

**LIMA TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
October 10, 2016, 7:00 P.M.**

**CALL TO ORDER:** The meeting was called to order by Supervisor Maier at 7:00 pm. and opened with the Pledge of Allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, and Trustees Laier and McKenzie. Also present were several residents and guests.

**AGENDA APPROVAL:** Laier moved, supported by Havens to approve the agenda with one addition to Old Business: Florence Beach/Lima Center Cemetery Settlement Motion Revision from August 8, 2016. Motion carried

**MINUTES APPROVAL:** McKenzie moved, supported by Laier to approve the minutes of the Regular Meeting of September 12, 2016 as submitted. Motion carried

**PUBLIC COMMENT:** Susan Filipiak thanked the Township Board and Planning Commission for not changing the noise ordinance. Gary Adams inquired about the status of the Non-Motorized Pathway Project and the Hi-Speed Rail as they both affect Township residents.

**TREASURER’S REPORT: As submitted.**

TREASURER'S REPORT	September 30,2016
Beginning Balance CSB	138,841.81
Deposits	62,099.21
Transfer from Money Market	50,000.00
August, 2016 Bills Paid	(148,736.63)
<b>CSB Checking Balance 9/30/2016 (.05% int.)</b>	<b>102,204.39</b>
Non-Maturing CD's	676,358.02
<b>Total CSB Checking &amp; CD's</b>	<b>778,562.41</b>
CSB Money Market	403,625.63
CSB Money Market Sept. Interest (.20%)	61.80
Transfer to General Fund	(50,000.00)
<b>Total CSB Money Market</b>	<b>353,687.43</b>
Flagstar/Thornton Farms	142,063.48
Thornton Farms Sept. Interest (.25%)	29.11
<b>Total Flagstar Checking</b>	<b>142,092.59</b>
<b>Funds Available</b>	<b>1,132,249.84</b>
<b>Total Funds</b>	<b>1,274,342.43</b>

**OLD BUSINESS:**

**Web Site Design Bids:** The Township Board received a late proposal for web design from the Shumacher Technology Group, LLC. **No Action**

**Florence Beach/Lima Center Cemetery Settlement Motion Revision from August 8, 2016:** Supervisor Maier explained that Florence Beach had the work done on her property and paid for it prior to her receiving the Township Board’s proposed settlement agreement. The original agreement stated that payment would be made to McLennan Landscape. As a compromise, a new settlement agreement, devised by both side’s Attorneys, would be to issue a check to Keusch Flintoft, P.C. – The Attorney Company representing Florence Beach. **McKenzie moved, supported by Laier that the Board revise the August 8, 2016 Florence Beach settlement motion, and authorize payment of \$2,669.00 to**

**Keusch Flintoft, P.C. once the work has been confirmed as completed, and an invoice and receipt of payment of at least \$2,669.00 is presented to the Township. Motion carried**

**Payroll Processing Service:** Quote was received from Pay Systems, however there was not adequate time to compare with Paychex quote. Also, the Township is still waiting for the quote proposal from ADP Processing. **Bater moved, supported by Laier to table payroll processing services action to get three provider quotes. Motion carried**

**Amendment to Off Premises Business & Home Occupation Ordinance:** McKenzie moved, supported by Laier to table any action on amendments to the Off Premises Business & Home Occupation Ordinance pending compilation of all documentation. Motion carried

**ACCOUNTS PAYABLE:** Laier moved, supported by McKenzie to pay bills as presented in the amount of \$21,282.81 with approval to pay the AT&T invoice that has yet to come in this month. Motion carried.

