make enforcement of that ordinance problematical for the Zoning Administrator. Minimum requirements were developed for seasonal worker housing, and the provision for an additional single-family home on a lot that was over 40 acres was removed. The Planning Commission determined that a home should be on its own lot with a separate parcel identification. **Bater moved, supported by Laier that the Lima Township Board of Trustees accept the Planning Commission’s and Township Planner’s recommendations for changes to Article 5 General Provisions and Supplementary Regulations specifically regarding guest houses, housing for seasonal workers and additional single-family homes, sections 4.5, 5.4, 5.30 as well as adding section 5.55 of the Zoning Ordinance since it was duly published and a public hearing was held, this is to secure the health, safety and welfare of the Township Residents. Roll Call Vote. Laier: Aye, Bater: Aye, Maier: Aye, Havens: Aye, Luick: Aye. Motion passed**

APPROVAL of ACCOUNTS PAYABLE AND PAYROLL: Laier moved, supported by Luick to pay bills (\$14,928.28) and payroll (\$8,905.48) as presented. Motion passed

	Accounts Payable - October 9, 2017	Amount
CARLISLE/WORTMAN ASSOC., INC.	JACKSON RD.SUP PERIOD ENDING 8/31/17	85.00
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSUL. PERIOD ENDING 8/31/17	1,367.50
CHELSEA AREA CONSTRUCTION AGENCY	OCT. OFFICE LEASE	1,046.45
CHRIS RENIUS	ASSESSING SERVICES - SEPT 2017	2,454.79
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	161.30
DAVID SNYDER	SEPT 2 MOWINGS - PORTER CEMETERY	200.00
DIRECT OFFICE BUYS	PKG. TAPE AND DATE STAMP	26.47
DTE ENERGY	9100 105 6532 3 ELEC - TWP HALL	85.98
ELAINE BATER	ABSENTEE APPL.& BALLOT POSTAGE	441.00
ELAINE BATER	REIMB LED COMPUTER MONITOR 21.5"	189.58
ELAINE BATER	REIMB KEYS/ID RINGS FOR VOTING MACHINES	30.16
IVS COMM	SEPT. 2017 OFFICE PHONES #7344752246	87.50
MERS	CUSTOMER#811201 EMP RETIRE PLAN	905.46
MICHAEL J. KEHOE, P.C.	GENERAL LEGAL WORK - LEGAL SERVICES	25.00
MICHAEL J. KEHOE, P.C.	CAESER ZONING VIOLATION	312.50
MICHAEL J. KEHOE, P.C.	STVLAD CHURCH CEMETERY EASEMENT	250.00
MICHAEL J. KEHOE, P.C.	REDDEMAN FARMS 2017 MTT	375.00
MIDWESTERN CONSULTING LLC	SERVICES 7/29/17-9/19/17 CONCEPTUAL SITE PLAN	1,534.75
NANETTE HAVENS	OFFICE SUPPLIES,COLOR PAPER, WINDOW SEC. ENVELOPES	189.87
SCOTT CROSBY	REFUND BALANCE CONSULTANT DEP.	2,678.00
SPEARS FIRE & SAFETY SERVICES	3 FIRE EXT.MAINT/TWP. HALL	137.50
THE SUN TIMES	PC PUBIC HEARING 9/25/17	52.50
TOM BATER	TREE STUMP GRINDING	750.00
UNITED STATES TREASURY	38-2165631 FORM 941 3RD QTR 2017	1,491.14
VERIZON	642097789-01 TWP.HALL BROADBAND 08/29-09/28	40.82
WASHTENAW COUNTY TREASURER	08/17 MTT/STC INVOICE REAL PROP.TAX ADJUST.	10.01
Total		14,928.28

PAYROLL – OCTOBER 9, 2017

Employee Name	Check #	Gross	Social Security	Medicare	MERS	Net Pay
Elaine L. Bater	1120	2,448.75	-	35.51	122.44	2,290.80
Thomas E. Caplis	1121	424.56	26.32	6.16	-	392.08
Nanette L. Havens	1122	2,448.75	-	35.51	122.44	2,290.80
Else Heller	1123	811.78	-	-	40.59	771.19
Donald A. Laier	1124	281.42	-	4.08	14.07	263.27
Duane D. Luick	1125	281.42	-	4.08	14.07	263.27
Craig A. Maier	1126	2,448.75	-	35.51	122.44	2,290.80
Tanya R. Strong	1127	371.71	23.05	5.39	-	343.27
Total		9,517.14	49.37	126.24	436.05	\$ 8,905.48

CORRESPONDENCE: Anonymous letter of complaint was forwarded to County.

