

LIMA TOWNSHIP BOARD OF TRUSTEES
Lima Township Hall
Regular Meeting Minutes
January 8, 2018

CALL TO ORDER: The meeting was called to order by Supervisor Maier at 6:58 PM and opened with the Pledge of Allegiance. Present was Supervisor Maier, Clerk Bater, Treasurer Havens, and Trustees Laier and Luick. Also present were twelve residents and one guest of the Township.

AGENDA APPROVAL: Trustee Laier moved, supported by Luick to approve the agenda as amended, adding under **New Business – Discussion to Schedule future Township Hall Public Meeting.** Motion carried

MINUTES APPROVAL: Trustee Laier moved, supported by Luick to approve the minutes of the regular meeting of **December 11, 2017** as presented. Motion carried

PUBLIC COMMENT: Arly Spink asked a question regarding the Township Hall which generated discussion.

TREASURER'S REPORT: As submitted

TREASURER'S REPORT	December 31, 2017
Beginning Balance CSB	\$ 165,575.60
Deposits	22,170.24
December, 2017 Payroll	(10,372.40)
December, 2017 Bills Paid	(12,752.79)
CSB Checking Balance 12/31/2017 (.05% int.)	164,620.65
Non-Maturing CD's	884,854.19
Total CSB Checking & CD's	1,049,474.84
CSB Money Market	254,336.30
CSB Money Market December Interest (.20%)	37.72
Purchase CD #14 Ann Arbor State Bank	(100,000.00)
Total CSB Money Market	154,374.02
Flagstar/Thornton Farms	175,826.66
Thornton Farms December Interest (.25%)	37.33
Total Flagstar Checking	175,863.99
Funds Available	1,203,848.86
Total Funds	\$ 1,379,712.85

The Treasurer's report included figures of \$174,245.07 collected in property taxes and \$58,977.03 received in winter property tax administration fee income.

\$100,000 CD was opened at Ann Arbor State Bank at 1.5%.

OLD BUSINESS:

Retiree 2% COLA Payment Consideration for 2018 (MERS) – Estimate provided by MERS for this benefit was \$3,350. Supervisor Maier expressed his concern that the amount paid to MERS by the Township for the one-time payment was far greater than the amount paid to the four current retirees. As part of a group discussion it was determined that the MERS estimate must account for the small percentage amount that a payment, such as being proposed, would cost in the future as it must be added to each retiree's account balance. **Luick moved, supported by Laier to approve the one-time, 2% approximate COLA payment of \$3,350 for the current 2018 retirees.** Motion carried

MCI Up-date to Twp. Hall Property – Most recent conceptual drawings were available for viewing. **No action taken**

Township Hall – Remediation Up-date – Eight contractors were contacted to attend a mandatory, pre-bid meeting on 1/17/18 in hopes of generating more bids. **No action taken**

NEW BUSINESS:

12/31/17 Expired Board Appointment Positions and Re-Appointments – Maier moved, supported by Laier to re-appoint all 12/31/2017 expiring Commission and Board members for new terms as presented. Motion carried

Zoning Board of Appeals (3 year Term)	Expired
Neil Adams	12-31-17
Planning Commission (3 Year Term)	Expired
Howard Sias	12-31-17
Kenneth Prielipp, Sr.	12-31-17
Chelsea Area Fire Authority (2 Year Term)	Expired
Craig Maier	12-31-17
Ron Howdyshell (Alternate)	12-31-17
Chelsea District Library (4 Year Term)	Expired
Elizabeth Sensoli	12-31-17
Washtenaw County Consortium for Solid Waste Management (WCCSWM) (2 Year Term)	
Nanette Havens	12-31-17
Greg McKenzie (Alternate)	12-31-17

Resolution for Poverty Exemption – Resolution #2018-001 was offered by Maier and supported by Laier. Upon roll call vote, the following voted “Aye”. Laier, Bater, Maier, Havens, Luick. The following voted “Nay”. None. The Supervisor declared the resolution adopted.

Discussion to Schedule Future Township Hall Public Meeting – Trustee Luick expressed his desire to have input from all the taxpayers because this is the largest expenditure the township has ever made. An April date was discussed since March already has a budget meeting. No action taken.

APPROVAL of ACCOUNTS PAYABLE AND PAYROLL: Laier moved, supported by Luick to pay bills (\$14,585.44) and payroll (\$8,477.79) with the addition of DTE when it comes in. Motion carried