ACCOUNTS PAYABLE - PAID OCTOBER 10, 2016 UNLESS OTHERWISE NOTED		Amount
A T & T PAID 10/19/2016	SEPT 2016 OFFICE PHONES	205.76
ALLIED-EAGLE SUPPLY-ANN ARBOR	CLEANING SUP. FOR OFFICE	8.84
CARLISLE/WORTMAN	ORDINANCE UPDATES	382.50
CARLISLE/WORTMAN	2016 MASTER PLAN UPDATES	1,615.00
CARLISLE/WORTMAN	GENERAL CONSULTATION	347.50
CHARLOTTE SCHAUER	OCT OFFICE/TWP.HALL CLEANING	166.23
CHELSEA AREA CONSTRUCTION AGENCY	OCT OFFICE LEASE	1,046.45
CHELSEA PRINT AND GRAPHICS LLC	HIGH YD PRTER INK, SUPPLIES	133.12
CHRIS RENIUS	ASSESSING CONT.09/16/16-10/15/16	1,950.00
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	140.86
CRAIG MAIER	SUPERVISOR WAGES OCT 2016	2,258.31
DAVID SNYDER	3 MOWINGS - PORTER CEMETERY	300.00
DONALD LAIER	TRUSTEE WAGES OCT 2016	258.12
DORNBROS SIGN, INC.	48X48 VOTING AREA AHEAD ROADSIGN	817.30
DTE ENERGY	251216900018 ELEC - HALL	35.58
ELAINE BATER	CLERK WAGES OCT 2016	2,258.31
ELAINE BATER	ELEC. POSTAGE,OFF SUPPLIES	461.55
ELSE HELLER PAID 10/13/2016	SECRETARY SEPT. WAGES & \$4.82 POSTAGE REIMB.	824.31
GREGORY MCKENZIE	TRUSTEE WAGES OCT 2016	258.12
MERS	CUSTOMER#811201 EMP RETIRE PLAN	851.93
MICHAEL J. KEHOE, P.C.	LEGAL SERV. REDDEMAN FARMS S.U.P.	50.00
MICHAEL J. KEHOE, P.C.	LEGAL SERV BEACH CEMETERY REIMB. REQUEST	131.25
MICHIGAN TOWNSHIPS ASSOCIATION	TRUSTEE-GUIDE	31.50
MICHIGAN TOWNSHIPS ASSOCIATION	CLERKS-GUIDE	31.50
NANETTE HAVENS	TREASURER WAGES OCT 2016	2,258.31
SONS & DAUGHTERS, INC.	SEPT MOWINGS HALL(5) & LIMA CEM(3)	950.00
SPEARS FIRE & SAFETY SERVICES	FIRE EXT SERVICE TWP HALL	55.00
TANYA STRONG	DEPUTY CLERK WAGES SEPT 2016, MILEAGE REIM.	347.97
THE COMPUTER SOURCE	GIGABITSWITCH, CONF & NETWORK	574.00
THE COMPUTER SOURCE	240GB SSD, INSTALL BS&A,NETWORK,WINDOWS	444.00
THE SUN TIMES	PLANNING MTG 9/16/16 NOTICE	28.00
TOM CAPLIS	ZONING ADMIN SEPT 2016	420.00
VERIZON	642097789-01 TWP.HALL BROADBAND 9/29-10/28	40.82
WASHTENAW COUNTY TREASURER	P.R.E. INV. 8/16/16 ACC#100468	169.43
WASHTENAW COUNTY TREASURER	B.O.R. INV.7/16/16 ACC#100468	24.60
WASHTENAW CTY ROAD COMMISSION	FINAL 2016 REDDEMAN FARM ROAD MAINT PROJ.	1,406.64

21,282.81

**CORRESPONDENCE:** HVA is celebrating their 35<sup>th</sup> Anniversary Fall Festival, Saturday, 10/15/16 1-4 p.m., HVA Main Campus. They are also offering Adventure Medical Response Training for ages 14 and older, Friday, 11/4/16 6-9 p.m.

**REPORTS:**

Zoning Report for September, 2016: Tom Caplis

- 2 new home permits
- 1 setback enforcement issue

Chelsea Area Construction Agency (CACA): Greg McKenzie

- Quarterly meeting is scheduled for 10/20/16
- Parking lot construction is well under way with completion scheduled for the end of October.
- Business is still doing well for CACA.

Capital Improvements: Ed GreenLeaf - Absent

Cemeteries: Craig Maier

- Some millings for the Construction Agency Parking Lot project are being used in the drive lanes of the Lima Center Cemetery to ease travel through the cemetery.

Chelsea District Library: Elizabeth Sensoli

- Residents are being asked to come into the Library to help identify photos.
- Job seekers help is available.
- Test prep and tutoring for college bound students is available.
- Offering software help

Planning Commission: Nanette Havens

- The public hearing for Off Premises Business and Home Occupation ordinance was held on 9/26/16.
- Planning Commission is recommending to the Board to make no revisions to the noise requirements in Zoning Ordinance.

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Glass, any color, can be recycled if separated in bin. Indiana Company will pick up once 25 tons are collected – approximately 4-6 weeks. WWRA site will also have a glass bin for collection.
- Averaging 612 tons a month of product
- Sales are up \$167,600
- Expenses are down an average of \$27,500
- The State agreed not to increase the cost for prison crew labor & a contract was signed which had not been done in the past.

Washtenaw Area Value Express (WAVE): Arlene Bareis

- Ridership is up on some routes
- Two retired vehicles were sold for \$14,000
- The next meeting, 4<sup>th</sup> Tuesday of the month, will be held at the new office in the CACA Building.
- Through a 2013 Financial Audit it was discovered that a formula was incorrect and \$32,000+ was returned to WAVE from AATA/MDOT.
- A Master Agreement with MDOT has been signed so contracts can now be written.

Clerk's Report: Elaine Bater

- 501 permanent absentee ballots have been mailed out to all those currently on the list.
- There are sample ballots for the November election on the Township website (Chelsea and Dexter Schools) under the Election Page.
- Absentee Ballot application is also available on website.

Supervisor's Reports: Craig Maier

- As of October 10, 2016 Jerusalem Road will be closed between Dancer and Steinbach Roads for bridge repair/preventative maintenance. The Road Commission will be covering the entire cost of the work.
- CAFA has a special meeting 10/13/16 for union negotiations and Chief contract discussions mostly in closed sessions. Meetings will be moved in October through CAFA's fiscal year to the 4<sup>th</sup> Tuesday of the month in the evenings. October's meeting will be on 10/25/2016 at 7 p.m.
- Greg McKenzie gave an update on The CAFA Permanent Fire Chief search: The application process is drawing to a close this week. The committee will review the resumes and determine if phone or face to face interviews or both is desired, and for which candidates. The committee will make a recommendation to the CAFA Board, and the CAFA Board will make an offer to the candidate of choice.

**PUBLIC COMMENT: Greg McKenzie spoke on his 16 years of service on the Township Board.**

**ADJOURNMENT: Laier moved, supported by Havens to adjourn at 8:13 p.m. Motion carried**

Respectfully Submitted,  
Elaine Bater, Lima Township Clerk