REPORTS:

Zoning Report for August 2017: Tom Caplis

4 Compliance Permits:

- 1511 Nathan Trail Pole Barn
- 8280 Crab Apple Addition
- 1455 N. Dancer Pole Barn
- 874 Hickory Hollow New House

4 Enforcement (Violation written or Investigated):

- Inspect blight complaint at 2651 N. Dancer Rd.
- Inform proprietor of ordinance concerning festoon signs and used car sales.
- Inspect C3 Services site – off-premise business activity appears to have ceased.
- Investigate property line complaint near Upland Hills.

Chelsea Area Construction Agency (CAC): Greg McKenzie (absent)

Capital Improvements: Ed GreenLeaf – Covered earlier in meeting.

CAPT/DART: Ed Greenleaf

- Sharon Broadband YES. Lyndon passed bond proposal for fiber optic network - Sharon Township would like to do the same on May Ballot and wants other townships to consider joining. Information packet will be given to Board.

Cemeteries: Ed Greenleaf

- Noted letter from Twinkie Beach and read to Board at beginning of meeting regarding volunteers and vandalism in the cemetery.

Chelsea District Library: Elizabeth Sensoli (absent)

- Maier noted that the library is in collaboration with City of Chelsea and the American Legion Post to celebrate Veteran's Day on Saturday, November 11th.

Planning Commission: Nanette Havens

Public Hearing was held on Guest houses, Worker Housing, and Additional House on Parcels over 40 acres.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Considering replacing equipment/trucks with extra funds.
- Recycling is down 480 tons from last year most likely due to not receiving any product from Ann Arbor.
- Revenue is up \$199,500
- Costs are up \$25,500
- 9.5 tons of U of M's water bottles were taken in after a Saturday football game. U of M paid WWRA \$355/ton of recyclables, averaging 60/tons a day for a week

Washtenaw Area Value Express (WAVE): Arlene Bareis

- Approved 3% increase in 2018 Budget
- Working on Cost-per-ride figure
- Long-time Board Member resigned
- WAVE is hiring Bus Drivers
- In-service training was conducted on Distracted Drivers
- Approved Pass-through contract AATA Federal Funds approximately \$320,000

Clerk's Report: Elaine Bater

- Over \$1,600.00 was invoiced out to Dexter Community School District and has already been paid.
- 479 absentee applications have been mailed out.
- 240 Ballots have been mailed out
- Clerk and Deputy Clerk have been trained on new voting equipment and soon election workers will have training.

CAFA: Craig Maier

- CAFA millage increase proposal is on November ballot, if passed, will allow CAFA to fully staff fire stations and replace equipment.
- One Fire Engine was taken out-of-service due to not passing D.O.T. inspection, three others are still available.

Supervisor's Reports: Craig Maier

- Appreciation goes out to the Chelsea Crew of the Washtenaw County Road Commission for completing all the road projects in Lima and all the extra work that was able to be accomplished.
- The Road Commission is also very appreciative of the Township having all road projects decided on well in advance so that materials can be ordered.

PUBLIC COMMENT: Howard Sias commented on repairing the long forgotten township bridges. Arlene Bareis spoke on road conditions of S. Fletcher and Seitz Drive. Don Laier remarked on the One-room School House reunion on 9/26/17, medical marijuana card holders, and pipeline protesters that were present in the Township.

ADJOURNMENT: Moved by Laier, supported by Luick to adjourn at 8:32 p.m. Motion passed

Respectfully Submitted

Elaine Bater, Township Clerk