ACCOUNTS PAYABLE - JANUARY 8, 2018		Amount
ABRASIVE FINISHING	#65134 RECY.SNO REMOV 12/14/17	25.00
ABRASIVE FINISHING	#65194 RECY.SNO REMOV 12/26/17	25.00
AMERICAN LEGION POST 31	FLAGS & MARKERS MEMORIAL DAY 2017	300.00
ANN ARBOR MOOSE LODGE 1253	CONSULTANT ESCROW BAL REFUND	500.00
BETTY ROBBINS	OFFICE AND HALL CLEANING DEC.	200.00
CARLISLE/WORTMAN ASSOC., INC.	JACKSON RD.SUP PERIOD ENDING 11/30/2017	1,190.28
CARLISLE/WORTMAN ASSOC., INC.	ORDINANCE UPDATES PERIOD ENDING 11/30/2017	26.25
CARLISLE/WORTMAN ASSOC., INC.	GENERAL CONSULTATION PERIOD ENDING 11/30/2017	425.00
CARLISLE/WORTMAN ASSOC., INC.	ST VLAD CHURCH PERIOD ENDING 11/30/2017	42.50
CHELSEA AREA CONSTRUCTION AGENCY	JANUARY OFFICE LEASE	1,046.45
CITY OF CHELSEA	LANDFILL MAINT. REMEDIATION	2,564.21
COMCAST	8529 10 221 0105382 INTERNET & CABLE TV	175.57
CORRIGAN OIL CO. NO.II	HEATING FUEL DEL TWP HALL12/12/17	372.99
DTE ENERGY PAID 1/18/2018	9100 105 6532 3 ELEC - TWP HALL	73.55
ELAINE BATER	REIMB.FOR OFFICE VACUUM	116.59
IVS COMM	DEC. 2017 OFFICE PHONES #7344752246	87.50
MERS	CUSTOMER#811201 EMP RETIRE PLAN	900.88
MICHIGAN TWP. ASSOC. PAID 1/18/2018	2/27/18 BRD OF REVIEW TRAINING ADVANCED	123.50
MIDWESTERN CONSULTING LLC	TWP. HALL PROFESS. SERVICES 9/30/17-11/25/17	1,250.15
PETTY CASH	REPLENISHMENT	20.32
RENIUS & RENIUS	ASSESSING SERVICES - DEC 2017	2,454.79
THE SUN TIMES	PUBLIC NOTICE - BOARD 2018 MTG DATES	120.00
TOM CAPLIS	3RD QTR MILEAGE ZONING ADMINISTRATOR	41.14
VERIZON	642097789-01 TWP.HALL BROADBAND 11/29/17-12/28/17	40.82
VICTOR L. LILLICH, J. D.	LEGAL SERV-BATESON 12/01/17-12/31/17	2,660.00
TOTAL		\$ 14,782.49

DTE and Michigan Twp. Assoc. Paid 1/18/2018.

Payroll 1/8/2018	Check #	Gross Pay	Social Security	Medicare	MERS	Net Pay
Elaine L. Bater	1158	2,448.75	-	35.51	122.44	2,290.80
Thomas E. Caplis	1159	517.75	32.10	7.51	-	478.14
Nanette L. Havens	1160	2,448.75	-	35.51	122.44	2,290.80
Else Heller	1161	632.33	-	-	31.62	600.71
Donald A. Laier	1162	281.42	-	4.08	14.07	263.27
Duane D. Luick	1163	281.42	-	4.08	14.07	263.27
Craig A. Maier	1164	2,448.75	-	35.51	122.44	2,290.80
Total		\$ 9,059.17	\$ 32.10	\$ 122.20	\$ 427.08	\$ 8,477.79

CORRESPONDENCE: MTA – Board of Review Training. Maier indicated Ron Howdysshell wanted to attend the training.

REPORTS:

Zoning Report for December 2017: Tom Caplis (absent)

1 Compliance permit

- 10860 Jackson Rd. Storage bldgs./Residence per S.U.P. 2016-005

Chelsea Area Construction Agency (CACA): Greg McKenzie

- Per the new Representative CACA can't be soil erosion agent for Twp./City, but still doing it currently.
- No December meeting.
- January meeting-budget discussion

Capital Improvements: Ed GreenLeaf

- Covered in prior discussion

CAPT/DART: Ed GreenLeaf – There is a meeting scheduled for this month

Cemeteries: Ed GreenLeaf – All good

Chelsea District Library: Elizabeth Sensoli

- Washtenaw Beekeepers Club Meeting
- Can Library put a banner on front of Hall to advertise they are providing the Wi-Fi?
- How can the Library help Township?

Planning Commission: Nanette Havens

- No Meeting in December

Western Washtenaw Recycling Authority (WWRA): Nanette Havens

- Meeting January 10, 2018

Washtenaw Area Value Express (WAVE): Arlene Bareis

- At 12/11/18 Planner gave presentation on secession plan anticipating the retiring of Dispatcher and Director.
- Job descriptions, procedure and personnel manuals will be part of plan.
- Approved \$8,000 to start project of \$32,000 initial bid.

Clerk's Report: Elaine Bater

- Billed County for November election \$3,012.00
- Working on Vendor 1099 and W-2's
- Hall Radon Mitigation Contractor search

CAFA: Craig Maier

- Next meeting is Tuesday, January 16th in council chambers.
- Structure fire on Elm Street with multiple fire departments responding, outcome was everyone/pets safe.

Supervisor's Reports: Craig Maier

- Starting budget review and planning in February with approval at March meeting.
- Road Commission still has the same schedule of repairs as previously discussed (Fletcher Rd./Stivers and Seitz Dr.)

PUBLIC COMMENT: Bob Spink asked a budget question. Joe Zynda had a question on road work accountability.

ADJOURNMENT: Moved by Laier, supported by Havens to adjourn at 8:25 p.m. Motion carried

Respectfully Submitted

Elaine Bater, Township Clerk